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<b>To</b>	Te Poari Mātauranga Academic Board	<b>From</b>	Steve Marshall, Acting Chair, Te Poari Whai Kounga
<b>Title</b>	Chair's report – Te Poari Whai Kounga   Quality Alignment Board	<b>Date</b>	27 July 2020

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**Recommendation/s**

That Te Poari Mātauranga:

- receive Te Poari Whai Kounga (Acting) Chair's report.

**Purpose**

To report on Te Poari Whai Kounga's main items from its 15 July meeting and provide relevant advice to Academic Board.

**Commentary****Distribution of Final 2019 PEP feedback to APMs**

Heads of School were charged with managing the process of distribution of PEP Report Feedback or its contents to their staff for sub-degree programmes at their discretion. The Committee discussed the concerns raised by some APMs regarding the delay, and in some cases non-provision, of the 2019 PEP Report Feedback. Members agreed that there was a risk to the quality and validity of the PEP Process and self-assessment capability if Academic Programme Managers were not in receipt of the Feedback (for whatever reason) prior the next PEP Workshops. It was resolved to take this back to the HoS for resolution.

**QAB Work Plan:**

A number of items in the Work plan have had to be rescheduled due to delays caused by Covid. The Committee is aware of the potential workload associated with these movements and will continue to monitor progress.

One of the workplan items is the receipts of PAQC Chairs reports. A discussion identified the current timing of these reports as being problematic in that they do not follow the academic rhythms of programmes. A revision of the 'quarters' covered by the PAQC Chairs reports was considered and approved as better aligning with PAQC activity.

**Academic Risk**

The Committee discussed the report that indicated a concern with the updating of the Risk Registers. There were a number of issues raised including the request to remove 'inactive' programmes from the register and concern that the measure of 'non-engagement' was being measured inappropriately. Some APMs explained that they have reviewed the registers and decided to make no changes, however they have not done this in the system, therefore it is being recorded as non-engagement. The next round of PAQC Chairs reports were tasked with providing rich commentary on engagement with risk reporting. Simon Nash undertook to discuss the issue of timely reporting with ELT. HoS also undertook to speak with their fellow HoS to discuss prioritization of risk reporting.

**Quality Systems Update:****Degree Monitoring**

Degree Monitoring is currently being re-scheduled following resumption of the process post-covid. The Committee requires all programmes to complete their re-scheduling for the next meeting.

**Course Evaluation and Planning (CEP)**

The Committee approved that all CEPs for Semester 2 be completed using the on-line version of the report to allow for more robust data analysis and identifying of themes.