

[School/Service Group/Team] Action Plan 2020

Unitec Priority	Team Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2022, enhancing international learner success and serving the educational needs of West, Central and North Auckland communities	<ul style="list-style-type: none"> <i>We provide academic and pastoral care to our learners – underpinned by manaakitanga</i> 	<ul style="list-style-type: none"> <i>Collaborate with Kaihautu, Champions and ADLs to provide academic and pastoral support across campus</i> <i>Deliver 'I see me initiatives'.</i> <i>Improve student satisfaction (NPS) sem 2, 2019=12)</i> <i>Liaise with Student Success (studnet support) to address early drop out and absentism of students</i> <i>Create Whanau support and provide Whanau/ fanau evenings</i> <i>Create template to audit number of courses across the School that have embedded Matauranga Maori</i> <i>Identify strategies that address low performing courses and measure progress end of each assessment</i>
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners and return to Category One status	<ul style="list-style-type: none"> <i>Apply Self assessment to sustain continuous improvement, and achieve excellence in educational performance</i> 	<ul style="list-style-type: none"> <i>Progress to Category One - Identify and implement relevant AQAP plan actions, to embed strong, sustainable academic quality processes and procedures</i> <i>Towards the 2nd half of each semester conduct student course/ lecturer evaluations (and feedback outcome/ key themes to students i.e. close the feedback loop), At the end of the semester complete Course Evaluation Plans (CEPs) for each course, complete post-moderation, complete ratification of grades and enter approved grades into <u>GradeBook</u></i> <i>Timley -Interim Programme Evaluations Completed, reported on , reveiwd by PAQC and lodged to QAB</i> <i>Work with Research Leaders to maintain and increase research outputs attaning Green across the school at 80% (currently 76%)</i> <i>Implement Interim EER semester 1 and address gaps inpreparation for EER. Prepare and attain good/ excellent rating across all programmes for EER</i>

<p>Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning</p>	<ul style="list-style-type: none"> • <i>Collectively empower staff to enhance knowledge, careers and skills – and value our achievements.</i> 	<ul style="list-style-type: none"> • <i>Values-led culture. Develop a culture of accountability, respect and innovation via Te Noho Kotahitanga</i> • <i>Share academic quality processes, best practice, celebrate success, whole of organisation to PD.</i> • <i>100% ADEP plans for all staff . Focus on quality performance , outcomes and timeliness.</i> • <i>Clear expectations of staff via shared understanding of policies and procedures , health and safety , and Code of Conduct</i> • <i>Support staff professional development within current budget</i> • <i>Support staff to maintain professional registration within their disciplines</i> • <i>Provide open door , consultation and collaboration across the school, peer support and cross pollination of expertise.</i> • <i>Ensure all staff across the School complete TNK badge to ensure values of Rangatiratanga, Whakaritenga, Kaitiakitanga, Mahi Kotahitanga and Ngakau mahaiki are embedded in our everyday.</i>
<p>Build a financially sustainable organisation to invest in the future with an operating surplus by 2022</p>	<p>Through partnership , provide adaptive , future focussed programmes that meet the needs of community , industry and key stakeholders</p>	<ul style="list-style-type: none"> • <i>Prepare a review of current and future Academic portfolio supporting the Waitakere Strategy and Waitakere campus.</i> • <i>Scope opportunities-, Aged care, Cert in business, Computing IT</i> • <i>Monthly report provided on financial status Operate within budget, achieve target EFTs and ensure costs are in line with revenue.</i> • <i>Partners with operations , enrolments and marketing to maximise awareness, applications and conversion to EFTs</i> • <i>Increase EFTs through greater programme provision and partnership with UPC, Schools and Private providers.</i> • <i>Graduate surveys – responsiveness to industry and community feedback.</i> • <i>Engage with ROVE</i> • <i>Maintain industry relationships- student placement relationships</i> •