



minutes

Te Komiti Matua o te Poari Mātauranga |

Academic Board Standing Committee

Online Meeting

Scheduled Start: 1200h, 2020-02-11

Scheduled End: 1200h, 2020-02-13

Actual End: 1042h, 2020-02-17

Member	Vote		Comments
	For	Against	
Helen Vea	✓		Approved. Pages 80 and 100 declined.
Merran Davis	✓		Late vote.
Simon Nash	✓		Late vote. Page 12 resolved.
Simon Tries	✓		

Item 1 Approval of Graduation List

From: Graduations Office

Content location:

[H:\4. Non-Academic Services\Business and Marketing\Graduation Office\Reference Lists\Lists for Academic Board\2020\0211_ABSC](#)

Pages 80 and 100 of the Approvals List were found to lack the signature of an Administrator and Head of School respectively. Chantelle Daniels (Manager, Operations) agreed to oversee the correction of these forms and future process improvement to better detect such issues. Pages 80 and 100 shall return for approval to the next meeting of Te Komiti Matua o te Poari Mātauranga scheduled to start from 2020-02-19.

Page 12 had a question mark annotated against the student name. Chantelle Daniels followed up with the Administrator and Head, and sent in confirmation that the student was indeed eligible to graduate.

The meeting was extended until the issues with pages 12, 80 and 100 received responses.

MOTION

That Te Komiti Matua o te Poari Mātauranga approve the *Completions Approval / Certificate Request* items located at the following address, except for Pages 80 and 100 which are invalid due to insufficient signoff.

[H:\4. Non-Academic Services\Business and Marketing\Graduation Office\Reference Lists\Lists for Academic Board\2020\0211_ABSC](#)

MOTION CARRIED