
To	Te Poari Whai Kounga Quality Alignment Board	From	Chantelle Daniels, Operations Manager
Title	Update on Action-025 – Prerequisite Enrolment Issues	Date	2020/02/27

Recommendation/s

That Te Poari Whai Kounga receive the update on *Action-025 Prerequisite Enrolment Issues*.

Purpose

To report to the Committee to provide an update on Action-025 and then request to pause reporting until further progress is made and correct responsibility is assigned.

Background

This issue was put on hold in 2019 (previous owner Aroha Lewin has moved roles) due to other priorities.

- We still need to form a working group to define the actual problem statement as it is widespread.
- Notably widespread issues with pre-requisites across the institute from years of inconsistent updating of the system/programme regulations and no consistent controls of this process before the implementation of TKK.
- Failed prerequisites process is hugely complex and tiresome for the enrolments team and they are using a lot of band aid tasks to resolve an inefficient process
- Aroha met with Tracy and Trude about revising/reformatting the study plans which transitioned into a conversation around pre-requisites because of the amount of inaccuracies in prerequisites within the system.

Next Steps

- Chantelle to involve correct people to define a problem statement to better understand and solve these issues.
- Where this directly impacts QAB then a memo will be raised depending on the problem statement.
- A memo for information to report progress on Action-025 will be presented to QAB 2020-03-22.

Contributors / Co-Authors

Aroha Lewin