Te Puna Ako - Action Plan 2020

Unitec Priority	Team Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2022, enhancing international learner success and serving the educational needs of West, Central and North Auckland communities	*In the spirit of ako, we work with teachers, partnering with other support services as required, to improve the success of learners*	• Partner with Kaihautū, Pacific Navigators, M&P Champions as needed, to support teachers/teams to embed *I See Me* in course design and delivery • Trial the **Te Tīpare** framework (in course (re)developments, PD, advisory support) to help Schools to improve the success of all learners Q3 • In partnership with Schools/teachers **use and interpret data** to identify focus areas where action would be most effective to ensure learners' success • Partner with teachers/teams to inquire into practice, **developing action plans and capability to improve the success of learners** Q3/4 • Provide support for teachers in **embedding numeracy and literacy into curricula** • Ensure all TPA team members complete **Living TNK badge** (by Q4) embedding values in daily practice • Partner with the Learner Outreach team to develop an institution-wide **student tracking and alert tool** to support the provision of pastoral care for learners - Q1 • Provide training, support, troubleshooting and oversight of future direction for **SEAtS**
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners and return to Category One status	*We tautoko teachers to ensure quality learning and teaching to develop work-ready lifelong learners and progress towards Cat 1*	• Contribute to **strategic direction for L&T** and associated policies & procedures at Unitec, highlighting areas of concern; keep abreast of signals from NZIST, seeking **opportunities for collaboration across the sector in L&T initiatives** • Contribute to the mahi and improved performance of **Unitec's governance committees**: QAB, AAL&T, AB, AAC, PIC • Provide academic advice to teams involved in **programme (re)development** to ensure suitability of L&T and assessment activities, and constructive alignment throughout • Provide 'best practice' guidance for teachers involved in **course improvement** or (re)development • Complete and implement a compliant, efficient and effective **APL** process Q4 • **Partner with TKK** on workstreams where approprite and, where feasible, support QA process in Schools/programmes • Select, maintain, support Unitec's **digital-learning platforms** • Contribute to the mahi of the **Digital Steering Group**

Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	*We partner with schools, programmes and teachers to further develop capability that supports quality learning*	• Facilitate the **induction of newly hired teachers** (and other staff) into teaching at Unitec, working with HoS/APMs to improve participation and engagement • Support on-going development of teaching competency through the **TCD badging** process • **Continuously improve** our TCD system and resources, ensuring they meet teachers' needs • Provide opportunities for Unitec staff to **share examples of good practice in L&T** • Support applicants for **SAAP, institutional and national awards systems** (to acknowledge excellent teaching) • Partner with Schools/teachers for on-going **academic advice and support** • As a team, ensure we are **upskilling** and developing our capacity to deliver on all aspects of our mahi in confidence that our approaches are current and grounded in evidence-based research
Build a financially sustainable organisation to invest in the future with an operating surplus by 2022	*We manage our resources responsibly through prioritising, planning, reporting, monitoring and evaluating the value of our work*	• Provide advice and support for teams like IMS and Facilities for the maintenance and sustainable development of **teaching spaces** • **Use data** to inform decision making and to target support where most needed • Improve our **planning, reporting, evidencing and evaluation** systems • Reduce the need for f-2-f support by developing, maintaining and improving our range of **self-help on-line resources** • **Manage costs** in line with budget • Seek and support **revenue generation** opportunities • Monitor effective **use of digital-learning platforms**

Note: Actions are largely ongoing throughout the year due to the nature of our mahi