
To	Poari Mātauranga Academic Board	From	Simon Nash, Chair Academic Board
Title	Feedback on Online Committee Meetings	Date	23 June 2020

Purpose

To report to the Committee on the feedback from the May 2020 Zoom meeting from committee members about conducting Academic Board meetings online.

Background

Summarised, members' feedback falls under these two points:

- Ensure the use of the 'chat' function is understood in context of committee activity, and members make good decisions about whether to use 'chat' or to speak. Also ensure that 'chat' contributions are being considered and followed-up during the meeting, and saved as part of the minutes.
- Moving items to an e-Meeting needs to be well-signalled, but is a useful way to provide more time for discussion of other items.