

Information Technology Action Plan 2020

Unitec Priority	Team Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2022, enhancing international learner success and serving the educational needs of West, Central and North Auckland communities	Engage and inspire staff so they are proud to work at Unitec and are equipped with the capability to support quality learning.	Partnering and Collaboration: <ul style="list-style-type: none"> Create awareness across the organisation of how to better leverage Unitec's systems. KV/HM Q3 Meet with Academic teams to Identify technology improvements to assist priority groups and create opportunities for learners to assist IT. KV / HM – Q4 Re design the Information Technology Intranet pages to increase the awareness of what services and systems are available – KS Q3 Partner with schools and support teams to deliver to the agreed time frames and key objectives of agreed high priority projects. KV through 2020
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners and return to Category One status	Best practice delivery to contribute toward a Category 1 culture of excellence.	Simplifying processes and systems <ul style="list-style-type: none"> Applying appropriate IT governance over the architecture and support of IT initiatives. KV through 2020 Right size our technology footprint and create a roadmap based on the timings of the ITP sector reform. KS /KV Q3 Review and update the incident management process. KS Q2 Review and update business continuity documentation. HM Q2 Create a records management assessment and action plan for both physical and electronic records. KS Q3 Complete the IT sub strategies and ensure these are aligned to organisational objectives. KV Q2 Reassess the IT maturity model. HM Q2 Agree a regular IT maintenance window with the business to carry our server reboots and apply critical patches. KS / HM Q1 Detail, plan and carry out a Disaster Recover fail over of our IT Infrastructure. KS Q3
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	Build strong partnering relationships across Unitec with a focus on learners and staff needs.	Lifting capability and engaging staff. <ul style="list-style-type: none"> Collaborate with the Learning and Development team to create opportunities for staff to improve their digital capability through Professional development with vendors and other staff. HM Q3 Create a greater awareness of how staff can protect themselves and Unitec from cyber security threats. KS Q3 Improve our team culture and lift our staff engagement through improving communication and team activities. HM Q4
Build a financially sustainable organisation to invest in the future with an operating surplus by 2022	Develop an enterprising mind-set of financial sustainability, looking for opportunities constantly.	Financially Sustainable <ul style="list-style-type: none"> Manage costs of the IT operation to the set budget. AN / HM Q4 Right size vendor contracts to our current metrics and usage AN Q4 Ensure all migrations are approved through the IT Change Advisory Board. KS / KV / AN Q4 Create a data governance framework and have this promoted to Ext Leadership and on the Nest. KS / HM Q2 Review and update all IT policies. HM Q2 Review and address all high priority risks as per the IT Risk Register. HM Q3