
To	Te Poari Mātauranga Academic Board	From	Simon Tries, Manager, Te Korowai Kahurangi
Title	Expiring programmes update	Date	24 Jun 2020

Recommendation/s

That Te Poari Mātauranga:

- receive the update on programmes being taught out and/or discontinued.

Purpose

The purpose of this report is to provide Te Poari Mātauranga with an update on the status of programmes being taught out and/or discontinued.

Background

Unitec is in the process of expiring programmes in response to both the Mandatory Review of Qualifications (MRoQ) and the 2018 Programme Renewal process, which resulted in a total of 21 programmes having their enrolments suspended.

A key concern in both instances is ensuring that appropriate transition arrangements are in place to manage students so they are able to complete the qualification they are enrolled in and are not disadvantaged as a result of the potential or actual closure of their programme, and oversee programmes to their expiry date.

The *Suspension and Withdrawal of Academic Provision Procedure* (AC1.10) provides guidance to ensure that an appropriate process is followed.

Commentary – Expiring Programmes

Noteworthy:

- 27% (171 out of 533) of completion checks undertaken as at 23 June, has resulted in the generation of the CACR (Certificate Approval and Certificate Request)

Since the last report to Academic Board, all Schools have been contacted to update their RAG status. Response to the completion of the reporting has been a low.

As per the previous months' memorandum an update to Academic Board on completion checking of expiring programmes is provided in the following section. Completion checks are required where a student has an active (AC) record and has achieved the required number of credits or greater to complete.

To assist with improving the efficiency of completion checking a proposal has been submitted to IT to investigate the automation of the checking process.

Completion checking (CC) update (Previous month in brackets)

There are 77 (81) expiring academic provisions¹ (programmes) as at 23 Jun 2020 requiring 3249 (3250) completion checks.

As at 24 Jun:

- 53 (48) programmes representing 65% (59%) of the number of expiring programmes have been checked.
- 633 (533) course completion records, 19% (16%) have been analysed

The analysis of the 633 (533) records show:

309 (309) 49% (58%)	students had records where they have completed (CM) however had multiple (mainly two but as high as four) records, one of which was active (AC), therefore they remained “on our books”.
171 (71) 27% (13%)	students had records that were checked against the programme regulations, CACR generated for AB approval.
153 (153) 24% (29%)	students had records where they achieved the required total or greater number of total credits to complete however did not have the correct credits required for the award, according to the programme regulations.

Attachments

Expiring Programme Tracking Sheet at 24 June 2020

Contributors

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¹ Academic provision includes but not limited to:

- Programmes, including parts of programmes (majors, compulsory and elective courses)
- Training schemes and micro-credentials, including components
- For clarity, short courses are out of scope.