

---

<b>To</b>	Te Poari Whai Kounga   Quality Alignment Board	<b>From</b>	[Kerry Francis] [ARCHITECTURE]
<b>Title</b>	PAQC Chair's Quarterly Report	<b>Date</b>	2020 / 07 / 31

---

## Overview

We have had ONE full PAQC meeting 16 July

## General Committee Health Check

*What is going well?*

There was a full representation of HOS , BAS DL, MARCP DL and Student Rep.

The committee worked efficiently through the agenda.

The presence of Steve Marshall was very valuable. He was able to background a lot of the issues before the Committee. This is a new format and process for most members. Steve's explanations and backgrounding increased the understanding of these processes for all members.

*What improvements can be made?*

The major work, mainly for the Chair, is to consistently reinforce the role of the PAQC being one of oversight and assurance and to ensure this is performed in the meeting.

*What support is required (actions required) and/or what issues need to be escalated to Quality Alignment Board | Te Poari Whai Kounga?*

The members (including the Chair) came into this process with certain expectations of the time required for this committee. As we have engaged with the process it has expanded requiring more and more time.

This aspect is being addressed with Simon's current call for time estimations.

But there needs to be more advice before so that staff know what they are getting into.

Enrolment portal issues in general.

Enrolment portal Study plans not aligned with School.

Workload for APM.[as a result of the above and more...!]

Resources for the support of Under 25 priority group are lacking and need to be provided.

## Progress against 3 (max.) key actions

We have a large number that have accrued.

We are reviewing all actions in the previous PEP to evaluate relevance and appropriateness.

We will closing a number of actions in the next few weeks as a result of this review

The PEP Ata Korero process will illuminate the significant issues.

## Priority Group Strategies

Process

Well supported by Tau Lelalau [Mau Academy]

Maori and Pacifica students meeting and engaging with Unitec and Niko Falaniko

International students still outside NZ are well supported. We are engaging with them online.

International students that are in NZ are happy.

The programme has been well supported by the International Student support team over the COVID period.

Under 25 group is insufficiently supported. Their needs are overwhelming in this current climate and we do not have the resources to sufficiently support them.[escalate]

#### Outcomes

The Under 25 issue is escalated in this report.

### Risk management

Teaching International students is our largest risk

Continuous risk of lack of enrolments and the connected continuous risk around enrolment processing.

Ensuring compliance is a large risk

Health and Safety requirements.

Deferred grades/failures/withdrawal from COVID related events

Educating staff about processes like COG form. A handbook for staff to explain all this.

We had to do enrolment, orientation and meetings over the CEP to resolve the CEP problems running up to the start of this semester. This is a large body of work to complete at one time.

However, the new process of CEP is going to resolve a lot of these loads for the future.

### Quality Reporting

#### Student Success

See above re COVID grades

We are working as efficiently as possible to resolve all these grades.

Statistical summary of previous semester grade ratification including resolution of previous outstanding grades

Programme	Term	# Of Courses	# Of students	Comments
BAS	1202	19	249	
MARCP	1202	6	115	

Statistical summary of Completions including Graduation confirmation and any requests for correction of errors

Programme	Status	1202
BAS	Completed and Graduated	13
	Completed but not Graduated	0
	TOTAL Completed	13
MARCP	Completed and Graduated	
	Completed but not Graduated	
	TOTAL Completed	

No data for MARCP as the deadlines for these completions are the end of this week.

## Moderation

Internal moderation of all courses is being checked to ensure that we have all the paper work.

as a result of the move from Building 01 at the beginning of this year.

A review of all CEP will be take place next week

Moderation Planning for the cycle is complete

Planned (# of Courses)					
Programme	Term	Internal Pre-event	Internal Post-event	Ext Mod	Comments
BAS	1202	19	19		
MARCP	1202	5	5		

Summary of issues/or simply progress of External Moderation from last cycle

Programme	Term	Pre-event internal moderation	Post-event internal moderation	External moderation	Courses Ext moderated
BAS	1202	100%	100%		
MARCP	1202	100%	100%		

## Student Evaluation of Courses

Very poor turnout and invalidated results

We will need to do our own internal polling in Sem 2 to gain any consistent picture.

## Course Evaluation and Planning

Engagement

See above

## Degree Monitoring

Process

As reported in Chairs report Q1

## Programme Review

Process

As reported in Chairs report Q1

## Consistency Review

Graduate survey in 2019

BI Dashboard showing:

BAS graduates 95% GESC tracking within 5% of 2019 figures.

MARCP graduates employed tracking at 70% below 2019 of 90% and qualification relevance taking a hit [understandably related] to 79%

### **Stakeholder Engagement**

End of year visit from EE as reported under Degree Monitoring.

This External Examiners Panel contains one Australian academic and two local practitioners.

HOS attends monthly NZIA Branch meetings.

Eternal Contributors [local Architect practitioners are present at the end of all project reviews

### **Research**

Traffic light met by all.

We are creating an e-press in-house journal "ASYLUM" to provide a medium for a wider range of academic contribution.