



# minutes

## AKO AHIMURA | Learning & Teaching Committee

Opened:	2020-04-24
Closed:	2020-04-29
Location:	Via collaboration on OneDrive

### 2. Mea Hei Whakaae | Items to Approve

#### 2.1. Update to Assessment in Te Reo Procedure

Presenter/s: Sue Crossan; Victor Grbic

- The Recommendation in the memo should be addressed to “Ako Ahimura” and not “Quality Alignment Board”.
- Feedback from the Kaihautū team has also requested the following document be added to the Appendix list in order to best support the marking process.
  - *Academic guidelines for Assessing in Te Reo Māori*

Discussion included the following points.

#### *Section 3.1-1C (Statement of Intent)*

The requirement for a Learner to submit a statement of intent in writing seems unnecessarily obstructive. The conversation between the Learner and the relevant staff can satisfy the need for expression of intent. For the process to be authentic, it needs to avoid being unnecessarily arduous. The process should only need (for example) one face-to-face hui after which the Course Coordinator should communicate this to the Academic Programme Manager and relevant support staff. This would improve accessibility for students and manageability for staff.

#### *Consultation*

Commendation was given for the range of parties consulted in developing this new procedure.

#### *Timeframe for Development*

The Guidelines are not yet complete. A timeframe should be put on when they will be developed by.

## Early Assessments

Courses have been encouraged to undertake early assessment within 3 weeks of the start of a course. The statute of limitations in Section 3.1-1 needs to be amended to account for these early assessments.

Resulting from the discussion, the presenter/s proposed the following.

- That the Motion be amended as follows.

*That the Ako Ahimura approve the updated version of the Assessment in Te Reo Procedure **with the condition that the following reference documents are completed by the Kaihautū team by 19<sup>th</sup> June 2020.***

- ➔ **Academic guidelines for writing/submitting/presenting in Te Reo Māori**
- ➔ **Academic guidelines for Assessing in Te Reo Māori**

- That Section 3.1-1C be deleted, in order to minimise the work of the Learner to signal their intent to undertake assessment in Te Reo. Consequently, that Section 3.1-2 be amended, as follows.

*Upon ~~receiving a written statement of~~ **confirming** the student's intention to complete an assessment or assessments, or part thereof, in Te Reo Māori, the lecturer liaises with their Academic Programme Manager to engage an appropriate assessor / examiner / marker.*

- That Section 3.1-1 be amended with a statute of limitations as follows.

*Within the first 3 weeks of the start of a course **and no less than 2 weeks prior to the assessment due date.***

## MOTION

That the Ako Ahimura approve the updated version of the Assessment in Te Reo Procedure with the condition that the following reference documents are completed by the Kaihautū team by 19<sup>th</sup> June 2020.

- Academic guidelines for writing/submitting/presenting in Te Reo Māori
- Academic guidelines for Assessing in Te Reo Māori

## VOTING FOR:

1. Jackie Tims
2. Veraneeca Taiepa
3. Rick Yu
4. Tracy Chapman – see my notes above
5. David McNabb
6. Lorne Roberts – see notes above
7. Rowena Fuluifaga
8. Maura Kempin
9. Sarah Sommerville
10. Sue Tulett
11. Rokosiga Morrison
12. Sam Kolahi
13. Richard Fahey
14. Lee-Anne Turton
15. Destiny Povey

**VOTING AGAINST:**

(None)

**MOTION CARRIED**

**3. Mea Hei Kōrero | Items to Discuss**

**3.1. NZIST and Academic Governance**

Author: Simon Nash (Chair, Academic Board)

Presenter: Simon Nash (Chair, Ako Ahimura)

**MOTION – Not required.**