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<b>To</b>	Poari Mātauranga   Academic Board	<b>From</b>	Tracy Chapman   Director International Success
<b>Title</b>	Education (Pastoral care of International students) Code of Practice 2016 – Completion of 2019 Improvements Action Plan	<b>Date</b>	16/05/2020

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**Recommendation/s**

That Poari Mātauranga | Academic Board receive this report.

**Purpose**

To report to the Committee that improvement actions identified during the 2019 Code of Practice self-review process have been completed by the aligned teams and are now part of standard operating procedures that contribute towards continuous improvement to institute key processes and compliance with the Education (Pastoral care of International students) Code of Practice 2016.

**Process**

1. Improvements identified during 2019 Self-Review process – actions collated October 2019
2. Actions aligned to team and sessions held with Director International Success to progress to completion
3. Progress update sessions held March and April to complete improvement actions tracker
4. Summary completed May 2020 with submission to AB committee meeting.

**Next Steps**

No further actions required for improvement actions.

Next step for Code compliance is the 2020 Education (Pastoral care of International students) Code of Practice 2016 Self-review due to be submitted to Academic in September.

**Attachments**

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[2019 Summary Code of Practice Self-Review Improvement Action](#)

[2019 Code of Practice Self-Review Improvement Action Plan Tracker](#)

**Aligned Support Teams**

Director Student Success & Student Success teams

Director Marketing & International Marketing team

Operations Manager Enrolment processing & International Advisor team