



memo

To	Poari Mātauranga Academic Board	Date	29 July 2019
From	Simon Tries Chair, Te Poari Whai Kounga Quality Alignment Board Manager, Te Korowai Kahurangi		
Subject	Subcommittee Chair Report – Te Poari Whai Kounga Quality Alignment Board		

This memo provides a summary of the key matters discussed at Te Poari Whai Kounga | the Quality Alignment Board meeting of 18 March 2020. Matters which are also considered at Academic Board (i.e, Priority Group Directors' reports, Academic Quality Action Plan) are not noted unless matters of note are raised during discussion.

Academic Risk

The committee discussed the process for reviewing and responding to the outcomes from the Programme Academic Risk registers. While still to be informed by the Academic Board working group the general consensus was that the Committee need:

- A review the registers for particular themes arising at an institutional level and to identify actions to be undertaken as a result
- To gain assurance that PAQCs were effectively overseeing risks associated with the programmes
- To report monthly to Academic Board on its findings, any actions being taken, and any additional matters Academic Board should be made aware of
- To report to PAQCs monthly on the findings and actions being taken.

Course Evaluation and Planning (CEP) reporting

The committee was given an overview of the online CEP report which is designed to encourage and guide evaluative practice. The Committee also received a report on engagement with the CEP indicating engagement across approximately 13% of courses.

Multiple Reenrolments into a Single Course

A concern was raised by a member regarding the number of times a student could enrol in a single course, including when a student has already passed the course. The matter is being investigated with an update to the next meeting in April.