



minutes

Te Komiti Matua o te Poari Mātauranga | Academic Board Standing Committee

Meeting via Email

Scheduled Start: 1000h, 2020-07-15

Scheduled End: 1000h, 2020-07-17

Actual End: 1033h, 2020-07-21

SUMMARY

Two items were presented for approval. All items were fully approved. All members responded. The meeting duration needed extension for sufficient votes to be received.

Item	Member Response			
	H Vea	M Davis	S Nash	S Tries
1	Approved	Approved	Approved	Approved
2	Approved	Approved	Approved	Approved

Item 1 Graduation Approval List/s

From: Graduations Office - Chantelle Daniels; Navnita Chand

Refer to: *Approval List 1 15.7.2020*

MOTION/S

That Te Komiti Matua o te Poari Mātauranga approve the graduands listed in *Approval List 1 15.7.2020* located at:

H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Board\2020\0715_ABSC

MOTION CARRIED

(Continued on following page.)

Item 2 Amendment to Graduation List

From: Lee Baglow (Head of School, Trades and Services)
 via Graduations Office - Chantelle Daniels; Navnita Chand

Refer to: CATEC Memo 15.07.2020

The committee was additionally advised by email of the following information.

The CATEC is an expired programme and the completions associated with it (previously approved) were aimed at clearing discontinued students from the old programme before it is formally made inactive in our systems. This is a new process that has only recently been started.

Unfortunately, due to unfamiliarity with this new process, there was some confusion with the spreadsheet data being used to complete the task. As a result, it was discovered that a number of the students had already been completed in the system in previous years, therefore they did not need to be included in this current process.

The source information used for this 'clean-up' task, which is different to the standard completions practice, has now been modified to clearly indicate where a student has previously been completed, and therefore we do not expect to see any future errors.

MOTION/S

That Te Komiti Matua o te Poari Mātauranga approve the corrections to the graduand list approved at Academic Board 2020-05-14, listed in CATEC Memo 15.07.2020 located at:

H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Board\2020\0715_ABSC

MOTION CARRIED

**** End of Minutes ****