Unitec

To	Te Poari Mātauranga | Academic Board	**From**	Simon Tries, Manager, Te Korowai Kahurangi
Title	Expiring programmes update	**Date**	28 January 2020

Recommendation/s

That Te Poari Mātauranga receive the update on programmes being taught out and/or discontinued.

Purpose

The purpose of this report is to provide Te Poari Mātauranga with an update on the status of programmes being taught out and/or discontinued.

Background

Unitec is in the process of expiring programmes in response to both the Mandatory Review of Qualifications (MRoQ) and the 2018 Programme Renewal process, which resulted in a total of 21 programmes having their enrolments suspended.

A key concern in both instances is ensuring that appropriate transition arrangements are in place to manage students so they are able to complete the qualification they are enrolled in and are not disadvantaged as a result of the potential or actual closure of their programme, and oversee programmes to their expiry date.

The *Suspension and Withdrawal of Academic Provision Procedure* (AC1.10) provides guidance to ensure that an appropriate process is followed.

Commentary – Expiring Programmes

Since the last report Te Korowai Kahurangi Staff discovered issues with the lists of "active" students for expiring programmes. These issues are:

- students with the required number of credits, who may be eligible to graduate, not being completed and/or graduated and remaining as programme active
- students with multiple applications in PeopleSoft for the one programme generating an "active" status although they may have completed

To address these issue Te Korowai Kahurangi Staff have:

1. Generated lists of potential completed students and these are currently being subjected to completion checking processes
2. Generated new lists of "active" students noting anomalies, categorising students and the actions required for School staff to take appropriate action or if already completed supply evidence
3. Partnered with Enrolment & Academic Operations staff (Operations Managers) to:
   - implement immediate process change to address current multiple applications for new course/programme enrolments

- discuss operational rules for process improvement for future enrolments and to be used on current expiring programmes
- discuss support from IT to implement rules for the maintenance of the backlog of student records

Now that expiring programme "active" student lists have been refined it is expected that Te Korowai Kahurangi will be able to report more accurately on the expiring programmes. This will be reported using two RAGs and a redeveloped TAG status. The two RAGs will show the status of Enrolled Active Students and the status of Programme Active Students.

Attachments

Expiring Programme Tracking Sheet at 28 Jan 2020

Redeveloped RAG

Contributors

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