Student Success/Learning Centre/Subject Librarian Team
Action Plan 2020

Unitec Priority	Student Success Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2022, enhancing international learner success and serving the educational needs of West, Central and North Auckland communities	**RANGATIRATANGA** *Support & engage all students to develop a range of relevant skills that enable progression* **MAHI KOTAHITANGA**	• Ongoing partnership with academic staff, support staff, Maori & Pacific Champions, Research Champions, Kaihautu, APMs • Show leadership in Collection development, in line with Maori and Pacific Success Strategies. • Continue facilitating student success and employability through embedding Information Literacy skills (see NZQA Achievement Standards), ongoing. • Advocate for the implementation of Unitec Subject Librarian Information Literacy rubric and framework to promote transferable, lifelong learning skills, Ongoing. • Evaluate student and staff feedback to inform best practise, Completed each semester. • Ensure currency of referencing styles across Unitec through leadership and collaboration within Unitec and externally in tertiary sector, End of Semester 1, 2020. • Support use of appropriate reference management software, provide key insights to supports students and staff transitioning of Endnote license in the lead up to October. • Initiate collaboration with UPC team to examine how to support student leaners and visibility of Subject Librarian visibility and familiarity to UPC courses, by Semester 2.
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners and return to Category One status	*Provide effective Academic, Pastoral and Research support that is accessible and caters to the diverse needs of our learners* **WAKARITENGA**	• Partnering with Tuapapa Rangahau proactively in support of researchers, by providing workshops as part of the TR series. Throughout the year. • Contribute to committees and School staff meetings: External panel visits (Monitors) Unitec Research Committee, Te Roopu Diversity, Pacific Language Committee, Matauranga Maori online, Waitakere Strategy Committee, Resource Management committee, CS team, PAQCs on invitation • Increase and update SL team visibility and service through various channels, eg. posters, social media, Libguides. Ongoing. • Launch daily drop-in co-located with Learning Advisors, by Semester 1. • Facilitate transition of Te Puna Library spaces for Schools that have moved from north-end Mt Albert campus, Sem 1. • Investigate data management practices in other tertiary instititions and share info with other teams, if appropriate. • Participate in Waitakere Strategy Plan as a keystakeholder for Waitakere campus library and programme support, ongoing.
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	*Enhance team wellbeing and trust, together with professional and leadership competencies, in line with Te Noho Kotahitanga* **KAITIAKITANGA**	• Participate in Unitec events, including pōwhiri, karakia, graduation, Whanau/Fanau events, Open Days, Language Weeks. Team, ongoing. • Subject Librarian team to enrol into TNK workshops, and update ADEPs. End of year. • Develop professional practice through relevant activities eg. symposia, LinkedIn courses, LIANZA SIG groups
Build a financially sustainable organisation to invest in the future with an operating surplus by 2022	*Ensure our practices are economically, culturally, socially and environmentally responsible for student Success*	• Partner in new Programme development support to provide eg. Library Impact Statements, Ongoing. • Embed hui and talanoa methods to interrogate working practices for sustainability and team/personal wellbeing, Ongoing. • Partner with Resources teams by attended regular RMC meetings to review, purchase and to ehnance student experience and support. Ongoing. • Partner with Customer Services (Library Info) team to promote resources, and provide updates regularly. Ongoing. • Partner project to move Te Kohinga Maori to Level 2 Te Puna to appropriate location