
To	Te Poari Whai Kounga Quality Alignment Board	From	Dianne Roy PAQC_Nursing
Title	PAQC Chair's Quarterly Report	Date	2020 / 07 / 31

Overview

Two regular meetings of the BN PAQ committee have been held (28 April & 9 June). Both included attendees joining either face to face or via Zoom. Sub-committee meetings have been held for ratification of grades and to consider special enrollment circumstances.

Two student representatives have now been appointed to the committee and we look forward to welcoming them at our next meeting on 18 August.

General Committee Health Check

What is going well?

The committee is working well to achieve its purpose to ensure that quality assurance and continuous improvement for course and programme quality and outcomes for students, comply with Unitec-wide policies, processes and procedures, while providing the formal forum for self-assessment and academic decision making by Academic Programme Managers and Teaching Staff.

What improvements can be made?

Going forward we hope to make better use of sub-committees to help us further enhance our quality processes. For example, a sub-committee to review all MyCourseDetails for accuracy in relation to Course Descriptors and for consistency of presentation and content across the programmes to increase clarity for students.

What support is required (actions required) and/or what issues need to be escalated to Quality Alignment Board | Te Poari Whai Kounga?

Nothing identified at this time.

Progress against 3 (max.) key actions

No specific actions nominated last cycle due to urgency of COVID response. Managing implications and potential implications of COVID on student success and achievement remains the highest priority.

During this period we have worked hard with colleagues within Unitec from TKK, ADU, etc. and our clinical stakeholders to mitigate impact on students of the pandemic. The APM has been pivotal in this as course completion dates have had to be extended due to ongoing repercussions of the unavailability of clinical placements during Levels 3 & 4 lockdown (see risk section below for further discussion).

Priority Group Strategies

Process

Staff are committed to embedding I See Me initiatives. Specific processes in place include discussion of 'priority groups' being an agenda item for each staff meeting and PAQC meeting. For example, grade ratification meetings include discussion of the outcomes at each course level for priority group students. In addition, I See Me being part of orientation of new staff at the department level, and the continued work of our priority group 'champions'.

Outcomes

Enrolments remain stable for all students, including priority groups, despite COVID19. As noted in the June PAQC minutes, the COVID related online assessments went well.

Risk management

Summary

- No access to clinical placements due to lockdown level 4 and level 3 (covid-19) continues to impact on course completion. For example students in year 1 & 2 clinical courses in Semester 1 2020 will not have access to complete their clinical hours until December. Grades for these students/courses have been deferred with ARC approval.
- The pandemic remains our most significant risk at this time. Future planning cannot specifically factor this in, but we realise that should there be a return of community spread of the virus our access to clinical placements may again be impacted. Such an event would compound existing deferrals and raise new ones.
- Usually at this time we are carefully predicting and booking the required clinical placements for the following year. This is alongside the Auckland DHBs and the other 4 nursing schools. The closed access in Semester 1 (Lockdown levels 3-4) has and will have continued consequences to being able to deliver the programme. Planning to support the resolution of this situation is dependent on cooperation between all of the 5 institutions and DHBs.

Improvements

Processes developed during the Level 3-4 lockdown in conjunction with our clinical partners and Health and Safety at Unitec in regards to student safety in clinical placement means we are now in a better position to respond should another lockdown be required.

Quality Reporting

Student Success

Grades and Completions

BNURS – only the Clinical courses (HCBN5106, HCBN6103, HCBN6107) are not yet posted for 1202. All have been approved by ARC with set extension dates.

VTNCA – All Posted for first intake 2020.

The deferred grades for courses listed above are COVID response related. Access to clinical placements for all students has been secured and providing there are no further limitations on access to clinical placements because of COVID, the BN PAQC is assured that these grades will be complete by year end.

Student success for all ratified courses will be discussed at the next BN PAQC meeting (18 August).

Moderation

Moderation plans

Internal moderation has been completed for all semester one courses and pre-moderation in progress for Semester Two, as per BNurs regulations. External moderation will occur for seven courses (as below) in late August or September.

- BNURS - Seven courses (HCBN6101, HCBN6102, HCBN6103, HCBN7101, HCBN7102, HCBN7103, HCBN7104) due for external moderation during 2020
- BNURS - Seventeen courses were internally moderated for semester one 2020.
- VTNCA – moderation completed for first intake 2020

Moderation outcomes

Completed CEPs to be reviewed and evaluated by the BN team. This will include review of pre and post moderation forms.

Student Evaluation of Courses

Summary of response rates for programmes –

The committee would always prefer higher response rates, but we are satisfied with an overall rate of 44.9%.

Main Program	Surveys Sent	Surveys Completed	Response Rate
BNURS	665	302	45.4%
BN	56	22	39.3%
Total	721	324	44.9%

Summary of issues and improvement plans

Survey results are being reviewed by the BN team. BN PAQC has not had a scheduled meeting since release of the surveys.

Course Evaluation and Planning

Engagement: All staff are involved in this process as either course co-ordinators or lecturers within courses.

Most CEPs for Semester 1 have been completed and include documentation to support that internal moderation has occurred. Some are not yet completed where courses have had an extended completion date that means staff are completing teaching and admin for Semester One courses while preparing and teaching Semester 2 courses. BN PAQC will monitor completions over the next few weeks.

Outcomes

Completed CEPs to be reviewed and evaluated by the BN team.

Degree Monitoring**Process**

Degree monitoring for the BNurs was completed in March, as reported in last quarterly review.

No monitoring required for BN (expiring).

VTNCA – Return to Nursing- Competency Assessment was monitored in 2019, no confirmation of any dates for monitoring for 2020/2021.

Outcomes

NA.

Programme Review – Unitec 5-year review**Process**

No scheduled reviews for 2020

Outcomes

NA

Professional Accreditation/Other

All academic staff who are registered nurses hold a current Annual Practising Certificate as per the requirements of the Nursing Council of New Zealand (NCNZ).

Process

No NCNZ monitoring/accreditation required in semester 2 2020.

Outcomes

NA

Stakeholder Engagement

Process

Throughout the COVID19 Levels 4, 3, and 2 we had frequent Zoom meetings/phone calls etc. with many external stakeholders within the Ministry of Health, District Health Boards, Nursing Council, and other nursing programme providers around the country as we reacted to the evolving situation and its impact on the learning and course completion for our students across all three years of the programme given that access to clinical placements was not possible during Levels 4 and 3, and in some areas (e.g. mental health) even in Level 2.

Next **Nursing Advisory Committee** meeting with our external stakeholders scheduled for 15 October 2020.

Awhina Strategic Advisory Committee meetings have been held (3 March and 2 June). Next meetings scheduled for 2 September and 9 December.

Outcomes

The course completion date extension requests (approved by the ARC as noted above) were as a direct result of conversations with our stakeholders and regulatory authorities (as above). As a result we have been able to provide support and clinical access for our final semester year 3 students to enable them to complete the programme and be eligible to sit the NCNZ State final exams on July 21.

Research

To be discussed at next PAQC; scheduled for 18 August 2020. This will include a presentation to summarise current studies underway in the department, and discussion of where newly appointed staff are on their research journeys and what support they might need to progress their research.

Programmes overseen by the PAQC:

BN – Bachelor of Nursing (expiring)

BNURS – Bachelor of Nursing

VTNCA – Return to Nursing- Competency Assessment