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| To | Poari Mātauranga/Academic Board | From | Trude Cameron – Operations Manager Schools |
| Title | Review of recording and reporting of Unitec's Priority Groups and I See Me initiatives | Date | 2020/05/29 |

Recommendation/s

That Poari Mātauranga/Academic Board receive the attached review of the recording and reporting of Unitec's Priority Groups and I See Me Initiatives, and discuss recommendations for improving the visibility of progress towards Unitec Parity targets in 2022.

Purpose

This review relates to action item 3.1 on the agenda of the 06/05/2020 meeting of Poari Mātauranga/Academic Board: EPI Targets Update for Priority Groups

Poari Mātauranga/Academic Board has requested a review of the current reports for evaluation of the I See Me Initiatives in determining progress of priority group students, to allow Poari Mātauranga/Academic Board to reflect on whether the current methods of recording and reporting are meeting their needs.

Background

In line with the strategic direction of Te Whare Wānanga o Wairaka, our commitment to Te Noho Kotahitanga and a movement towards parity for Māori and Pacific students by 2022, Unitec established a series of initiatives to be undertaken collaboratively between Schools, and the Priority Group Success Directors with the support of Te Puna Ako, Priority Group Champions and the Learner Outreach Project team. These are known as the I See Me Initiatives and are designed to make all our learners feel welcome, supported and part of our whānau. They cover five focus areas:

1. **Onboarding, Transition and the First Six Weeks** – Pōhiri, Wānanga, Whanau/Fanau evenings, Tuākana Tēina mentoring and early low stakes assessments
2. **Monitoring Learner Progress & Providing Support** – tracking system, Learner Outreach
3. **Embedding 'I See Me' in courses, learning & teaching, and our culture and practices** – elements of Māori and Pacific content, teaching and learning practices that are culturally familiar to Māori and Pacific students
4. **Building Staff Capability** – two badges for each teacher, one focused on parity targets and non-teaching staff complete Living Te Noho Kotahitanga badge
5. **Education (Pastoral care of International students) Code of Practice 2016** – all staff complete a 1 hour workshop

In Semester two of 2019 work began on embedding these initiatives across Unitec. This work was further consolidated in 2020, with reporting established across all five Focus Areas.

Current reporting mechanisms that provide progress information on Unitec's Priority Group students, and these initiatives, include the following:

- Academic Quality Action plan
- Priority Group Directors reports
- Student Performance report
- Student NPS
- Performance Partnering and Capability report
- Student NPS
- Heads of Schools monthly operations report
- PASS Report
- PEP Summary Report
- Learner Outreach report

A summary of these reports can be found in the attached document titled "Review of Recording and Reporting of Unitec's Priority Groups and I See Me Initiatives". This document provides a brief overview of each report, an analysis of the type of information it provides and a review of other potential sources of data. It also includes recommendations for consideration.

Next Steps

That Poari Mātauranga/Academic Board read the attached review, evaluate current reporting practice and consider any changes needed or additional reporting which may be helpful to ensure the visibility needed by this board.

Attachments

Review of Recording and Reporting of Unitec's Priority Groups and I See Me Initiatives

Matauranga Maori Course Content Review Form

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People Consulted

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