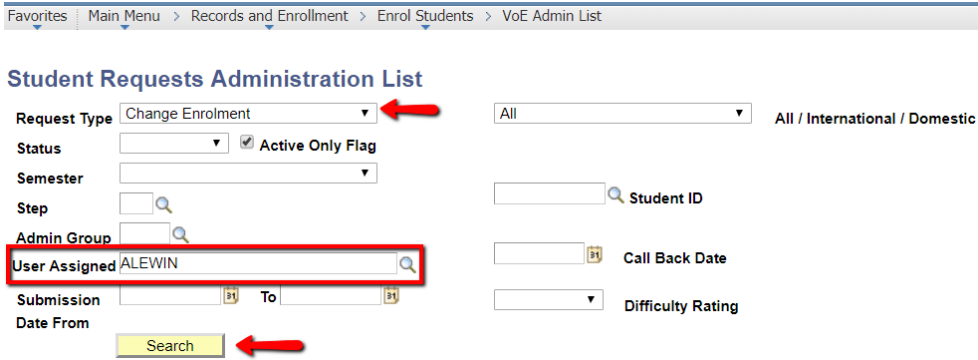


How to check your Change Enrolment queue

Navigate to VOE Admin List	<p>You will find the VOE Home page on PeopleSoft by going to the following:</p> <p>Main Menu > Records and Enrolment > Enrol Students > VOE Admin List</p>
Enter Student ID	<ul style="list-style-type: none">- Click on the Request Type drop-down box and select the change request type you would like to search in- Note that your username will be defaulted in the user assigned field.- Click Search  <p>Favorites Main Menu > Records and Enrollment > Enrol Students > VoE Admin List</p> <p>Student Requests Administration List</p> <p>Request Type Change Enrolment All All / International / Domestic</p> <p>Status Active Only Flag</p> <p>Semester</p> <p>Step Student ID</p> <p>Admin Group</p> <p>User Assigned ALEWIN Call Back Date</p> <p>Submission To Difficulty Rating</p> <p>Date From Search</p>