To	Te Poari Whai Kounga	Quality Alignment Board	**From**	Adam Parkinson
			The Chair, PAQC - Environmental and Animal Sciences (EAS)
Title	Environmental and Animal Sciences PAQC Quarterly Report for March - April	**Date**	09/04/2020

Overview

A brief overview of the work of the PAQC since the last report which may include:p

General Committee Health Check *(Each report)*

Brief answers to the following questions completed by the Chair. These are focussed on the work of the Committee and should include any issues that need to be/have been escalated.

What is going well?

Orientation information to EAS students - booked orientation for onsite, powhiri, library, wellbeing, support team and afternoon teas.

BASCI 5 year review dates locked in and all invitees have responded and been sent relevant information.

What improvements can be made?

Engage with work placement providers to ensure a better record of student behaviour and better engagement between provider and students.

Tracking of Alumni and graduate destinations

What support is needed (actions required)?

Progress against 3 (max.) key actions

A brief summary of progress against key actions from the Action Planner from the last cycle with a focus on how the action has made a difference. This is prepared by the Chair, with assistance from APMs, or provided from minutes of the discussion from the relevant meeting.
TBC

Priorities (3-5) for cycle

A brief summary of the 3-5 top priorities of the Committee for the coming year based on the specific AQAP related targets in the Committee work-plan. This is prepared by the Chair, with assistance from APMs, or provided from minutes of the discussion from the relevant meeting.
TBC

Risk management

A brief statement of the most impactful risks to be closely monitored given that this is the first time they have been looked at. This is prepared by the APM, with assistance from the Chair, or provided from minutes of the discussion from the relevant meeting.

Quality Reporting

Programme Evaluation (PEP)

Report on the overall quality of the self-evaluation of each programme based on the PAQC Evaluation process.

Summary of high level themes that the review of PEPs provided for the PAQC to consider and monitor

This is prepared by the Chair and APMs based on evaluations and minutes of discussion at meetings.

If any of the following have occurred. If not then delete:

Degree Monitoring *(as required)*

Summary of key recommendations and response to report - provided by Chair

2020 Degree Monitoring

Acad Prog	NZQA or Self Monitoring	Next Visit Date Confirmed	APM	Monitor
BASCI	SELF	Week of 1 June	Lorne Roberts	Lindsay Jane Skyner
BVN	NZQA	20/08/2020	Laura Harvey	TBC

2019 Degree Monitoring

Acad Prog	Type	NZQA or Self Monitoring	Visit Date Confirmed	Final Report Received	Response Approved by PAQC	AL(To be updated)	Monitor
BASCI	DEG	SELF	5-Sep-19	2-Nov-19		Lorne Roberts	Lindsay Jane Skyner

Programme Review *(as required)*

Summary of key recommendations and response to report - provided by Chair

Consistency Review *(as required)*

Summary of key recommendations and response to report - provided by Chair

Professional Accreditation/Other *(as required)*

Summary of key recommendations and response to report - provided by Chair

Appeals/Complaints *(as required)*

Summary of any Appeals/Complaints - summary by Chair/APM based on data provided by TKK or student services. Will include statistics for the volume by course, and No. approved or declined provided via TKK tracker.

Summary Information & Compliance Overview

The following are summaries collated and populated by TKK in collaboration with the Chair and APMs.

Grades
Statistical summary of previous semester grade ratification including resolution of previous outstanding grades *- Reported via TKK tracking*

Blank or DEF grades in 2019

School - Programme Code	Grade Count	EFTS	Grade Code
BASCI	6	0.75	
BASCI	18	2.875	DEF
NZCAC	5	1.0417	DEF
NZCAM	2	0.5	DEF
NZCAT	3	0.375	DEF
NZCAW	1	0.125	
NZDVN	2	0.25	
NZDVN	1	0.25	DEF

Blank or DEF grades in 2018

School - Programme Code	Grade Count	EFTS	Grade Code
BASCI	1	0.25	DEF

Completions

Unitec

Statistical summary of Completions including Graduation confirmation
and any requests for correction of errors - *Reported via TKK tracking*

Qualification	Number of March 2020 Graduand	Application declined	Total Application
BASCI (Animal Management and Welfare and Biodiversity Management)	2	1	3
BASCI (Animal Management and Welfare)	6	0	6
BVN	1	0	1
NZCAC (Level 3) (Companion Animals)	53	0	53
NZCAM(Level 4) (Canine Behaviour and Training)	13	3	16
NZCAM (Level 4) (Captive Wild Animals)	29	1	30
NZCAM (Level 4) (Companion Animals)	9	3	12
NZCAT (Level 5) (Veterinary Nursing Assistant)	39	2	41
NZCAT (Level 5)	22	0	22
NZDVN(Level 6)	40	1	41

Moderation
Moderation Planning for the cycle is complete – *Reported via TKK tracking*

BASCI 2020 External Moderation Plan

Level	1202	1204	Total
Level 5	0	2	2
Level 6	3	4	7
Level 7	1	2	3
Total	4	10	14

BVN 2020 External Moderation Plan

Level	1202	1204	Total
Level 5	1	2	3
Level 6	1	1	2
Level 7	0	0	0

NZDVN 2020 External Moderation Plan

Level	1202	1204	Total
Level 6	1	1	2

NZCAC 2020 External Moderation Plan

Level	1202	1204	Total
Level 3	0	1	1

NZCAM 2020 External Moderation Plan

Level	1202	1204	Total
Level 4	*0*	*3*	*3*
Level 5	*0*	*0*	*0*

NZCAT 2020 External Moderation Plan

Level	1202	1204	Total
Level 5	*1*	*2*	*3*

MOU/Contracts in place for External Moderation – *Reported via TKK tracking*

Summary of issues/or simply progress of External Moderation from last cycle – *Reported by TKK from minutes of discussions in meetings*

Course Evaluations (CEP)

Completed for previous cycle - *Reported via TKK tracking*

Deployed and underway for new cycle - *Reported via TKK tracking*

Main Program	Active courses (1202)	# of Initiated CEPs	%
BASCI	17	8	47.06%
BVN	2	2	100.00%
NZCAC	4	3	75.00%
NZCAM	8	4	50.00%
NZCAT	4	1	25.00%
NZDVN	6	2	33.33%

Industry Engagement

IAC (Industry Advisory Committee) scheduled - *Reported via School's BA*

Engagement outcomes plan in place – *Reported by APMs/Chair/HoS*

Attachments
2019 Moderation

BASCI 2019 Moderation Progress

Level	2019 Planned	Completed
Level 5	6	
Level 6	2	
Level 7	3	
Total	11	

BVN 2019 Moderation Progress

Level	2019 Planned	Completed
Level 5	2	
Level 6	1	
Level 7	0	
Total	**3**	

NZDVN 2019 Moderation Progress

Level	2019 Planned	Completed
Level 6	2	
Total	**2**	

NZCAC 2019 Moderation Progress

Level	2019 Planned	Completed
Level 3	1	
Total	**1**	

NZCAM 2019 Moderation Progress

Level	2019 Planned	Completed
Level 4	1	
Level 5	3	
Total	**4**	

NZCAT 2019 Moderation Progress

Level	2019 Planned	Completed
Level 6	3	
Total	**3**	

Appendix 5: Industry Engagement (IAC)
IAC (Industry Advisory Committee) scheduled - *Reported via School's BA*
Engagement outcomes plan in place – *Reported by APMs/Chair/HoS*
Obtain from Otilia