

<b>To</b>	Te Poari Mātauranga   Academic Board	<b>From</b>	Simon Tries, Chair, Te Komiti Whakamana Hotaka Hou
<b>Title</b>	Chair's Report: Te Komiti Whakamana Hotaka Hou   Academic Approvals Committee	<b>Date</b>	26 May 2020

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**Recommendation/s**

That Te Poari Mātauranga receive:

- the update from the Te Komiti Whakamana Hotaka Hou | Academic Approvals Committee for the meeting of 12 June 2020.
- The Committee work plan

**Background**

Te Komiti Whakamana Hotaka Hou | Academic Approvals Committee convenes monthly to assess applications for new or amended academic provision which requires external approval.

**Commentary**Attendance

Despite repeated requests over a number of months, the School of Environmental and Animal Sciences has not provided a member for the Committee. The Chair will continue to work with the Head of School to address this matter.

Workplan

The committee reviewed the work plan which has been amended and is appended to this memorandum for approval.

Representation of Strategic Outcomes within programme documentation

The committee discussed the extent to which the intended outcomes from relevant Unitec strategies should be embedded in programme documents (including course descriptors), as opposed to the outcomes being embedded in the delivery). Representatives from each Priority Group area are to report their views on this back to the committee for discussion at the next meeting.

Programme Improvement Committee

The committee noted a lack of clarity around the role and mandate of the Programme Improvement Committee. It was agreed that a paper outlining this would be brought to the next meeting.

Type 2 changes:

The committee considered Type 2 changes for the following, which were endorsed to go forward for approval to Academic Board Standing Committee and NZQA.

- Bachelor of Business (BBUS) [CA2109]
- Graduate Diploma in Business (GDBUS) [CA2383]
- Graduate Certificate in Professional Accountancy (GDPA) [CA2387]
- Graduate Diploma in Professional Accountancy (GDPA) [CA2386]

The above were all endorsed subject to minor amendments.

Type 1 Changes

The committee received the report on Type 1 changes to programmes