

Task Name	Dura	Start	Finish	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring	Any issues?	Scheduled Finish	Baseline Estimated Finish				
1	1 UNITEC 2019 ACADEMIC QUALITY ACTION PLAN					456	Fri 1/02/19	Fri 30/10/20	43%			No	Tue 31/08/21	Fri 30/10/20			
2	1.1 REC 1: ESTABLISH AND IMPLEMENT STUDENT ACHIEVEMENT TARGETS					86	dWed 12/06/19	Wed 9/10/19	88%			No	Wed 9/10/19	Wed 9/10/19			
3	1.1.1 REC 1a: Set student achievement targets					58	dWed 12/06/19	Fri 30/08/19	88%	Clarity of intent and targets across Unas per below	Chair Academic Board	Academic Board	ELT, Commission	No	Fri 30/08/19	Wed 10/07/19	
4	1.1.1.1 REC 1a: Set overall EPI targets - Academic Board					21	dWed 12/06/19	Wed 10/07/19	90%		Academic Board	as above	as above	as above	No	Wed 10/07/19	Wed 10/07/19
5	1.1.1.2 REC 1a: Maori targets - Director Maori Success					1	daWed 12/06/19	Wed 12/06/19	100%		Director Māori Success	as above	as above	as above	No	Wed 12/06/19	Wed 12/06/19
6	1.1.1.3 REC 1a: Pacific targets - Director Pacific Success					1	daWed 12/06/19	Wed 12/06/19	100%		Director Pacific Success	as above	as above	as above	No	Wed 12/06/19	Wed 12/06/19
7	1.1.1.4 REC 1a: Academic Board endorse targets					21	dWed 12/06/19	Wed 10/07/19	100%		Chair Academic Board	Academic Board	as above		No	Wed 10/07/19	Wed 10/07/19
8	1.1.1.5 REC 1a: ELT approve targets					50	dMon 24/06/19	Fri 30/08/19	90%						No	Fri 30/08/19	Mon 24/06/19
9	1.1.1.6 REC 1a: Commissioner approves targets					58	dWed 12/06/19	Fri 30/08/19	80%						No	Fri 30/08/19	Mon 24/06/19
10	1.1.2 REC 1b: Communicate targets to Staff and Stakeholders					23	dWed 10/07/19	Fri 9/08/19	80%						No	Fri 9/08/19	Fri 9/08/19
11	1.1.2.1 REC 1b: Checkpoint event, Nest and email announcements					23	dWed 10/07/19	Fri 9/08/19	80%						No	Fri 9/08/19	Fri 9/08/19
12	1.1.3 REC 1c: Oversee and report on targets at Academic Board					66	dWed 10/07/19	Wed 9/10/19	90%	Improved monitoring and earlier inte	Sub-Committees, Support Te	Chair Academic Board	Academic Board	ELT, Commission	No	Wed 9/10/19	Wed 9/10/19
13	1.1.3.1 REC 1c: Director Priority Groups report monthly					66	dWed 10/07/19	Wed 9/10/19	100%		Directors PG	as above	as above	as above	No	Wed 9/10/19	Wed 9/10/19
14	1.1.3.2 REC 1c: Support Teams report monthly or as required on all QMS elements					66	dWed 10/07/19	Wed 9/10/19	80%		Support Teams	as above	as above	as above	No	Wed 9/10/19	Wed 9/10/19
15	1.2 REC 3 & 5: STUDENT SUPPORT & COMPLETION - "I SEE ME" INITIATIVES					303	Fri 1/02/19	Tue 31/03/20	34%						No	Fri 30/10/20	Tue 31/03/20
16	1.2.1 Approve budget for "I See Me" initiatives					195	Fri 1/02/19	Thu 31/10/19	100%						No	Thu 31/10/19	NA
17	1.2.2 Establish Moodle and other support resources					195	Fri 1/02/19	Thu 31/10/19	90%						No	Thu 31/10/19	NA
18	1.2.3 Establish school-level reporting on all initiatives					195	Fri 1/02/19	Thu 31/10/19	80%						No	Thu 31/10/19	NA
19	1.2.4 REC 3a: Undertake detailed study on reasons for non-completion					275	Wed 12/06/19	Tue 30/06/20	34%	All Staff engagmt to understand and use data effectively. Sharing best	Director Student Success, Manager TKK, Directors PG	Director Ako	Academic Board	ELT, Commissioner	No	Tue 30/06/20	Tue 31/12/19
20	1.2.4.1 REC 3a: Identify existing data on non-completion					66	dWed 12/06/19	Wed 11/09/19	80%		as above & delegated	as above	as above	as above	No	Wed 11/09/19	Wed 11/09/19
21	1.2.4.2 REC 3a: Identify gaps in data on non-completion					66	dWed 12/06/19	Wed 11/09/19	50%		as above & delegated	as above	as above	as above	No	Wed 11/09/19	Wed 11/09/19
22	1.2.4.3 REC 3a: Undertake further study and data collection on reasons for non-completion					275	Wed 12/06/19	Tue 30/06/20	28%		as above & delegated	as above	as above	as above	No	Tue 30/06/20	Tue 31/12/19
23	1.2.4.3.1 Review existing Unitec student data on non-completers					153	Sun 1/12/19	Tue 30/06/20	10%						No	Wed 1/07/20	NA
24	1.2.4.3.2 Use new Student Tracking/Monitoring data in 2020 to track at-risk and non-completers					153	Sun 1/12/19	Tue 30/06/20	70%						No	Wed 1/07/20	NA
25	1.2.4.3.3 Collect further data from recent non-completers					153	Sun 1/12/19	Tue 30/06/20	20%						No	Wed 1/07/20	NA
26	1.2.4.3.4 Collect further data from relevant Support Teams and teachers					153	Sun 1/12/19	Tue 30/06/20	10%						No	Wed 1/07/20	NA
27	1.2.5 REC 3b: Ensure Academic Board monitors this study and works on interventions					145	Wed 12/06/19	Tue 31/12/19	10%		Chair Academic Board		Academic Board	ELT, Commission	No	Tue 31/12/19	Tue 31/12/19
28	1.2.6 REC 5a: Student transition and first six weeks					198	Wed 12/06/19	Fri 13/03/20	33%	Improved retention, particularly for I	HoSs, Directors PG, Director	Director Ako, Exec De	Academic Board	ELT, Commission	No	Fri 13/03/20	Tue 31/03/20
29	1.2.6.1 REC 5a: Directors and HoSs agree on Success & Retention (I See Me) initiatives					48	dWed 12/06/19	Fri 16/08/19	100%	as above	as above & delegated	as above		as above	No	Fri 16/08/19	Fri 16/08/19
30	1.2.6.2 Rec 5a: Resources provided to support S&R activities (Moodle, etc)					80	dWed 12/06/19	Tue 1/10/19	100%						No	Tue 1/10/19	NA
31	1.2.6.3 REC 5a: Pōhiri for all new to Unitec students and their staff in 2020					170	Mon 22/07/19	Fri 13/03/20	44%	as above	as above & delegated	as above	PAQCs to QAB	as above	No	Fri 13/03/20	Thu 31/10/19
32	1.2.6.3.1 REC 5a: Applied Business					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
33	1.2.6.3.2 REC 5a: Architecture					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
34	1.2.6.3.3 REC 5a: Bridgepoint					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
35	1.2.6.3.4 REC 5a: Building Construction					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
36	1.2.6.3.5 REC 5a: Community Studies					170	Mon 22/07/19	Fri 13/03/20	0%						No	Fri 13/03/20	NA
37	1.2.6.3.6 REC 5a: Computing and Information Technology					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
38	1.2.6.3.7 REC 5a: Creative Industries					170	Mon 22/07/19	Fri 13/03/20	58%						No	Fri 13/03/20	NA
39	1.2.6.3.8 REC 5a: Engineering and Applied Technology					170	Mon 22/07/19	Fri 13/03/20	0%	NA for 2020					No	Fri 13/03/20	NA
40	1.2.6.3.9 REC 5a: Environmental and Animal Science					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
41	1.2.6.3.10 REC 5a: Healthcare and Social Practice					170	Mon 22/07/19	Fri 13/03/20	100%						No	Fri 13/03/20	NA
42	1.2.6.3.11 REC 5a: Trades and Services					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
43	1.2.6.3.12 REC 5a: UPC					170	Mon 22/07/19	Fri 13/03/20	100%						No	Fri 13/03/20	NA
44	1.2.6.4 REC 5a: Wānanga for all new to Unitec students for S1 2020					170	Mon 22/07/19	Fri 13/03/20	30%	as above	as above & delegated	as above	as above	as above	No	Fri 13/03/20	Thu 31/10/19
45	1.2.6.4.1 REC 5a: Applied Business					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
46	1.2.6.4.2 REC 5a: Architecture					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
47	1.2.6.4.3 REC 5a: Bridgepoint					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
48	1.2.6.4.4 REC 5a: Building Construction					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
49	1.2.6.4.5 REC 5a: Community Studies					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
50	1.2.6.4.6 REC 5a: Computing and Information Technology					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
51	1.2.6.4.7 REC 5a: Creative Industries					170	Mon 22/07/19	Fri 13/03/20	50%						No	Fri 13/03/20	NA
52	1.2.6.4.8 REC 5a: Engineering and Applied Technology					170	Mon 22/07/19	Fri 13/03/20	0%	NA for 2020					No	Fri 13/03/20	NA
53	1.2.6.4.9 REC 5a: Environmental and Animal Science					170	Mon 22/07/19	Fri 13/03/20	0%						No	Fri 13/03/20	NA
54	1.2.6.4.10 REC 5a: Healthcare and Social Practice					170	Mon 22/07/19	Fri 13/03/20	100%						No	Fri 13/03/20	NA
55	1.2.6.4.11 REC 5a: Trades and Services					170	Mon 22/07/19	Fri 13/03/20	38%						No	Fri 13/03/20	NA
56	1.2.6.4.12 REC 5a: UPC					170	Mon 22/07/19	Fri 13/03/20	0%	Not Applicable					No	Fri 13/03/20	NA
57	1.2.6.5 REC 5a: Whānau/fanau evenings in all schools for S1 2020					170	Mon 22/07/19	Fri 13/03/20	25%	as above	as above & delegated	as above	as above	as above	No	Fri 13/03/20	Thu 31/10/19
58	1.2.6.5.1 REC 5a: Applied Business					170	Mon 22/07/19	Fri 13/03/20	25%						No	Fri 13/03/20	NA
59	1.2.6.5.2 REC 5a: Architecture					170	Mon 22/07/19	Fri 13/03/20	0%						No	Fri 13/03/20	NA
60	1.2.6.5.3 REC 5a: Bridgepoint					170	Mon 22/07/19	Fri 13/03/20	0%						No	Fri 13/03/20	NA
61	1.2.6.5.4 REC 5a: Building Construction					170	Mon 22/07/19	Fri 13/03/20	0%								

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75	1.2.6.6.5 REC 5a: Community Studies	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
76	1.2.6.6.6 REC 5a: Computing and Information Technology	170	Mon 22/07/19	Fri 13/03/20		13%							No	Fri 13/03/20	NA
77	1.2.6.6.7 REC 5a: Creative Industries	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
78	1.2.6.6.8 REC 5a: Engineering and Applied Technology	170	Mon 22/07/19	Fri 13/03/20		20%							No	Fri 13/03/20	NA
79	1.2.6.6.9 REC 5a: Environmental and Animal Science	170	Mon 22/07/19	Fri 13/03/20		38%							No	Fri 13/03/20	NA
80	1.2.6.6.10 REC 5a: Healthcare and Social Practice	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
81	1.2.6.6.11 REC 5a: Trades and Services	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
82	1.2.6.6.12 REC 5a: UPC	170	Mon 22/07/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
83	1.2.7 REC 5b: Monitoring/Reporting and Supporting all learners (Learner Outreach)	198	Wed 12/06/19	Fri 13/03/20 days		39%	Established systems for monitoring and reporting. Improved	HoSS, Director SS, Manager TKK	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Fri 13/03/20	Tue 31/03/20
84	1.2.7.1 REC 5b1: Establish Student Support Database for all students	198	Wed 12/06/19	Fri 13/03/20 days		80%	Student monitoring system is operating effectively.	HoSS, Director SS, Manager TKK, Director IT	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Fri 13/03/20	Thu 31/10/19
85	1.2.7.1.1 REC 5b1: Design a monitoring & reporting systems for all students	198	Wed 12/06/19	Fri 13/03/20		80%	As above	as above & delegated	Director Ako				No	Fri 13/03/20	Wed 9/10/19
86	1.2.7.2 REC 5b2: Student monitoring and reporting undertaken in all schools	170	Mon 22/07/19	Fri 13/03/20		36%	As above	as above & delegated	HoSS				No	Fri 13/03/20	Thu 10/10/19
87	1.2.7.2.1 REC 5b2: Applied Business	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
88	1.2.7.2.2 REC 5b2: Architecture	170	Mon 22/07/19	Fri 13/03/20		16%							No	Fri 13/03/20	NA
89	1.2.7.2.3 REC 5b2: Bridgepoint	170	Mon 22/07/19	Fri 13/03/20		50%							No	Fri 13/03/20	NA
90	1.2.7.2.4 REC 5b2: Building Construction	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
91	1.2.7.2.5 REC 5b2: Community Studies	170	Mon 22/07/19	Fri 13/03/20		50%							No	Fri 13/03/20	NA
92	1.2.7.2.6 REC 5b2: Computing and Information Technology	170	Mon 22/07/19	Fri 13/03/20		50%							No	Fri 13/03/20	NA
93	1.2.7.2.7 REC 5b2: Creative Industries	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
94	1.2.7.2.8 REC 5b2: Engineering and Applied Technology	170	Mon 22/07/19	Fri 13/03/20		10%							No	Fri 13/03/20	NA
95	1.2.7.2.9 REC 5b2: Environmental and Animal Science	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
96	1.2.7.2.10 REC 5b2: Healthcare and Social Practice	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
97	1.2.7.2.11 REC 5b2: Trades and Services	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
98	1.2.7.2.12 REC 5b2: UPC	170	Mon 22/07/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
99	1.2.7.3 REC 5b3: Establish academic committee oversight	16	d Thu 10/10/19	Thu 31/10/19		10%	As above	Chairs Academic Committees	Chair Academic Board	PAQCs to QAB t			No	Thu 31/10/19	Thu 31/10/19
100	1.2.8 REC 5c: Student academic support and pastoral care (Learner Outreach)	319	Wed 12/06/19	Mon 31/08/20 days		37%	Academic and pastoral support systems are providing timely	HoSS, Director SS, Directors PG, Director Ako	Academic Board, ELT	Academic Board	ELT, Commissioner		No	Fri 13/03/20	Mon 31/08/20
101	1.2.8.1 REC 5c: Directors and HoSS agree on interventions	48	d Wed 12/06/19	Fri 16/08/19		80%	as above	as above & delegated					No	Fri 16/08/19	Fri 16/08/19
102	1.2.8.2 REC 5c: Learner Outreach programme	198	Wed 12/06/19	Fri 13/03/20		36%	as above	as above & delegated					No	Fri 13/03/20	Tue 31/03/20
103	1.2.8.2.1 Develop outreach programme	198	Wed 12/06/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
104	1.2.8.2.2 Approve budget for outreach programme	198	Wed 12/06/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
105	1.2.8.2.3 REC 5c: School-level progress	170	Mon 22/07/19	Fri 13/03/20		23%	as above	HoSS	Exec Dean				No	Fri 13/03/20	Mon 31/08/20
106	1.2.8.2.3.1 REC 5c: Applied Business	170	Mon 22/07/19	Fri 13/03/20		19%							No	Fri 13/03/20	NA
107	1.2.8.2.3.2 REC 5c: Architecture	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
108	1.2.8.2.3.3 REC 5c: Bridgepoint	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
109	1.2.8.2.3.4 REC 5c: Building Construction	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
110	1.2.8.2.3.5 REC 5c: Community Studies	170	Mon 22/07/19	Fri 13/03/20		19%							No	Fri 13/03/20	NA
111	1.2.8.2.3.6 REC 5c: Computing and Information Technology	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
112	1.2.8.2.3.7 REC 5c: Creative Industries	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
113	1.2.8.2.3.8 REC 5c: Engineering and Applied Technology	170	Mon 22/07/19	Fri 13/03/20		10%							No	Fri 13/03/20	NA
114	1.2.8.2.3.9 REC 5c: Environmental and Animal Science	170	Mon 22/07/19	Fri 13/03/20		38%							No	Fri 13/03/20	NA
115	1.2.8.2.3.10 REC 5c: Healthcare and Social Practice	170	Mon 22/07/19	Fri 13/03/20		31%							No	Fri 13/03/20	NA
116	1.2.8.2.3.11 REC 5c: Trades and Services	170	Mon 22/07/19	Fri 13/03/20		12%							No	Fri 13/03/20	NA
117	1.2.8.2.3.12 REC 5c: UPC	170	Mon 22/07/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
118	1.2.9 REC 5d: Course and Curriculum Design	198	Wed 12/06/19	Fri 13/03/20		34%	Courses and curriculum support stud	HoSS, Director SS, Directors	Academic Board, ELT	Academic Boar	ELT, Commissio		No	Fri 13/03/20	Tue 31/03/20
119	1.2.9.1 REC 5d1: "I See Me" in course design for Māori and Pacific curriculum	198	Wed 12/06/19	Fri 13/03/20 days		22%	Courses and teaching support diverse learner needs; are culturally	HoSS, Director SS, Directors PG, Director Ako	Academic Board, ELT	Academic Board	ELT, Commissioner		No	Fri 13/03/20	Tue 31/03/20
120	1.2.9.1.1 REC 5d1: Applied Business	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
121	1.2.9.1.2 REC 5d1: Architecture	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
122	1.2.9.1.3 REC 5d1: Bridgepoint	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
123	1.2.9.1.4 REC 5d1: Building Construction	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
124	1.2.9.1.5 REC 5d1: Community Studies	170	Mon 22/07/19	Fri 13/03/20		13%							No	Fri 13/03/20	NA
125	1.2.9.1.6 REC 5d1: Computing and Information Technology	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
126	1.2.9.1.7 REC 5d1: Creative Industries	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
127	1.2.9.1.8 REC 5d1: Engineering and Applied Technology	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
128	1.2.9.1.9 REC 5d1: Environmental and Animal Science	170	Mon 22/07/19	Fri 13/03/20		50%							No	Fri 13/03/20	NA
129	1.2.9.1.10 REC 5d1: Healthcare and Social Practice	170	Mon 22/07/19	Fri 13/03/20		13%							No	Fri 13/03/20	NA
130	1.2.9.1.11 REC 5d1: Trades and Services	170	Mon 22/07/19	Fri 13/03/20		13%							No	Fri 13/03/20	NA
131	1.2.9.1.12 REC 5d1: UPC	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
132	1.2.9.2 REC 5d2: Improve poorest performing courses	198	Wed 12/06/19	Fri 13/03/20 days		71%	Improved Course Completion and progression	HoSS, Director SS, Directors PG, Director Ako	Academic Board, ELT	Academic Board	ELT, Commissioner		No	Wed 11/09/19	Tue 31/03/20
133	1.2.9.2.1 REC 5d2: Directors / HoSS agree on ~20 poorest performing courses to support	48	d Wed 12/06/19	Fri 16/08/19		100%	as above	as above & delegated					No	Fri 16/08/19	Fri 16/08/19
134	1.2.9.2.2 REC 5d2: Implement targeted support for priority courses	66	d Wed 12/06/19	Wed 11/09/19		50%	as above	as above & delegated					No	Wed 11/09/19	Wed 11/09/19
135	1.2.9.3 REC 5d3: Implement early low-stakes assessment in high priority Yr 1, S1 courses	198	Wed 12/06/19	Fri 13/03/20 days		44%	All Yr 1, S1 courses have low-stakes assessment in place (other than by	HoSS, Manager TPA	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Fri 13/03/20	Tue 31/03/20
136	1.2.9.3.1 REC 5d: Applied Business	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
137	1.2.9.3.2 REC 5d: Architecture	170	Mon 22/07/19	Fri 13/03/20		75%							No	Fri 13/03/20	NA
138	1.2.9.3.3 REC 5d: Bridgepoint	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
139	1.2.9.3.4 REC 5d: Building Construction	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
140	1.2.9.3.5 REC 5d: Community Studies	170	Mon 22/07/19	Fri 13/03/20		62%							No	Fri 13/03/20	NA
141	1.2.9.3.6 REC 5d: Computing and Information Technology	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
142	1.2.9.3.7 REC 5d: Creative Industries	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
143	1.2.9.3.8 REC 5d: Engineering and Applied Technology	170	Mon 22/07/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
144	1.2.9.3.9 REC 5d: Environmental and Animal Science	170	Mon 22/07/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA

ID	Task Name	Dura	Start	Finish	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring	Any issues?	Scheduled Finish	Baseline Estimated Finish	
145	1.2.9.3.10 REC 5d: Healthcare and Social Practice	170	Mon 22/07/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
146	1.2.9.3.11 REC 5d: Trades and Services	170	Mon 22/07/19	Fri 13/03/20		38%							No	Fri 13/03/20	NA
147	1.2.9.3.12 REC 5d: UPC	170	Mon 22/07/19	Fri 13/03/20		100%							No	Fri 13/03/20	NA
148	1.2.10 REC 5e: Teaching & Learning Practices	363	Wed 12/06/19	Fri 30/10/20		27%							No	Fri 30/10/20	Fri 30/10/20
149	1.2.10.1 REC 5e: "I See Me" in Learning & Teaching Practices	198	Wed 12/06/19	Fri 13/03/20		24%							No	Fri 13/03/20	NA
150	1.2.10.1.1 REC 5e: Applied Business	198	Wed 12/06/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
151	1.2.10.1.2 REC 5e: Architecture	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
152	1.2.10.1.3 REC 5e: Bridgepoint	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
153	1.2.10.1.4 REC 5e: Building Construction	198	Wed 12/06/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
154	1.2.10.1.5 REC 5e: Community Studies	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
155	1.2.10.1.6 REC 5e: Computing and Information Technology	198	Wed 12/06/19	Fri 13/03/20		0%							No	Fri 13/03/20	NA
156	1.2.10.1.7 REC 5e: Creative Industries	198	Wed 12/06/19	Fri 13/03/20		50%							No	Fri 13/03/20	NA
157	1.2.10.1.8 REC 5e: Engineering and Applied Technology	198	Wed 12/06/19	Fri 13/03/20		10%							No	Fri 13/03/20	NA
158	1.2.10.1.9 REC 5e: Environmental and Animal Science	198	Wed 12/06/19	Fri 13/03/20		75%							No	Fri 13/03/20	NA
159	1.2.10.1.10 REC 5e: Healthcare and Social Practice	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
160	1.2.10.1.11 REC 5e: Trades and Services	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
161	1.2.10.1.12 REC 5e: UPC	198	Wed 12/06/19	Fri 13/03/20		25%							No	Fri 13/03/20	NA
162	1.2.10.2 REC 5e1: Lift teacher capability in priority areas	363	Wed 12/06/19	Fri 30/10/20		29%	Evidence of improved outcomes for students from Capability	HoSS, Director Ako, Directors PG	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Fri 30/10/20	Fri 30/10/20
163	1.2.10.2.1 REC 5e1: Teacher Capability - Two Badges per teacher in 2020	218	Wed 1/01/20	Fri 30/10/20		21%	All Teacher Capability completed in 2020, evidence provided	HoSS, Directors PG, Manager TPA, Director HR	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Fri 30/10/20	Fri 30/10/20
164	1.2.10.2.1.1 REC 5e1: Applied Business	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
165	1.2.10.2.1.2 REC 5e1: Architecture	218	Wed 1/01/20	Fri 30/10/20		0%							No	Fri 30/10/20	NA
166	1.2.10.2.1.3 REC 5e1: Bridgepoint	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
167	1.2.10.2.1.4 REC 5e1: Building Construction	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
168	1.2.10.2.1.5 REC 5e1: Community Studies	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
169	1.2.10.2.1.6 REC 5e1: Computing and Information Technology	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
170	1.2.10.2.1.7 REC 5e1: Creative Industries	218	Wed 1/01/20	Fri 30/10/20		50%							No	Fri 30/10/20	NA
171	1.2.10.2.1.8 REC 5e1: Engineering and Applied Technology	218	Wed 1/01/20	Fri 30/10/20		0%							No	Fri 30/10/20	NA
172	1.2.10.2.1.9 REC 5e1: Environmental and Animal Science	218	Wed 1/01/20	Fri 30/10/20		50%							No	Fri 30/10/20	NA
173	1.2.10.2.1.10 REC 5e1: Healthcare and Social Practice	218	Wed 1/01/20	Fri 30/10/20		0%							No	Fri 30/10/20	NA
174	1.2.10.2.1.11 REC 5e1: Trades and Services	218	Wed 1/01/20	Fri 30/10/20		25%							No	Fri 30/10/20	NA
175	1.2.10.2.1.12 REC 5e1: UPC	218	Wed 1/01/20	Fri 30/10/20		0%							No	Fri 30/10/20	NA
176	1.2.10.2.2 REC 5e1: Systems and processes updated for 2020	111	Wed 12/06/19	Wed 13/11/19		100%		HoSS, Manager TPA, Directors PG, Director HR	Director Ako, Exec Dean	Academic Board	ELT, Commissioner		No	Wed 13/11/19	Wed 13/11/19
177	1.2.10.2.2.1 REC 5e1: Directors / HoSs agree on teacher capability development priorities	86	Wed 12/06/19	Wed 9/10/19		100%		HoSS, Directors PG, Director Ako, Manager TPA	Director Ako, Exec Dean				No	Wed 9/10/19	Wed 9/10/19
178	1.2.10.2.2.2 REC 5e1: ELT and Committee approvals for changes for 2020	111	Wed 12/06/19	Wed 13/11/19		100%		ELT, Academic Committees	Academic Board	Academic Board			No	Wed 13/11/19	Wed 13/11/19
179	1.2.10.2.2.3 REC 5e1: Changes to associated systems (e.g. ADEPs)	111	Wed 12/06/19	Wed 13/11/19		100%		as above & delegated					No	Wed 13/11/19	Wed 13/11/19
180	1.2.11 REC 5f: International Code of Practice	354	Fri 1/02/19	Wed 10/06/20		36%	All staff understand and apply the Code	All people managers	Director ISS	Academic Board	ELT, Commissioner		No	Wed 10/06/20	Wed 10/06/20
181	1.2.11.1 REC 5f: Ensure staff capability for Code of Practice	306	Wed 10/04/19	Wed 10/06/20		36%		All people managers	Director ISS	Academic Board	ELT, Commissioner		No	Wed 10/06/20	Wed 10/06/20
182	1.2.11.1.1 REC 5f: All staff complete CoP workshop	306	Wed 10/04/19	Wed 10/06/20		36%		as above & delegated					No	Wed 10/06/20	Wed 10/06/20
183	1.2.11.1.1.1 REC 5f: Applied Business	306	Wed 10/04/19	Wed 10/06/20		85%							No	Wed 10/06/20	NA
184	1.2.11.1.1.2 REC 5f: Architecture	306	Wed 10/04/19	Wed 10/06/20		40%							No	Wed 10/06/20	NA
185	1.2.11.1.1.3 REC 5f: Bridgepoint	306	Wed 10/04/19	Wed 10/06/20		64%							No	Wed 10/06/20	NA
186	1.2.11.1.1.4 REC 5f: Building Construction	306	Wed 10/04/19	Wed 10/06/20		15%							No	Wed 10/06/20	NA
187	1.2.11.1.1.5 REC 5f: Community Studies	306	Wed 10/04/19	Wed 10/06/20		9%							No	Wed 10/06/20	NA
188	1.2.11.1.1.6 REC 5f: Computing and Information Technology	306	Wed 10/04/19	Wed 10/06/20		51%							No	Wed 10/06/20	NA
189	1.2.11.1.1.7 REC 5f: Creative Industries	306	Wed 10/04/19	Wed 10/06/20		15%							No	Wed 10/06/20	NA
190	1.2.11.1.1.8 REC 5f: Engineering and Applied Technology	306	Wed 10/04/19	Wed 10/06/20		0%	NA for 2020						No	Wed 10/06/20	NA
191	1.2.11.1.1.9 REC 5f: Environmental and Animal Science	306	Wed 10/04/19	Wed 10/06/20		27%							No	Wed 10/06/20	NA
192	1.2.11.1.1.10 REC 5f: Healthcare and Social Practice	306	Wed 10/04/19	Wed 10/06/20		28%							No	Wed 10/06/20	NA
193	1.2.11.1.1.11 REC 5f: Trades and Services	306	Wed 10/04/19	Wed 10/06/20		6%							No	Wed 10/06/20	NA
194	1.2.11.1.1.12 REC 5f: UPC	306	Wed 10/04/19	Wed 10/06/20		85%							No	Wed 10/06/20	NA
195	1.2.11.1.1.13 REC 5f: Support Team-level progress	306	Wed 10/04/19	Wed 10/06/20		40%	Tracy Chapman/Mirela Szekely	Support Team Managers					No	Wed 10/06/20	Wed 10/06/20
196	1.3 REC 8: OPERATIONALISE MĀORI SUCCESS STRATEGY	204	Fri 1/02/19	Wed 13/11/19		81%	All targets met within timeframes						No	Wed 13/11/19	Wed 13/11/19
197	1.3.1 REC 8a: Develop a realistic Operational Plan	111	Wed 8/05/19	Wed 9/10/19		100%	Full operationalisable Plan in place	Director Māori Success	Exec Director Student Success	Academic Board	ELT, Commissioner		No	Wed 9/10/19	Wed 9/10/19
198	1.3.1.1 REC 8a: Develop Operationalisable Plan	151	Wed 13/03/19	Wed 9/10/19		100%		as above & delegated					No	Wed 9/10/19	Wed 9/10/19
199	1.3.1.2 REC 8a: Plan endorsed by Rūnanga	111	Wed 8/05/19	Wed 9/10/19		100%		as above & delegated					No	Wed 9/10/19	Wed 9/10/19
200	1.3.1.3 REC 8a: Plan endorsed by Academic Board	111	Wed 8/05/19	Wed 9/10/19		100%		as above & delegated					No	Wed 9/10/19	Wed 9/10/19
201	1.3.1.4 REC 8a: Plan approved by ELT	111	Wed 8/05/19	Wed 9/10/19		100%		as above & delegated					No	Wed 9/10/19	Wed 9/10/19
202	1.3.2 REC 8b: Set targets and develop associated activities	113	Wed 13/03/19	Fri 16/08/19		92%	Whole institute ownership of targets	Director Māori Success	Exec Director Student Success	Academic Board	ELT, Commissioner		No	Fri 16/08/19	Fri 16/08/19
203	1.3.2.1 REC 8b: Set targets for main EPs	86	Wed 13/03/19	Wed 10/07/19		100%		as above					No	Wed 10/07/19	Wed 10/07/19
204	1.3.2.2 REC 8b: Ensure targets and activities are in School Action Plans	20	Mon 22/07/19	Fri 16/08/19		60%		as above & HoSS					No	Fri 16/08/19	Fri 16/08/19
205	1.3.3 REC 8c: Ensure monitoring of progress against targets	66	Wed 10/07/19	Wed 9/10/19		100%	Regular, effective monitoring allows effective interventions	Director Māori Success	Exec Director Student Success	Academic Board	ELT, Commissioner		No	Wed 9/10/19	Wed 9/10/19
206	1.3.3.1 REC 8c: Director Māori Success reports at Academic Board (ongoing)	46	Wed 10/07/19	Wed 11/09/19		100%		as above					No	Wed 11/09/19	Wed 11/09/19
207	1.3.3.2 REC 8c: Academic Board monitors and supports interventions (ongoing)	66	Wed 10/07/19	Wed 9/10/19		100%		Chair Academic Board					No	Wed 9/10/19	Wed 9/10/19
208	1.3.4 REC 8d: Maintain demonstrable support of Māori communities for MSS	204	Fri 1/02/19	Wed 13/11/19		40%	Evidence of support	Director Māori Success	Exec Director Student Success	Rūnanga, Academic Board	ELT, Commissioner		No	Wed 13/11/19	Wed 13/11/19
209	1.3.4.1 REC 8d: Provide evidence of process for community impact in decision-making	176	Wed 13/03/19	Wed 13/11/19		40%	As above. As above – Waitākere strategy consultation	as above					No	Wed 13/11/19	Wed 13/11/19
210	1.3.5 REC 8e: Establish a Code of Practice for Māori Students	74	Mon 22/07/19	Thu 31/10/19		10%	Code of Practice is operational	Director Māori Success	Exec Director Student Success	Rūnanga, Academic Board	ELT, Commissioner		No	Thu 31/10/19	Thu 31/10/19
211	1.3.5.1 REC 8e: Code of Practice - details tba	74	Mon 22/07/19	Thu 31/10/19		10%	Domestic Code of Practice is operational	as above					No	Thu 31/10/19	Thu 31/10/19
212	1.4 REC 9: OPERATIONALISE PACIFIC SUCCESS STRATEGY	176	Wed 13/03/19	Wed 13/11/19		81%	All targets met within timeframes	Director Pacific Success	Exec Director Student Success	Fono, Academic Board	ELT, Commissioner		No	Wed 13/11/19	Wed 13/11/19

ID	Task Name	Dura	Start	Finish	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring	Any issues?	Scheduled Finish	Baseline Estimated Finish	
213	1.4.1 REC 9a: Develop a realistic Operational Plan	111 days	Wed 8/05/19	Wed 9/10/19		100%	Full operationalisable Plan in place	Director Pacific Success	Exec Director Student Success	Academic Board	ELT, Commissioner	No	Wed 9/10/19	Wed 9/10/19	
214	1.4.1.1 REC 9a: Develop Operationalisable Plan	151	Wed 13/03/19	Wed 9/10/19	●	100%		as above				No	Wed 9/10/19	Wed 9/10/19	
215	1.4.1.2 REC 9a: Plan endorsed by Fono	111	Wed 8/05/19	Wed 9/10/19	●	100%		as above				No	Wed 9/10/19	Wed 9/10/19	
216	1.4.1.3 REC 9a: Plan endorsed by Academic Board	111	Wed 8/05/19	Wed 9/10/19	●	100%		as above				No	Wed 9/10/19	Wed 9/10/19	
217	1.4.1.4 REC 9a: Plan approved by ELT	111	Wed 8/05/19	Wed 9/10/19	●	100%		as above				No	Wed 9/10/19	Wed 9/10/19	
218	1.4.2 REC 9b: Set targets and develop associated activities	113	Wed 13/03/19	Fri 16/08/19		92%	Whole institute ownership of targets	Director Pacific Success	Exec Director Student	Academic Board	ELT, Commissioner	No	Fri 16/08/19	Fri 16/08/19	
219	1.4.2.1 REC 9b: Set targets for main EPIs	86 d	Wed 13/03/19	Wed 10/07/19	●	100%		as above				No	Wed 10/07/19	Wed 10/07/19	
220	1.4.2.2 REC 9b: Ensure targets and activities are in School Action Plans	20 d	Mon 22/07/19	Fri 16/08/19	●	60%		as above & HoSS				No	Fri 16/08/19	Fri 16/08/19	
221	1.4.3 REC 9c: Ensure monitoring of progress against targets	66 days	Wed 10/07/19	Wed 9/10/19		100%	Regular, effective monitoring allows effective interventions	Director Pacific Success	Exec Director Student Success	Academic Board	ELT, Commissioner	No	Wed 9/10/19	Wed 9/10/19	
222	1.4.3.1 REC 9c: Director Pacific Success reports at Academic Board (ongoing)	46 d	Wed 10/07/19	Wed 11/09/19	●	100%		as above				No	Wed 11/09/19	Wed 11/09/19	
223	1.4.3.2 REC 9c: Academic Board monitors and supports interventions (ongoing)	66 d	Wed 10/07/19	Wed 9/10/19	●	100%		Chair Academic Board				No	Wed 9/10/19	Wed 9/10/19	
224	1.4.4 REC 9d: Maintain demonstrable support of Pacific communities for Pacific SS	176	Wed 13/03/19	Wed 13/11/19		40%	Evidence of support	Director Pacific Success	Exec Director Student	Fono, Academic Board	ELT, Commissioner	No	Wed 13/11/19	Wed 13/11/19	
225	1.4.4.1 REC 9d: Provide evidence of process for community impact in decision-making	176	Wed 13/03/19	Wed 13/11/19	●	40%			Director Pacific Success			No	Wed 13/11/19	Wed 13/11/19	
226	1.4.5 REC 9e: Establish a Code of Practice for Pacific Students	74 d	Mon 22/07/19	Thu 31/10/19		10%	Code of Practice is operational	Director Pacific Success	Exec Director Student	Fono, Academic Board	ELT, Commissioner	No	Thu 31/10/19	Thu 31/10/19	
227	1.4.5.1 REC 9e: Code of Practice - Details tba	74 d	Mon 22/07/19	Thu 31/10/19	●	10%						No	Thu 31/10/19	Thu 31/10/19	
228	1.5 REC 2, 4 & 6: IMPROVE ACADEMIC BOARD OVERSIGHT & REPORTING	595	Mon 23/07/19	Fri 30/10/20		71%	Academic Board and sub-committees	Chairs Academic Committees	Chair Academic Board	Academic Board	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
229	1.5.1 REC 2a: Establish effective communications with ELT and governance	298 days	Mon 23/07/18	Wed 11/09/19		100%	Regular open dialogue and reporting between parties	Chair Academic Board, CE, Commissioner			ELT, Commissioner	No	Wed 11/07/18	Wed 11/09/19	
230	1.5.1.1 REC 2a: Establish reporting and dialogue with ELT	46 d	Wed 9/05/18	Wed 11/07/18	●	100%		as above				No	Wed 11/07/18	Wed 11/07/18	
231	1.5.1.2 REC 2a: Establish reporting and dialogue with Commissioner	46 d	Wed 9/05/18	Wed 11/07/18	●	100%		as above				No	Wed 11/07/18	Wed 11/07/18	
232	1.5.2 REC 2b: Ensure effective oversight of Quality Management System	428 days	Wed 13/03/19	Fri 30/10/20		73%	All aspects of QMS regularly reported on; clear identification and	Chairs Academic Committees	Chair Academic Board	Academic Board	ELT, Commissioner	No	Wed 13/11/19	Fri 30/10/20	
233	1.5.2.1 REC 2b: Establish effective reporting at/between all academic committees	176	Wed 13/03/19	Wed 13/11/19	●	70%		as above				No	Wed 13/11/19	Wed 13/11/19	
234	1.5.2.2 REC 2b: Establish effective reporting from Support Teams (ongoing)	176	Wed 13/03/19	Wed 13/11/19	●	70%		Managers Support Teams				No	Wed 13/11/19	Wed 13/11/19	
235	1.5.2.3 REC 2b: Establish effective reporting from Schools (ongoing)	176	Wed 13/03/19	Wed 13/11/19	●	80%		HoSS				No	Wed 13/11/19	Wed 13/11/19	
236	1.5.3 REC 6a: Establish a robust academic risk register	259	Thu 4/04/19	Tue 31/03/20		53%	Risk Register in place, up to date	Manager TKK	Chair Academic Board	Academic Board	ELT, Commissioner	No	Tue 31/03/20	Wed 9/10/19	
237	1.5.3.1 REC 6a: Establish an academic risk register at Academic Board	196	Tue 2/04/19	Tue 31/12/19		48%		as above & delegated	Chair Academic Board	Academic Board		No	Tue 31/03/20	Wed 11/09/19	
238	1.5.3.1.1 Fully functioning register at AB	196	Tue 2/04/19	Tue 31/12/19	●	60%						No	Tue 31/12/19	NA	
239	1.5.3.1.2 Risk Register at each PAQC to roll-up to AB	65 d	Wed 1/01/20	Tue 31/03/20	●	40%						No	Tue 31/03/20	NA	
240	1.5.3.1.3 Sync with ELT register (categories, criteria, etc)	66 d	Tue 1/10/19	Tue 31/12/19	●	20%						No	Tue 31/12/19	NA	
241	1.5.3.2 REC 6a: Establish a delegations register at Academic Board	117	Tue 2/04/19	Wed 11/09/19	●	30%		as above & delegated	Chair Academic Board	Academic Board		No	Wed 11/09/19	Wed 11/09/19	
242	1.5.3.3 REC 6a: Establish an academic section to risk register at ELT	117	Tue 2/04/19	Wed 11/09/19	●	90%		as above & delegated	Director Ako	ELT		No	Wed 11/09/19	Wed 11/09/19	
243	1.5.4 REC 6b: Develop schedules to guide QA processes	196	Tue 2/04/19	Tue 31/12/19		91%		Manager TKK	Chair Academic Board	Academic Board	ELT, Commissioner	No	Tue 31/12/19	Wed 12/06/19	
244	1.5.4.1 Complete stocktake of Quality Management System	196	Tue 2/04/19	Tue 31/12/19	●	100%						No	Tue 31/12/19	NA	
245	1.5.4.2 REC 6b: Publish a Unitec calendar of QA events & processes	52 d	Tue 2/04/19	Wed 12/06/19	●	70%	As above	as above & delegated				No	Wed 12/06/19	Wed 12/06/19	
246	1.5.4.3 REC 6b: Establish an Academic Board work calendar of QA activities	52 d	Tue 2/04/19	Wed 12/06/19	●	80%	As above	as above & delegated	Chair Academic Board			No	Wed 12/06/19	Wed 12/06/19	
247	1.5.5 REC 2c: Establish monthly reporting across Unitec on AQAP and QMS	102 days	Wed 12/06/19	Thu 31/10/19	●	41%	Monthly reporting against AQAP. All responsible and accountable parties	Manager TKK, Director Ako & delegated	Chair Academic Board			No	Thu 31/10/19	Wed 14/08/19	
248	1.5.6 Monthly progress reporting on AQAP to all staff	102	Wed 12/06/19	Thu 31/10/19	●	100%						No	Thu 31/10/19	NA	
249	1.5.7 Monthly news on AQAP and EER visit preparation to all staff	102	Wed 12/06/19	Thu 31/10/19	●	75%						No	Thu 31/10/19	NA	
250	1.5.8 Monthly reporting on Committee operations and QMS to ELT, Commissioner	102	Wed 12/06/19	Thu 31/10/19	●	100%						No	Thu 31/10/19	NA	
251	1.5.9 REC 4a: Strengthen AB competencies and mandate to be effective	275 days	Wed 13/03/19	Tue 31/03/20		64%	All members at all academic committees understand roles and	Chairs Academic Committees	Chair Academic Board	ELT, Commissioner	ELT, Commissioner	No	Tue 31/03/20	Wed 11/12/19	
252	1.5.9.1 REC 4a: Establish regular self-evaluation at all academic committees	176	Wed 13/03/19	Wed 13/11/19	●	100%		as above				No	Wed 13/11/19	Wed 13/11/19	
253	1.5.9.2 REC 4a: Achieve competency in QA and data at all academic committees	275	Wed 13/03/19	Tue 31/03/20	●	36%		as above				No	Tue 31/03/20	Wed 11/12/19	
254	1.5.9.3 REC 4a: Improve functioning of academic committees for effective operation	196	Wed 13/03/19	Wed 11/12/19	●	70%		as above				No	Wed 11/12/19	Wed 11/12/19	
255	1.5.9.4 REC 4a: Effective PAQC operations	253	Wed 13/03/19	Fri 28/02/20		66%						No	Fri 28/02/20	NA	
256	1.5.9.4.1 REC 4a: Establish effective 'line-of-sight' to individual programmes via PAQCs to QAB	253	Wed 13/03/19	Fri 28/02/20	●	60%		as above & delegated			Academic Board	No	Fri 28/02/20	Wed 9/10/19	
257	1.5.9.4.2 REC 4a: Implement PAQC review for early 2020	109	Tue 1/10/19	Fri 28/02/20	●	80%						No	Fri 28/02/20	NA	
258	1.5.10 REC 4b: Ensure qual completion needs of students in closed programmes are met	351 days	Sat 29/06/19	Fri 30/10/20		83%	Positive student experience maintained during teach out.	HoSS, Manager TKK	Director Ako, Exec Dean	Academic Board	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
259	1.5.10.1 REC 4b: Establish monitoring at AB of needs of students in closed programmes	54 d	Sat 29/06/19	Wed 11/09/19	●	100%		as above				No	Thu 12/09/19	Wed 11/09/19	
260	1.5.10.2 REC 4b: Ensure students are supported by programme staff and Support Teams	351	Sat 29/06/19	Fri 30/10/20	●	80%		as above & delegated				No	Mon 2/11/20	Fri 30/10/20	
261	1.6 REC 10: REVIEW OF SOCIAL PRACTICE	456	Fri 1/02/19	Fri 30/10/20		85%	All aspects of review completed	HoS	Exec Dean, Director	Academic Board	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
262	1.6.1 REC 10a: Review provision of all programmes in SP	455	Mon 4/02/19	Fri 30/10/20		81%	Provision, L&T practices and RPL all re	HoS	Exec Dean, Director A	Academic Board	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
263	1.6.1.1 REC 10a: Develop a project plan confirmed by School leadership	120	Mon 29/04/19	Fri 11/10/19	●	100%		as above & delegated				No	Fri 11/10/19	Wed 10/07/19	
264	1.6.1.2 REC 10a: All Review elements undertaken	455	Mon 4/02/19	Fri 30/10/20		80%		as above & delegated				No	Fri 30/10/20	Fri 30/10/20	
265	1.6.1.2.1 REC 10a: BACHELORS: Review of academic systems and practices	217	Mon 4/03/19	Tue 31/12/19	●	100%						No	Tue 31/12/19	Tue 31/12/19	
266	1.6.1.2.2 REC 10a: BACHELORS: 5 year SWRB re-recognition	0 da	Wed 11/09/19	Wed 11/09/19	●	100%						No	Wed 11/09/19	Wed 11/09/19	
267	1.6.1.2.3 REC 10a: BACHELORS: NZQA Monitors Visit	0 da	Wed 11/09/19	Wed 11/09/19	●	100%						No	Wed 11/09/19	Wed 11/09/19	
268	1.6.1.2.4 REC 10a: BACHELORS: Improve stakeholder engagement and benchmarking	455	Mon 4/02/19	Fri 30/10/20	●	100%						No	Fri 30/10/20	Fri 30/10/20	
269	1.6.1.2.5 REC 10a: MASTERS: Review of academic systems and practices	112	Mon 1/07/19	Tue 3/12/19	●	60%						No	Tue 3/12/19	Fri 30/08/19	
270	1.6.1.2.6 REC 10a: MASTERS: Improve stakeholder engagement and benchmarking	89 d	Mon 1/07/19	Thu 31/10/19	●	50%						No	Thu 31/10/19	Thu 31/10/19	
271	1.6.1.2.7 REC 10a: CERTIFICATE: Review of academic systems and practices	130	Mon 3/06/19	Fri 29/11/19	●	60%						No	Fri 29/11/19	Fri 29/11/19	
272	1.6.1.2.8 REC 10a: CERTIFICATE: Improve stakeholder engagement and benchmarking	327	Thu 1/08/19	Fri 30/10/20	●	60%						No	Fri 30/10/20	Fri 30/10/20	
273	1.6.2 REC 10b: Ensure high quality assessment and moderation practices	280 days	Mon 4/02/19	Fri 28/02/20		93%	All assessments meet requirements and are best practice	HoS, Manager TPA, Manager TKK & delegated	Exec Dean, Director Ako	Academic Committees,	ELT, Commissioner	No	Fri 28/02/20	Fri 28/02/20	
274	1.6.2.1 REC 10b: BACHELORS: Review assessment & moderation practices and outcomes	280	Mon 4/02/19	Fri 28/02/20	●	100%						No	Fri 28/02/20	Fri 28/02/20	
275	1.6.2.2 REC 10b: MASTERS: Review assessment & moderation practices and outcomes	89 d	Mon 1/07/19	Thu 31/10/19	●	80%						No	Thu 31/10/19	Thu 31/10/19	
276	1.6.2.3 REC 10b: CERTIFICATE: Review assessment & moderation practices and outcomes	120	Mon 3/06/19	Fri 15/11/19	●	85%						No	Fri 15/11/19	Wed 31/07/19	
277	1.6.3 REC 10c: Review practice and policy of RPL across all programmes in SP	186 days	Fri 1/02/19	Fri 18/10/19		87%	Fit for purpose policies and processes are in place and staff	HoS, Manager TPA, Manager TKK & delegated	Exec Dean, Director Ako	Academic Committees,	ELT, Commissioner	No	Fri 18/10/19	Mon 19/08/19	
278	1.6.3.1 REC 10c: BACHELORS: Review use of RPL / APL practices	186	Fri 1/02/19	Fri 18/10/19	●	90%						No	Fri 18/10/19	Wed 14/08/19	
279	1.6.3.2 REC 10c: MASTERS: Review the use of RPL/APL practices	75 d	Mon 1/07/19	Fri 11/10/19	●	80%						No	Fri 11/10/19	Mon 19/08/19	

ID	Task Name	Dura	Start	Finish	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring	Any issues?	Scheduled Finish	Baseline Estimated Finish	
280	1.6.4 REC 10d: Undertake external review of SP team culture and practices	255 days	Wed 10/04/19	Tue 31/03/20		87%	Review undertaken and appropriate plan in place and implemented. Staff	HoS	Exec Dean, Director Ako	Academic Board, ELT	ELT, Commissioner	No	Tue 31/03/20	Tue 31/03/20	
281	1.6.4.1 REC 10d: All Review elements undertaken	255 days	Wed 10/04/19	Tue 31/03/20		87%		HoS & delegated	Exec Dean, Director A	Academic Boar	ELT, Commissio	No	Tue 31/03/20	Tue 31/03/20	
282	1.6.4.1.1 REC 10d: Establish Sponsor, Manager, Terms of Reference for Review	46 d	Wed 10/04/19	Wed 12/06/19		100%						No	Wed 12/06/19	Wed 12/06/19	
283	1.6.4.1.2 REC 10d: Appoint an independent party to review SP overall culture	78 d	Wed 10/04/19	Fri 26/07/19		100%						No	Fri 26/07/19	Fri 26/07/19	
284	1.6.4.1.3 REC 10d: Undertake review	66 d	Wed 10/07/19	Wed 9/10/19		100%						No	Wed 9/10/19	Wed 9/10/19	
285	1.6.4.1.4 REC 10d: Finalise post-review Action Plan in agreement with HoS	82 d	Wed 10/07/19	Thu 31/10/19		80%						No	Thu 31/10/19	Mon 30/09/19	
286	1.6.4.1.5 REC 10d: Implement Action Plan	107	Mon 4/11/19	Tue 31/03/20		70%						No	Tue 31/03/20	Tue 31/03/20	
287	1.7 REC 11: REVIEW OF PLUMBING AND GASFITTING	592 days	Mon 27/05/19	Tue 31/08/21		27%	All aspects of review completed	HoS	Director Ako, Exec C	Academic Boa	ELT, Commissi	No	Tue 31/08/21	Fri 28/02/20	
288	1.7.1 REC 11a: Work with Skills Org to resolve assessment & moderation issues	33 days	Mon 27/05/19	Wed 10/07/19		50%	All issues resolved to satisfaction of all parties	HoS	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner	No	Wed 10/07/19	Wed 10/07/19	
289	1.7.1.1 REC 11a: Provide evidence of resolution of all matters for Skills Org and P&G	33 d	Mon 27/05/19	Wed 10/07/19		50%						No	Wed 10/07/19	Wed 10/07/19	
290	1.7.2 REC 11b: Undertake independent review of whole Trades School	175 days	Mon 1/07/19	Fri 28/02/20		55%	Review undertaken and appropriate plan in place and implemented. Staff	HoS	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner	No	Fri 28/02/20	Fri 28/02/20	
291	1.7.2.1 REC 11b: Establish Project Steering Group and Terms of Reference for Review	28 d	Mon 1/07/19	Wed 7/08/19		100%		as above				No	Wed 7/08/19	Wed 7/08/19	
292	1.7.2.2 REC 11b: Appoint Reviewer	28 d	Mon 1/07/19	Wed 7/08/19		100%		as above				No	Wed 7/08/19	Wed 7/08/19	
293	1.7.2.3 REC 11b: Undertake review	45 d	Mon 1/07/19	Fri 30/08/19		100%		as above				No	Fri 30/08/19	Fri 30/08/19	
294	1.7.2.4 REC 11b: Finalise post-review Action Plan	45 d	Mon 1/07/19	Fri 30/08/19		100%		as above				No	Fri 30/08/19	Fri 30/08/19	
295	1.7.2.5 REC 11b: Implement Action Plan	175	Mon 1/07/19	Fri 28/02/20		18%		as above & delegated				No	Fri 28/02/20	Fri 28/02/20	
296	1.7.3 REC 11c: Monitor ongoing implementation of NZQA EER report recommendations	174 days	Sun 2/02/20	Wed 30/09/20		19%						No	Tue 31/08/21	NA	
297	1.7.3.1 REC11c: Operationalise framework for regular team meetings	37 d	Mon 10/02/20	Tue 31/03/20		50%						No	Tue 31/03/20	NA	
298	1.7.3.2 REC11c: Implement monitoring and action plan for non completing students	65 d	Wed 1/04/20	Tue 30/06/20		15%						No	Tue 30/06/20	NA	
299	1.7.3.3 REC11c: Complete an analysis of graduate destinations and report in the PEP	37 d	Mon 10/02/20	Tue 31/03/20		20%						No	Tue 31/03/20	NA	
300	1.7.3.4 REC11c: Formalise Student Support Model Framework as delivered by current MPTT support staff	65 d	Wed 1/04/20	Tue 30/06/20		25%						No	Tue 30/06/20	NA	
301	1.7.3.5 REC11c: Refine Academic Training and Review Plan required for KEQ Analysis and PEP submission annually.	306 days	Tue 30/06/20	Tue 31/08/21		20%						No	Tue 31/08/21	NA	
302	1.7.3.6 REC11c: Develop Skills Matrix for Self-Assessment to empower individual staff capability	45 d	Tue 30/06/20	Mon 31/08/20		0%						No	Fri 3/04/20	NA	
303	1.7.3.7 REC11c: Define Professional Development Allocation Framework to improve individual skills capability	45 days	Tue 30/06/20	Mon 31/08/20		0%						No	Fri 3/04/20	NA	
304	1.7.4 REC 11d: Other Actions	173 days	Sun 2/02/20	Wed 30/09/20		16%						No	Wed 30/09/20	NA	
305	1.7.4.1 REC11d: Define high level Business Operations to understand financial planning and income/expenditure across the School	43 days	Sun 2/02/20	Tue 31/03/20		25%						No	Wed 1/04/20	NA	
306	1.7.4.2 REC11d: Refine and define staff engagement and communication plan for T&S staff	43 d	Sun 2/02/20	Tue 31/03/20		20%						No	Wed 1/04/20	NA	
307	1.7.4.3 REC11d: Review and define end to end journey of T&S enrolments	43 d	Sun 2/02/20	Tue 31/03/20		25%						No	Wed 1/04/20	NA	
308	1.7.4.4 REC11d: Review and define template for programme set up and delivery for managed apprenticeships	43 days	Sun 2/02/20	Tue 31/03/20		15%						No	Wed 1/04/20	NA	
309	1.7.4.5 REC11d: Define Mataaho Managment set up and future state operations	65 d	Wed 1/04/20	Tue 30/06/20		30%						No	Tue 30/06/20	NA	
310	1.7.4.6 REC11d: Review future state opportunities for T&S School	65 d	Wed 1/04/20	Tue 30/06/20		10%						No	Tue 30/06/20	NA	
311	1.7.4.7 REC11d: Review and define APM workload and allocation for tracking and managing programmes	65 d	Wed 1/04/20	Tue 30/06/20		10%						No	Tue 30/06/20	NA	
312	1.7.4.8 REC11d: Review staffing costs vs Programme delivery	65 d	Wed 1/04/20	Tue 30/06/20		10%						No	Tue 30/06/20	NA	
313	1.7.4.9 REC11d: Review future state opportunities for industry engagement for T&S School	66 d	Wed 1/07/20	Wed 30/09/20		10%						No	Wed 30/09/20	NA	
314	1.7.4.10 REC11d: Review future state opportunities with Secondary Schools for T&S School		Wed 1/07/20			10%						No	Wed 1/07/20	NA	
315	1.8 REC 12: (in text) REVIEW OF SCHOOL OF BUSINESS	428 days	Wed 13/03/19	Fri 30/10/20		29%	All aspects of review completed	HoS				No	Fri 30/10/20	Fri 30/10/20	
316	1.8.1 REC 12a: Review / Redevelop Master of Business with specialisations	282 days	Wed 13/03/19	Thu 9/04/20		91%	Programme reviewed and updated	HoS, Manager TKK, Managers Support Teams &	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner	No	Fri 10/04/20	Thu 9/04/20	
317	1.8.1.1 REC 12a Stakeholder Event	0 da	Fri 2/08/19	Fri 2/08/19		100%		as above				No	Fri 2/08/19	Fri 2/08/19	
318	1.8.1.2 REC 12a: Undertake individual stakeholder engagements	20 d	Mon 5/08/19	Fri 30/08/19		100%		as above				No	Fri 30/08/19	Fri 30/08/19	
319	1.8.1.3 REC 12a: Write course descriptors, teaching and assessment policies	167	Wed 13/03/19	Thu 31/10/19		90%		as above				No	Thu 31/10/19	Thu 31/10/19	
320	1.8.1.4 REC 12a: Complete draft programme document	0 da	Tue 31/12/19	Tue 31/12/19		90%		as above				No	Tue 31/12/19	Tue 31/12/19	
321	1.8.1.5 REC 12a: All committee approvals completed	0 da	Fri 10/04/20	Fri 10/04/20		25%		as above	Academic Approvals C	Academic Boar		No	Fri 10/04/20	Fri 10/04/20	
322	1.8.2 REC 12b: Develop Master Professional Accounting	253 days	Wed 13/03/19	Mon 2/03/20		64%	Programme developed and ready for delivery	HoS, Manager TKK, Managers Support Teams &	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner	No	Mon 2/03/20	Mon 2/03/20	
323	1.8.2.1 REC 12b: Undertake individual stakeholder engagements	64 d	Mon 5/08/19	Thu 31/10/19		100%		as above				No	Thu 31/10/19	Thu 31/10/19	
324	1.8.2.2 REC 12b: Write course descriptors, teaching and assessment policies	167	Wed 13/03/19	Thu 31/10/19		50%		as above				No	Thu 31/10/19	Thu 31/10/19	
325	1.8.2.3 REC 12b: Complete draft programme document	0 da	Fri 15/11/19	Fri 15/11/19		50%		as above				No	Fri 15/11/19	Fri 15/11/19	
326	1.8.2.4 REC 12b: Submission to NZQA	0 da	Mon 2/03/20	Mon 2/03/20		0%		as above				No	Fri 1/02/19	Mon 2/03/20	
327	1.8.3 REC 12c: Review / Redevelop Bachelor of Business	246 days	Fri 21/06/19	Fri 29/05/20		0%	Programme redeveloped and ready for delivery	HoS, Manager TKK, Managers Support Teams &	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner	No	Fri 29/05/20	Fri 29/05/20	
328	1.8.3.1 REC 12c: Final report with recommendations	0 da	Tue 31/12/19	Tue 31/12/19		50%		as above				No	Tue 31/12/19	Tue 31/12/19	
329	1.8.3.2 REC 12c: Business case approval	0 da	Fri 29/05/20	Fri 29/05/20		0%		as above	ELT & delegated			No	Fri 1/02/19	Fri 29/05/20	
330	1.8.3.3 REC 12c: Programme Development completed	246	Fri 21/06/19	Fri 29/05/20		0%		as above				No	Fri 10/01/20	Fri 29/05/20	
331	1.8.3.4 REC 12c: Redevelopment details tba	246	Fri 21/06/19	Fri 29/05/20		0%		as above				No	Fri 10/01/20	Fri 29/05/20	
332	1.8.4 REC 12d: Ensure quality support, teaching and learning across the School	428 days	Wed 13/03/19	Fri 30/10/20		26%	All quality aspects meet required standards	HoS, Manager TPA, Directors PG, Director SS &	Director Ako, Exec Director Student	Academic Board, ELT	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
333	1.8.4.1 REC 12d1: Improve qualification completion rates in all programmes	172 days	Mon 5/08/19	Tue 31/03/20		18%	Improved qualification completion rates	as above	as above	Academic Board, ELT	ELT, Commissioner	No	Tue 31/03/20	Tue 31/03/20	
334	1.8.4.1.1 REC 12d1: Investigate qual completion rates on ALL programmes	1 da	Tue 31/12/19	Tue 31/12/19		50%		as above				No	Tue 31/12/19	Tue 31/12/19	
335	1.8.4.1.2 REC 12d1: Plan in place for improving completion rates	172	Mon 5/08/19	Tue 31/03/20		25%		as above				No	Tue 31/03/20	Tue 31/03/20	
336	1.8.4.1.3 REC 12d1: Discontinuations processed	172	Mon 5/08/19	Tue 31/03/20		10%		as above				No	Tue 31/03/20	Tue 31/03/20	
337	1.8.4.2 REC 12d2: Review entry requirements and student support in all programmes	263 days	Fri 28/06/19	Tue 30/06/20		18%	Entry requirments and student support meet needs	HoSS, Manager TKK, Director SS, Director	Director Ako, Exec Director Student	Academic Board, ELT	ELT, Commissioner	No	Tue 30/06/20	Tue 30/06/20	
338	1.8.4.2.1 REC 12d2: Review literacy & numeracy pre-entry requirements all programmes	263	Fri 28/06/19	Tue 30/06/20		25%		as above				No	Tue 30/06/20	Tue 30/06/20	
339	1.8.4.2.2 REC 12d2: Review literacy & numeracy strategies all programmes	263	Fri 28/06/19	Tue 30/06/20		25%		as above				No	Tue 30/06/20	Tue 30/06/20	
340	1.8.4.2.3 REC 12d2: Complete regulation changes	196	Tue 1/10/19	Tue 30/06/20		0%		as above				No	Tue 30/06/20	Tue 30/06/20	
341	1.8.4.3 REC 12d3: Review teaching practices and teacher capability in all programmes	428 days	Wed 13/03/19	Fri 30/10/20		38%	All capability requirements are met and evidence of outcomes provided	HoSS, Manager TPA & delegated	Director Ako	Academic Board, ELT	ELT, Commissioner	No	Fri 30/10/20	Fri 30/10/20	
342	1.8.4.3.1 REC 12d3: Improve teacher capability of all teachers	428	Wed 13/03/19	Fri 30/10/20		40%		as above				No	Fri 30/10/20	Fri 30/10/20	
343	1.8.4.3.2 REC 12d3: Ensure industry/professional currency of all teachers	340	Wed 13/03/19	Tue 30/06/20		35%		as above				No	Tue 30/06/20	Tue 30/06/20	

ID	Task Name	Dura	Start	Finish	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring	Any issues?	Scheduled Finish	Baseline Estimated Finish	
344	1.8.5 REC 12e: Develop an Industry Stakeholder Strategy for School	150	Mon 2/09/19	Fri 27/03/20		29%	Strategy in place and operational	HoS	Exec Dean	Academic Boar	ELT, Commissio	No	Fri 27/03/20	Fri 27/03/20	
345	1.8.5.1 REC 12e: Develop 3-Year Engagement Strategy	44 d	Mon 2/09/19	Thu 31/10/19		30%		as above & delegated				No	Thu 31/10/19	Thu 31/10/19	
346	1.8.5.2 REC 12e: CRM in place	1 da	Fri 27/03/20	Fri 27/03/20		0%		as above & delegated				No	Fri 1/02/19	Fri 27/03/20	
347	1.9 REC 13: (in text) REVIEW RESOURCING FOR EXECUTIVE	73 d	Mon 1/04/19	Wed 10/07/19		100%	Review undertaken and plan impl	CE, ELT			ELT, Commissi	No	Wed 10/07/19	Wed 10/07/19	
348	1.9.1 REC 13a: ELT to put in place additional support for CE / Executive Dean	73 days	Mon 1/04/19	Wed 10/07/19		100%	Staff resourcing confirmed, clarification of roles and	CE, ELT			ELT, Commissioner	No	Wed 10/07/19	Wed 10/07/19	
349	1.9.1.1 REC 13a: Oversight of EER passed to Director Ako	73 d	Mon 1/04/19	Wed 10/07/19		100%		as above				No	Wed 10/07/19	Wed 10/07/19	
350	1.9.1.2 REC 13a: Chairing of Academic Board passed to Director Ako	73 d	Mon 1/04/19	Wed 10/07/19		100%		as above				No	Wed 10/07/19	Wed 10/07/19	
351	1.9.1.3 REC 13a: Ex-Officio ELT members appointed to strengthen Pacific, School and Academic voice	73 d	Mon 1/04/19	Wed 10/07/19		100%		as above				No	Wed 10/07/19	Wed 10/07/19	
352	1.9.1.4 REC 13a: Standing items added to ELT agenda for academic quality, EER	73 d	Mon 1/04/19	Wed 10/07/19		100%		as above				No	Wed 10/07/19	Wed 10/07/19	
353	1.9.1.5 REC 13a: Operations Manager appointed for operational trouble-shooting	73 d	Mon 1/04/19	Wed 10/07/19		100%		as above				No	Wed 10/07/19	Wed 10/07/19	
354	1.10 REC 7: ADVANCE THE RENEWAL PLAN	654	Tue 1/05/18	Fri 30/10/20		98%	Renewal Plan in place, up to date	CE, ELT & delegated			ELT, Commissi	No	Mon 2/09/19	Thu 1/10/20	
355	1.10.1 REC 7a: Advance the Renewal Plan to ensure financial viability & student success	89 d	Wed 1/05/19	Mon 2/09/19		98%	Renewal Plan in place, up to date	CE, ELT & delegated			ELT, Commissio	No	Mon 2/09/19	Thu 1/10/20	
356	1.10.1.1 Set Renewal Plan targets and report quarterly on progress	89 d	Wed 1/05/19	Mon 2/09/19		100%						No	Mon 2/09/19	NA	
357	1.10.1.2 REC 7a: Establish Unitec Renewal Strategy Manaakitia te Rito 2019-2022	66 days	Wed 1/05/19	Wed 31/07/19		97%	Renewal Strategy in place and operational	CE, ELT & delegated			ELT, Commissioner	No	Mon 2/09/19	Tue 31/07/18	
358	1.10.1.2.1 REC 7a: Consult on Strategy with Unitec stakeholders	89 d	Wed 1/05/19	Mon 2/09/19		100%		as above				No	Mon 2/09/19	Tue 1/05/18	
359	1.10.1.2.2 REC 7a: Finalise Strategy	89 d	Wed 1/05/19	Mon 2/09/19		100%		as above				No	Mon 2/09/19	Tue 1/05/18	
360	1.10.1.2.3 Rec 7a: Set targets and report quarterly on all actions against targets	89 d	Wed 1/05/19	Mon 2/09/19		90%						No	Mon 2/09/19	NA	
361	2 Preparation for NZQA's October 2020 EER Visit	284	Tue 1/10/19	Fri 30/10/20		26%						No	Fri 6/08/21	NA	
362	2.1 Engage consultants	1 da	Tue 1/10/19	Tue 1/10/19		100%						No	Tue 1/10/19	NA	
363	2.2 Governance group established and meeting monthly	284	Tue 1/10/19	Fri 30/10/20		100%						No	Fri 30/10/20	NA	
364	2.3 Programme Evaluation & Planning (Dec 2019 - Feb 2020) completed	284	Tue 1/10/19	Fri 30/10/20		25%						No	Sun 31/03/19	NA	
365	2.3.1 PEPs completed and approved at PAQCs	1 da	Fri 15/03/19	Fri 15/03/19		50%						No	Tue 1/10/19	NA	
366	2.3.2 PEP evaluation summary report completed	1 da	Sun 31/03/19	Sun 31/03/19		0%						No	Tue 1/10/19	NA	
367	2.4 Comms and Engagement with Staff	284	Tue 1/10/19	Fri 30/10/20		37%						No	Fri 30/10/20	NA	
368	2.4.1 Regular newsletter to staff on EER preparation	284	Tue 1/10/19	Fri 30/10/20		100%						No	Fri 30/10/20	NA	
369	2.4.2 Establish reporting on outcomes (in addition to actions in AQAP)	131	Tue 1/10/19	Tue 31/03/20		50%						No	Tue 31/03/20	NA	
370	2.4.3 Ongoing face-to-face meetings with all Unitec teams to support engagement	284	Tue 1/10/19	Fri 30/10/20		30%						No	Fri 30/10/20	NA	
371	2.4.4 Showcasing great Learning & Teaching Practices	284	Tue 1/10/19	Fri 30/10/20		20%						No	Fri 30/10/20	NA	
372	2.4.5 One-Pager diagram on Academic Quality and EER for staff	131	Tue 1/10/19	Tue 31/03/20		0%						No	Tue 31/03/20	NA	
373	2.4.6 EER-related 'collateral' (posters, etc) with Comms team	131	Tue 1/10/19	Tue 31/03/20		10%						No	Tue 31/03/20	NA	
374	2.4.7 EER pages on Nest updated	131	Tue 1/10/19	Tue 31/03/20		0%						No	Tue 31/03/20	NA	
375	2.5 Internal Evaluation and Review ('Mock') March-April	153	Tue 1/10/19	Thu 30/04/20		15%						No	Fri 13/03/20	NA	
376	2.5.1 Agreed plan with consultants and focus areas	31 d	Sat 1/02/20	Fri 13/03/20		30%						No	Mon 16/03/20	NA	
377	2.5.2 All focus areas have a plan for IER prep	31 d	Sat 1/02/20	Fri 13/03/20		0%						No	Tue 12/11/19	NA	
378	2.6 Self Assessment and documentation	208	Wed 1/01/20	Fri 16/10/20		5%						No	Fri 31/07/20	NA	
379	2.6.1 Initial draft SA doc for NZQA	53 d	Wed 1/01/20	Fri 13/03/20		30%						No	Fri 13/03/20	NA	
380	2.6.2 Full draft SA doc completed	87 d	Wed 1/01/20	Thu 30/04/20		0%						No	Thu 30/04/20	NA	
381	2.6.3 Final SA doc to NZQA	153	Wed 1/01/20	Fri 31/07/20		0%						No	Fri 31/07/20	NA	
382	2.7 Ensure staff are prepared for EER Panels in October	272	Tue 1/10/19	Wed 14/10/20		18%						No	Fri 6/08/21	NA	
383	2.7.1 Ensure staff understand targets and use data effectively	219	Tue 1/10/19	Fri 31/07/20		40%						No	Tue 31/03/20	NA	
384	2.7.1.1 Extend Power BI licences to most Unitec staff (agreed list)	131	Tue 1/10/19	Tue 31/03/20		50%						No	Tue 31/03/20	NA	
385	2.7.1.2 Develop school and programme-level BI dashboards	131	Tue 1/10/19	Tue 31/03/20		30%						No	Tue 31/03/20	NA	
386	2.7.1.3 Staff are prepared, understand, use data effectively	1 da	Wed 31/07/19	Wed 31/07/19		30%						No	Tue 1/10/19	NA	
387	2.7.2 Focus area preparation	395	Mon 3/02/20	Fri 6/08/21		38%						No	Mon 1/02/21	NA	
388	2.7.2.1 Confirm focus areas with Lead Evaluator	261	Mon 3/02/20	Mon 1/02/21		50%						No	Mon 1/02/21	NA	
389	2.7.2.2 Establish plan for each focus area through to October	43 d	Mon 3/02/20	Wed 1/04/20		0%						No	Wed 1/04/20	NA	
390	2.7.2.3 Staff leave over EER period is agreed	43 d	Mon 3/02/20	Wed 1/04/20		0%						No	Wed 1/04/20	NA	
391	2.7.3 Engage other stakeholders for EER preparation	284	Tue 1/10/19	Fri 30/10/20		0%						No	Sun 31/05/20	NA	
392	2.7.3.1 Student Council has agreed preparation plan	175	Tue 1/10/19	Sun 31/05/20		0%						No	Mon 1/06/20	NA	
393	2.7.3.2 Runanga has agreed preparation plan	175	Tue 1/10/19	Sun 31/05/20		0%						No	Mon 1/06/20	NA	
394	2.7.3.3 Fono has agreed preparation plan	175	Tue 1/10/19	Sun 31/05/20		0%						No	Mon 1/06/20	NA	
395	2.7.3.4 Newly established Unitec Board is engaged	175	Tue 1/10/19	Sun 31/05/20		0%						No	Mon 1/06/20	NA	
396	2.8 School Portfolio / Review Presentations (date tba)	284	Tue 1/10/19	Fri 30/10/20		0%						No	Fri 30/10/20	NA	
397	2.9 Support Team Review Presentations (date tba)	284	Tue 1/10/19	Fri 30/10/20		0%						No	Fri 30/10/20	NA	
398	2.10 Planning (logistics) for Panel visit	208	Wed 1/01/20	Fri 16/10/20		5%						No	Fri 16/10/20	NA	