



minutes

TE KOMITI WHAKAMANA HOTAKA HOU | ACADEMIC APPROVALS COMMITTEE

EXTRAORDINARY MEETING

Date: **2020-07-22**
Location: **170-2033**
Chair: **Simon Tries**

Scheduled

Start: 1200h
End: 1300h

Actual

Start: **1205h**
End: **1243h**

1. Whakatuwheratanga | Opening

Although attendance was inquorate, the meeting opened with the karakia timatanga at 1205h.

1.1. Karakia Timatanga | Opening Prayer

Manawa mai te mauri nuku
Manawa mai te mauri rangi
Ko te mauri kai au
he mauri tipua
Ka pakaru mai te pō
Tau mai te mauri
Haumi e, hui e, taiki e!

*Embrace the power of the earth
Embrace the power of the sky
The power I have
Is mystical
And shatters all darkness
Cometh the light
Join it, gather it, it is done!*

1.2. Mihi Whakatau | Welcome Speech

1.2.1. Purpose and Rationale for Extraordinary Meeting

This meeting was called to approve applications which were not quite ready for the meeting but need to meet NZQA due dates.

1.3. Tae Ā-Tinana | Attendance**Present****Mema | Members**

1. **(Chair)** Simon Tries
2. Dila Beisembayeva
3. Ioane Faavae
4. Jackie Tims
5. Sarah Sommerville
6. Steve Marshall – Arr. 1208h
7. Steve Varley
8. Pedro Ilgenfritz
9. Prabhat Chand
10. Kimoro Taiepa

Kairiwhi | Proxies

(None)

Akutō | Late

(None)

Not Present**Ngā whakapāha | Apologies**

1. Chris Murphy
2. Jayne Mercier
3. Kate Barry
4. Malama Saifoloi
5. Quentin Williams
6. Rakesh Patel

Kore i tae ā-tīnana | Absent

1. Niranjana Singh
2. Tracy Chapman
3. Chris Carson

Kōrama | Quorum

The Chair noted that a quorum of 10 members was present and declared the meeting quorate at 1208h.

Hunga mahi | Staff in Attendance

1. **(Secretary)** Daniel Weinholz

MOTION

That Te Komiti Whakamana Hotaka Hou accept the apologies for the meeting.

Moved: S Sommerville

Seconded: S Varley

MOTION CARRIED

2. Mea Hei Whakaae | Items to Approve

2.1. Computing Training Schemes

Presenter/s: Dila Beisembayeva

1. **Risk Management Training Scheme**
Level 7
50 hours
2. **Project Management Training Scheme**
Level 7
50 hours
3. **Introduction to Cybersecurity Training Scheme**
Level 5
100 hours
4. **AWS Cloud Practitioner Training Scheme**
Level 6
50 hours
5. **Cisco Training Scheme**
Level 6
70 hours

Evaluative discussion resulted in the approval and conditions listed in the Motion.

MOTION

That Te Komiti Whakamana Hotaka Hou endorse the applications for approval of the establishment of the Training Schemes listed below, subject to the Conditions listed below.

Training Schemes

1. Risk Management Training Scheme
2. Project Management Training Scheme
3. Introduction to Cybersecurity Training Scheme
4. AWS Cloud Practitioner Training Scheme
5. Cisco Training Scheme

Conditions

1. That the Factual Summaries are updated and consistent with the document.
2. That the titles of the Risk Management Training Scheme and the Project Management Training Scheme are discussed with Unitec Marketing as being fit for purpose.
3. That attendance is “highly recommended” without a percentage attached to it.
4. That the delivery and assessment methods accurately reflect planned delivery.

Moved: P Chand

Seconded: P Ilgenfritz

MOTION CARRIED

2.2. Type 2 Programme Change Approval Application

2.2.1. New Zealand Certificate in English Language – NZCE4

Level 4

60 credits

MOTION

That Te Komiti Whakamana Hotaka Hou approve the Type 2 change(s) to the New Zealand Certificate in English Language (Level 4) (Academic) effective from Semester 1, 2021, subject to the following conditions.

Conditions

1. That standardisation of Section 1.5. is made to align with Unitec standard programme regulations.
2. That the preferred pre-requisites are noted for part-time applicants.

Moved: D Beisembayeva

Seconded: I Faavae

MOTION CARRIED

3. Kupu Whakamutunga | Closing

5.1. Karakia Whakamutunga | Closing Prayer

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

*We are departing
Peacefully
Joyfully
And resolute
We are united, progressing forward!*