

Unitec New Zealand Limited

Board Meeting

30 July 2020

Title	Academic Board Minutes for May and updates from June meeting
Provided by:	Simon Nash, Chair Academic Board
Authored by:	
For:	Information

Recommendation

That the Board receives this paper.

Purpose

The purpose of this paper is to provide the approved Academic Board Minutes for May 2020 and the Chair's summary of the June 2020 meeting for your information.

Key Points from the June meeting

Due to a large agenda, the meeting was split into two sessions on 3rd June and 9th June. Academic Board also met on 4th June to prepare for its session with the Internal Evaluation & Review panel (as part of EER preparation).

A working party was formed in May to investigate reasons for qualification non-completions. In its initial report, it identified valuable data in the Learner Outreach Project and other sources. It recommended modifications to the form of that data to support better decision-making on interventions to address non-completion. The Chair will work with the report authors to consider next steps, including further investigation of the gap between 2019 course and qualification completions.

The Committee considered a review of the data and reporting of *I See Me* initiatives. After 6 months, refinements to data and reporting are needed to ensure the reporting supports decision-making and the design of interventions. The Chair and authors will work with the *I See Me* team to plan next steps.

Committee governance quality improvements

The Committee is preparing for the Internal Evaluation & Review. Feedback from that will support improvements to committee practices.

Risks and Issues

The Committee received the Annual Statutory Declaration to NZQA. It noted a number of declared areas of non-compliance and requested a report to the next meeting on actions taken to address all instances of non-compliance.

A number of discontinued programmes are overdue for formal closure due to delays in establishing the completion status of students. In some cases their status is quite historic (back as far as 2002). A report will come to the next meeting on remediation actions.

Attachments

Final Academic Board Minutes May 2020