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<b>To</b>	Te Poari Whai Kounga   Quality Alignment Board	<b>From</b>	Daniel Wagner PASA PAQC
<b>Title</b>	PAQC Quarterly Report for June	<b>Date</b>	2020 / 07 / 31

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## Overview

Since the inaugural meeting this year, the PAQC has met regularly to discuss matters related to Academic Quality as well as ongoing high level operational issues. Covid-19 brought many disruptions to the first semester but staff and students have demonstrated amazing resilience both during and after lockdown by adjusting and adapting to shifting conditions. Nevertheless, both new and ongoing risks have presented themselves in this context.

## General Committee Health Check

### *What is going well?*

Spearheaded by our APM, we are essentialising our actions (Actions from previous meetings; PEP related actions; Monitor related actions) such that we are dividing the work into achievable chunks, addressing them, and moving on. This has resulted in a greater clarity around the business at hand which leaves more time to have vital conversations around programme philosophy, approach, and related policy and procedures in the context of issues that present themselves.

The Committee has been engaging in important discussions, for example, around broad pastoral care strategies related to the knock-on effects of Covid-19. We recognise that some students will continue to be destabilised by residual stresses related to the disruptions caused by the lockdown (including the compression of Semester 1's work). The Committee is endeavouring to anticipate the effect this might have on SCC's, for example, ensuring support is shored up on the discipline level.

The committee has appointed a student member, who is also one of the student representatives, elected by her peers. This ensures that the student perspective is integrated into the Committee kōrero.

### *What improvements can be made?*

The APM and the Chair have resolved to meet 1-2 weeks prior to PAQC meetings to review progress made on action items and to scope upcoming items needing to be prepared for the next meeting. It is hoped that this will continue to improve the efficiency of the Committee's PAQC meetings and ensure that reasonable progress is made on action items.

## Progress against 3 (max.) key actions

1. Grade ratification has been completed to the fullest extent possible at its originally scheduled session;
2. The Student Rep on PAQC has been appointed and is attending;
3. The Degree Monitors for the BPSA and the GDCP have been scheduled for early September visits.

## Risk management

Due to Covid-19, a number of student projects needed to be deferred from Sem.1 to Sem.2, and the affected courses were granted an extension by IMT. As these projects conclude, and are marked and moderated, the Committee will engage in rolling ratification until Sem.1's work is complete

The highly compressed nature of delivering the post-lockdown remainder of Sem.1 has found its way into Sem.2, affecting staff and student workload and stress levels as catchup delivery competes with scheduled Sem.2 rollouts.

The Student Rep reports increased mental health issues amongst the cohort. The Committee recognises that students will continue to be destabilised by residual stresses related to the disruptions caused by the lockdown, and we are endeavouring to anticipate the effect this might have on SCC's, striving to ensure that support is shored up on the discipline level.

Facilities continue to challenge course delivery and project work. Whilst the Committee acknowledges that work has been done in attempts to ameliorate the effects of deteriorating buildings, students continue to point in forums to the challenges they face in a programme that's less than adequately resourced. Programme staff, including the APM and Discipline Leaders, continue to work with FM and other School and support staff to resolve outstanding issues. Whilst we are cognisant of the upcoming move to Bldg. 108, the oversight of the facilities changes remains challenging, with no single person managing this, though it is anticipated that the new Production and Facilities Manager (role commencing September 2020) will lead this.

### *Grades and Completions*

As mentioned above, there are a number of Sem.1 courses that are still awaiting project completion to enter the course marks. These extensions have been approved by IMT. Once this occurs for all open Sem.1 courses, it will be easier to gauge where the programme sits with regard to overall SCC.

### **Quality Reporting**

#### **Moderation**

Moderation plans for the BPSA have been approved, the PAQC is confident that moderation is occurring for 1202 and 1204 to ensure that assessment is fair, valid and consistent.

#### **Student Evaluation of Courses**

Student Evaluations were another process that was affected by Covid 19, resulting in response being particularly low. The Committee will prevail on all course coordinators to ramp up the prompting of students to complete future surveys, doing so in class wherever possible. Discipline teams are reviewing course survey results and will discuss fully in future meetings. This will include how best to remedy identified issues.

#### **Course Evaluation and Planning**

As academic staff become more accustomed to completing CEP's as they go through the semester, their engagement with the process will continue to improve.

#### **Degree Monitoring**

The Degree Monitors for the BPSA and the GDCP have been scheduled for early September visits.

#### **Programme Review**

The Programme Review for the BPSA has begun. Details to follow as they emerge.