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Source	Action #	Specification	Measure / Progress	Responsibility	Time Target / Closed	Achievement Status
2019-02-28 Item 4.06	Action-013	[Working Group] <u>Affected Performance Consideration</u> <i>(formerly "Special Assessment Circumstances")</i> Monthly verbal updates are to be reported. Memo to be submitted when investigations conclude.	2019-05-02, Item 3.06 Assessment Working Party Update: QAB Members are to email questions and contributions to Trude Cameron. 2019-05-30, Verbal update: Out for consideration and feedback from QAB members. 2019-06-27: The Committee commended the leadership of Trude Cameron with this work. Link to Proposed New SAC Documents folder emailed to Committee Members. 2019-07-25: Some feedback was received. The Committee arrived at consensus postpone full implementation until Semester 1, 2020. Between now and then, the Working Group shall consult and gather feedback, pilot the new SAC process with Summer Semester 2019. Senior Academic QAB members shall be a channel for consultation to the Schools. Feedback response timeframes are TBC. 2019-08-29: Work in progress. Consultation closes 2019-09-30. 2019-09-26: Members encouraged to spread the word to submit feedback. 2019-10-31: Trude Cameron replaced by Sue Crossan. 2019-11-28 (Meeting cancelled): <i>Update TBC - Name of "Special Assessment Circumstances" changed to "Affected Performance Consideration". Confirm wording for name change of Action-013. Pilot over 2019-SS. Pilot evaluation report to 2020-02-19.</i> 2020-02-19: Not enough submissions have yet come in. A report shall be made for the end of Semester 1, 2020; no reports / updates will come before then.	Trude-Cameron Sue Crossan Dila Beisembayeva Rowena Fuluifaga Sue Palfreyman	2019-05-02 2020-02-19 2020-07-15	Paused
2019-06-27	Action-025	<u>Pre-requisite Enrolment Issues</u> Lead a Working Group to define problem statement relevant to identified pre-requisite issues for programmes that result in high levels of enrolment blocks and VOE requests. Identify impact to schools and prepare communications to ensure clarity for Schools' leadership and proposed solutions plan for Semester 1, 2020.	2019-07-25: Still in progress. Timeframe for delivery is TBC. Commendation was given to Aroha for her related work with the School of Building Construction resulting in VOEs dropping from over 1000 to around 10. 2019-08-29: In progress. Report to come to next meeting. The number of VOEs have reduced. Reasons for system overrides with VOEs tend to be coming from technical issues with the system rather than school / operations issues. 2019-09-26: This work is really part of a much larger project inside Operations, not isolated only to BCONS. It should be closed off as a QAB item. Phase 1 of the project is due to complete by 12 December, after which a report could be presented to QAB. The AAQ team, led by Steve Marshall, have been checking requisites and study plans. This needs to complete before open the Enrolment Cart can open. Although not directly impacting this Action's particular challenge, it is related to how we use the system. IMS is also working with the project team. A number of concerns were raised around the lateness of pre-requisite checks, students who enrol for a full year but then fail a course in first semester, and involvement of SEMs at School Marking Meetings. Members wanting to contribute to Aroha's work (e.g. Mirjana, Dila, Antoinette, et alia) should meet and discuss the issues / opportunities with Aroha as part of the Operations project. 2019-10-31: N/A 2019-11-28 (Meeting cancelled): N/A 2020-02-19: Aroha Lewin has been seconded to a new position. Handover to Chantelle Daniels is still in progress. An update is expected at QAB 2020-03-18. 2020-03-18: Refer to Item 4.3.1. Update received. Next progress update expected 2020-04-22. 2020-04-22: No update due to shift in priorities resulting from the impact of Lockdown. 2020-05-20: Developing a solution is very complicated. Request update for QAB 2020-06-17. 2020-06-17:	Aroha-Lewin Chantelle Daniels Steve Marshall IT Department	2020-02-19 2020-03-18	Active
2020-03-18 Item 5.2.1.	Action-026	<u>Multiple Reenrolments into a Single Course</u> Work with relevant others to investigate, create a problem statement and report back to the QAB 2020-04-22 with recommendations for further action.	2020-03-18: A concern was raised about an ongoing unresolved issue whereby students are able to re-enrol into the same course multiple times. This results in the achievement of the same course, along with its course credits, appearing multiple times on students' transcripts. So, for example, a student may have graduated from a 360-credit degree, but 45 of those credits may have come from a single 15-credit course taken three times. The related operational processes cross between departments and a solution has never been implemented. 2020-04-22: No update due to shift in priorities resulting from the impact of Lockdown. 2020-05-20: No update. Simon Nash to meet with Dila and Steve after today's meeting. Request updated for QAB 2020-06-17. 2020-06-17:	Dila Beisembayeva Steve Marshall Tracy Chapman Chantelle Daniels Simon Nash	TBC	Active
2020-05-20 Item 3.1.	Action-027	<u>Review of School of Business</u> Request update from the School regarding progress related to AQAP Recommendation 12c.	2020-06-17:	Simon Nash	TBC	New
2020-05-20 Item 4.2.1.5.	Action-028	<u>Discrepancy in PAQC-ELEC Quarterly Report</u> Investigate why the name of Mirjana Bogosanovic is listed in the "Completions" table without her knowledge.	2020-06-17:	Steve Marshall Mirjana Bogosanovic	TBC	New