
To	Te Poari Whai Kounga Quality Alignment Board	From	[Kerry Francis] [Architecture PAQC]
Title	PAQC Quarterly Report for March - April	Date	2020 / 05 / 15

Overview

We have had 2 PAQC meetings:

1. Full in person meeting on the 19th of February
2. E-meeting on the 24th of February – PEP

General Committee Health Check

What is going well?

Everything is going as well as can be expected. This was our first meeting with an Senior Academic Staff from another Discipline - Samuel Holloway. His contribution was valuable and well received.

What improvements can be made?

The new terms of reference need to be tested before we can usefully comment.

What support is needed (actions required)?

It is not clear what support will be provided for Online meetings (Zoom or Skype)?

Progress against 3 (max.) key actions

Updated the actions plans.

No action has been taken into the proposal to explore the possibility of re invigorating an existing Work Experience course in Peoplesoft.

Programme Document is close to being been updated.

Priorities (3-5) for cycle

Electives are perceived as a lesser commodity. Work out a communication/information process to students at the end of the year emphasizing the importance of the content and the expectation required from students. Historically electives were set up as a third year courses, but this has now changed.

There is a large amount of administration inefficiency taking place in level 5 and level 6 courses. DL and APM to develop a strategy that monitors and creates individual study plans to ensure the “at risk” students are well supported.

Risk management

We have not had the opportunity to talk about the Risk management tracker due to Covid 19 postponing the PAQC meeting.

Quality Reporting

Programme Evaluation (PEP)

The 2019 End of Year PEP was reviewed positively by the committee. The PAQC asked for a few revisions. These were completed in timely manner.

Degree Monitoring

Our Degree monitoring is up to date. Last external moderation, annual External Examiners visit, took place in December 2019.

Appeals/Complaints (as required)

n/a.

Summary Information & Compliance Overview

Grades

Statistical summary of previous semester grade ratification including resolution of previous outstanding grades

Programme	Term	# Of Courses	# Of students	Comments
BAS	1194	20	282	Complete
MARCP	1194	8	149	Complete
MARCH	1194	1	4	Incomplete

DEF grade 1192 1 1 ARCH 8511

Completions

Statistical summary of Completions including Graduation confirmation and any requests for correction of errors

Programme	Status	1194
BAS	Completed and Graduated	58
	Completed but not Graduated	5
	TOTAL Completed	63
MARCP	Completed and Graduated	54
	Completed but not Graduated	0
	TOTAL Completed	54
MARCH	Completed and Graduated	2
	Completed but not Graduated	0
	TOTAL Completed	2

CACRs for BAS, MARCP, MARCH programmes appear as Appendix 1
Complete List of Graduands appear as Appendix 2

Moderation

Moderation Planning for the cycle is complete

Programme	Term	Planned (# of Courses)		Ext Mod	Comments
		Internal Pre-event	Internal Post-event		
BAS	1202	29	29		
	1204	26	26	9	
MARCP	1202	8	8		
	1204	13	13	1	
MARCH	1202	1	1		
	1204	1	1		

Moderation Plan/Tracker for 2019-2020 for the BAS, MARCP, MARCH programmes appear as Appendix 3

MOU/Contracts in place for External Moderation – *c/o BAs*

Summary of issues/or simply progress of External Moderation from last cycle

Programme	Term	Pre-event internal moderation	Post-event internal moderation	External moderation	Courses Ext moderated
BAS	1184	100%	100%		
	1194	100%	100%		
MARCP	1184	100%	100%		
	1194	100%	100%		
MARCH	1184	100%	100%		
	1194	100%	100%		

Course Evaluations (CEP)

Completed for previous cycle – All CEP have been completed and placed on to the school SharePoint filing system

Deployed and underway for new cycle – The new CEP system can be completed online or on the new template. This is still to be followed up upon.

Industry Engagement

IAC (Industry Advisory Committee) scheduled - Reported via School's BA

More information needs to be gathered from the HoS.

Engagement outcomes plan in place