Unitec Change Enrolment Support Guide

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How does myrequest impact on my situation?	I am an International Studemt will this impact my visa?	Is there availability in the class or an alternative?	Will the courses in my request help me complete my studies?	I have been approved what will happen next?	Are all the courses I am taking right for the qualification I am doing?	When will I get my refund?	I am concerned about my rights. Who can I talk to?
COE Initial Review	**International Compliance**	**Class Monitoring**	**Approval Authority**	**Enrolment Processing**	**Quality Checking**	**Domestic Refunds**	**International Refunds**
Wellness Check Request Type Check StudyLink Impact Check Study Plan Initial Check International Prog Change International Credit Check Class Status Check	Visa Information Support Visa Compliance Approval Under 18 Support At Risk International Students Intl Attendance Tracking	Pre - Approval Checks Class Status (Open Close) Class Capacity Requests Alternative Class Monitoring Attendance Checking	Pre-Requisite Approval Third Time Enrolments Application 5 Courses Cross Credits Attendance Escalations Change of Major Extra Electives Approval	Enrolment Requests Student Withdrawals No Show Processing Issue Resolutions Confirmation of refunds	Completion Corrections Change of Major Approve grade corrections	Refund Payment dates StudyLink refunds Exceptional Fee refunds	International Refunds International Defferals
I can help you understand the imapct of your change enrolment request	I can help you ensure you are compliant with your visa	I can help you understand class availability	I can approve your request or make other suggestions	I can process your request once it has the right approval	I can help make sure the courses you are doing are the right ones	I can help connect you to the right returning enrolment advice.	I can help you feel safe or end your study at Unitec.
EA Operations	**Student Success**	**EA Operations**	**Schools**	**EA Operations**	**TKK**	**EA Operations**	**Student Success**

Which team to contact of you need more help?

enrol@unitec.ac.nz	internationalsupport @unitec.ac.nz	enrol@unitec.ac.nz	refer contact list	enrol@uniitec.ac.nz	tkk@unitec.ac.nz	studentfinancials@ unitec.ac.nz	internationalsupport @unitec.ac.nz

Which team to contact of you need more help?

Concentrix Support	International Student Success	Enrolment Adninistration	Schools Contacts	Enrolment Administration	Te Korowai Kahurangi	Student Finance Academic Registry	International Student Success

Who can you escalate to if you have concerns?

Kelsi Morrow	Tahreem Zia	Edgar Rowland	Tahreem Zia	Edgar Rowland	Steve Marshall	Chantelle Daniels	Tahreem Zia