
To	Poāri Mātauranga Academic Board Executive Leadership Team	From	Simon Nash, Chair Academic Recovery Committee
Title	Academic Recovery Committee Minutes and updates from April	Date	02 / 05 / 2020

Purpose

To provide the approved Academic Recovery Committee Minutes and Chair's summary of April 2020 meetings for your information.

Background

The Academic Recovery Committee (ARC) was established in April as a temporary sub-committee of Academic Board, with specific responsibility for rapid decision-making related to Covid 19. The ARC will report monthly to Academic Board and ELT, and weekly verbally to ELT. It will coordinate closely with the Covid 19 Incident Management Team that is responsible for non-academic operational matters. The Terms of Reference for this ARC committee are:

That Academic Board delegate authority to the Academic Recovery Subcommittee for decision-making within these Terms of Reference: Those matters relating directly to the impact of Covid 19 on academic quality and learner outcomes within the scope of: (1) EER and the Academic Quality Action Plan; (2) the achievement of educational performance targets including Parity; and (3) changes to delivery of learning and teaching and related pedagogical and quality assurance matters.

Committee members are:

Simon Nash (Chair) – Director, Ako
Glenn McKay – Tumu / Executive Director Student Success
Chris King – Head of School - Bridgepoint
Nick Sheppard – Executive Director – Schools & Performance
Annette Pitovao – Director, Student Success
Sue Emerson – Academic Programme Manager – Team Leader
Trude Cameron - Operations Manager – Schools

Key Points from April meetings

The following noteworthy decisions were made:

1. To approve for on-campus delivery under Covid Alert Level 3 approximately 40 courses; and to refer these for further approval by the Incident Management Team. Further requests will be considered as they arise.
2. To discuss with MIT protocols for sharing of digital assets for online courses.
3. To form an Enrolments Working Group to consider ways to allow enrolments now for 2021 for students who wish to defer study due to Covid 19.

4. As part of / See Me initiatives, to identify poor performing courses with significant Māori or Pacific cohorts and to establish interventions for Semester 2.
5. To approve, pending further advice, a requirement for all Zoom teaching sessions at Unitec to be recorded for learners' further access.
6. To make recommendations to ELT for a withdrawals, deferrals and refunds policy for Covid 19-related requests.

The Committee's current agenda includes:

- With the Incident Management Team, establishing a plan for on-campus course delivery under Covid Alert Level 2
- Planning for course delivery in Semester 2, including the goal of securing those benefits to learners that can be realized, based on learnings from online delivery under lockdown

Please let me know if you have any questions.

Attachments

Academic Recovery Committee minutes for meetings 16/4/20, 21/4/20 and 23/4/20 (minutes for 24/4 and 28/4 are pending approval).