

Committee:
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Te Poari Whai Kōunga | Quality Alignment Board
PAQC Actions for QAB
2020-05-20

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Source	Action #	Specification	Measure / Progress	Responsibility	Time Target / Closed	Achievement Status
2020-04-22 Item 4.2.1. > Memo > Recommendations	PAQC_Action-001	Affected Performance Consideration (APC) Student Evidence Form Improvement That the Affected Performance Consideration Student Evidence Form include a specific place, and requirement for a GP to affix their Stamp.	2020-05-20: Simon Tries - Contact made with Sue Crossan. Changes seen on Unitec website for APCs.	Simon Tries (Chair, QAB) Sue Crossan	2020-05-20	Completed
2020-04-22 Item 4.2.1. > Memo > Recommendations	PAQC_Action-002	Support for Mātauranga Māori within Medical Imaging Further assistance to Medical Imaging staff to support them to successfully encapsulate Mātauranga Maori within their courses	2020-05-20: Simon Tries - Contact made with Joanna Thorogood, Maura Kempin and Toni Rewiri. Response requested by 2020-05-11. Update at QAB 2020-06-17.	Simon Tries (Chair, QAB) Joanna Thorogood Maura Kempin Toni Rewiri	TBC	Active
2020-04-22 Item 4.2.1. > Memo > Escalations	PAQC_Action-003	Computer Labs at Waitākere for Medical Imaging Medical Imaging have identified a need to increase computer lab availability at Waitakere, if even on a temporary basis.	2020-05-20: Simon Tries - Contact made with Joanna Thorogood and Hamish Martin. Response requested from Hamish Martin.	Simon Tries (Chair, QAB) Joanna Thorogood Hamish Martin	TBC	Active
2020-04-22 Item 4.2.1. > Memo > Escalations	PAQC_Action-004	Facilities for Design & Contemporary Arts Programmes Design and Contemporary Arts wishes to inform the QAB that the provision of fit-for-purpose facilities; no confirmed facilities beyond 2021; as well as the ongoing shift of technical workshops for Design is seen as a significant risk. The PAQC requests some commentary regarding proposed timelines for decision making regarding this issue.	2020-05-20: Simon Tries - Contact made with Clint Hill and Leon Tan. Response requested from Clint Hill.	Simon Tries (Chair, QAB) Leon Tan Clint Hill	TBC	Active
2020-05-20 Item 4.2.1. > Memo > Requests	PAQC_Action-005	Training for Online Course Evaluation & Planning (CEP) Sport requests CEP training for new on-line format.		Simon Tries (Chair, QAB) Chair, PAQC-Sport	TBC	New
2020-05-20 Item 4.2.1. > Memo > Requests	PAQC_Action-006	Zoom License/s TKK PAQC Secretariat request a license for Zoom to facilitate meetings on behalf of committees.		Simon Tries (Chair, QAB) <i>TBC others</i>	TBC	New
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-007	Support for Student Literacy and Numeracy Trades recommends that there be an institutional response to providing support for students identified as having poor numeracy and literacy skill/s.		Simon Tries (Chair, QAB) Chair, PAQC-Trades	TBC	New
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-008	Presentation of Programme Risk Registers That APMs undertake to brief the PAQCs about progress against the risk register at each meeting.		Simon Tries (Chair, QAB) Academic Programme Managers PAQC Chairs	TBC	New
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-009	Attendance Tracking of Internatinal Students That support with an institutional process for Moodle engagement or an alternative, to allow tracking on International Students' attendance was required.		Simon Tries (Chair, QAB) <i>TBC others</i>	TBC	New
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-010	Coordination of Committee Self-Assessment That QAB (or AB) provide a specific topic for PAQC self-evaluation each quarter to assist with a standardised approach and to ensure consistency.		Simon Tries (Chair, QAB) Simon Nash (Chair, AB) PAQC Chairs	TBC	New
2020-05-20 Item 4.2.1. > Memo > Escalations	PAQC_Action-011	Student Management System Issues with Apprenticeship Programmes Trades noted an issue with missing grades that it feels is attributable to learners enrolled in apprenticeship programmes. The committee wishes to initiate conversations to adapt Unitec systems / process and reporting to better suit the apprenticeship mode of study.		Simon Tries (Chair, QAB) <i>TBC others</i>	TBC	New

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PAQC_Action-012