

Committee:
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Te Poari Mātauranga | Academic Board
Committee Actions Table
2019-12-11

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Source	Action #	Specification	Measure / Progress	Responsibility	Time Target / Closed	Achievement Status
2019-03-13	Action-012	Online Marking – Anticipation of Student Expectations From 2020, NZQA shall introduce Online Marking for secondary students. Those students will later enrol in Unitec, and TKK anticipates that students will expect the same. Ako Ahimura should investigate this matter and lead planning for management of higher student expectations.	2019-05-08: Currently with Ako Ahimura. 2019-06-12: Set for presentation to Ako Ahimura on 2019-06-18. 2019-07-10: Follow up with Chair of Ako Ahimura to present a report back to AB. 2019-08-14: James Oldfield shall provide a report in due course. 2019-09-11: Report went to Ako Ahimura 2019-08-22 but was deferred to 2019-09-19 due to time. If Ako Ahimura 2019-09-19 approves the item, then it will come to Academic Board 2019-10-09. 2019-10-09: Discussed at Ako Ahimura 2019-09-19, Item 5.1. with the Chair of Ako Ahimura to inform Academic Board of the decision. Memo for information to be presented at Academic Board 2019-11-13. 2019-11-13: No progress to report. Deferred to Academic Board 2019-12-11. 2019-12-11:	Simon Nash (Chair, Ako Ahimura)	2019-10-09	Active
2019-05-08	Action-048 (Formerly: Standing-005)	Renewal Plan + Renewal Strategy + Waitākere Strategy Strategic Plans and Strategies are to be presented to and approved by Academic Board. 2019-11-13 Committee Self-Assessment • This Action very much needs to close in the December meeting. • Neither the Renewal Plan, Renewal Strategy, Waitākere Strategy nor Manaakitia Te Rito were presented to and approved / endorsed by Academic Board before release. It is unknown if these were endorsed by the Heads of Schools and the Priority Group Directors. • The Student Council has not been consulted on the Waitākere Strategy. • As a collective, the Committee has neglected to exercise its mandate regarding the approval of these Strategies. ACTION: In response to this self-assessment, the Chair of Academic Board shall prioritize to: 1. Arrange for the Waitākere Strategy to be presented to and endorsed by Academic Board 2019-12-11. 2. Investigate whether consultation with Student Council / representatives has been adequate. 3. Consider how best to compensate for the lack of Academic Board approval of the Strategies.	Renewal Plan 2019-09-11: The two ratified strategies are expected to come to Academic Board 2019-10-09. The ratified Renewal Plan is expected to come to Academic Board 2019-11-13. 2019-10-09: The Renewal Plan, Renewal Strategy and Waitakere Strategy will be presented together to Academic Board 2019-11-13. 2019-11-13: The Renewal Plan, Renewal Strategy and Waitākere Strategy were not presented. 2019-12-11: Renewal Strategy 2019-05-08: Draft to be presented to Academic Board 2019-06-12. 2019-06-12: No update 2019-07-10: The Strategy shall soon go for checking to ELT and the Commissioner, before presentation as a draft to all staff at Tū-Arotake Checkpoint. 2019-08-14: Out for consultation with staff. Expected to come to Academic Board 2019-09-11 for ratification, alongside the Waitākere Strategy. 2019-09-11: Work is underway, based on staff feedback, to visually incorporate the Unitec values into the diamond and priorities. News on its ratification by the Commissioner is expected at Academic Board 2019-10-09. This will then inform the Renewal Plan and forecasts for 2020. 2019-10-09: Finalising design for release to staff. 2019-11-13: Design has been completed and released as Manaakitia Te Rito . 2019-12-11: Waitākere Strategy “Investigate equity of student experience across the Mt Albert and Waitākere campuses, and face-to-face and online, and instigate improvement initiatives, particularly in regard to access to study spaces, classroom resourcing, support services and the library.” 2019-05-08: Waitākere Success Strategy in progress with David Glover and Linda Aumua. They are opening 3 weeks of consultation with West Auckland community stakeholders, utilising data from Auckland Tourism, Events & Economic Development (ATEED). RoVE is not expected to impact this work, as it aligns with the Minister’s aims. 2019-06-12: No update 2019-07-10: No significant update. Item name corrected from “Waitākere Success Strategy” to “Waitākere Strategy.” 2019-08-14: Expected to be ready for Academic Board 2019-09-11. 2019-09-11: Work is almost at the final draft. It shall also go through ratification by the Commissioner and Academic Board, just like the Renewal Strategy, and is expected at Academic Board 2019-10-09. 2019-10-09: Strategy has now been endorsed by ELT and Commissioner. 2019-11-13: Presented back to Waitākere staff for feedback. Being shared with external stakeholders. 2019-12-11:	Merran Davis	2019-12-11	Active
2019-06-12	Action-032	Programme Development – Business Case Threshold Define the “significant” programme development threshold which triggers the requirement for submission of a Business Case. Recommend any necessary / resulting refinement to the Programme Change and Improvement Procedure.	2019-07-10: A paper was written and presented to ELT. Their response was a request for further information on the current status of business cases, the process and requirements of composing business cases and what role AB does / should have in the signoff process that ELT ultimately oversees. Simon Tries and Simon Nash shall consult broadly, including Marketing and Commercial Services, for feedback on the adequacy of the current process. Simon Tries shall report back to Academic Board 2019-08-14 on the a) business case threshold, and b) business case process map. 2019-09-11: The work is currently with ELT. 2019-10-09: Work in progress with Simon Tries, Simon Nash and Kristine Brothers. 2019-11-13: No progress to report. Deferred to Academic Board 2019-12-11. 2019-12-11:	Simon Nash Simon Tries Kristine Brothers Nick Sheppard	2019-07-10 2019-08-14 TBC	Active

2019-07-03	Action-047 (Formerly: Standing-001)	<u>Review of Semesterised Delivery</u>	2019-05-08: Nothing to report. Merran expects this will constitute part of the initial work of RoVE. 2019-07-10: The Committee agreed to keep this item alive, pending until the RoVE announcement in a few weeks. 2019-08-14: Keep on the agenda, pending establishment of NZIST. 2019-09-11; 2019-10-09; 2019-11-13: No change. 2019-12-11:	Simon Nash	TBC	Low Priority
2019-07-10	Action-038	<u>Remediation of Student Debt</u> Develop a proposal and scope for further investigation to identify proactive strategies to remedy and / or prevent outstanding student debts in partnership with Champions and Service Leads, and to identify how to incorporate it into the Academic Quality Action Plan.	2019-08-14: Update deferred to Academic Board 2019-09-11. 2019-09-11: Andrea Thumath shall submit a paper to Academic Board 2019-10-09. 2019-10-09: Progress has been made. Currently collaborating with Student Finance. Full report to be presented to Academic Board 2019-11-13. 2019-11-13: Refer to Item 4.1.4. > Exceptions (June). Analysis work continues. When it concludes, it shall complete both the Exception and this Action. 2019-12-11:	Andrea Thumath Marcus Williams	2019-10-09 TBC	Active
2019-07-10 Item 3.05.1.	Action-042	<u>Setup of Industry Advisory Committe (IAC) for Architecture</u> The report mentions that for “Architecture – a separate memo from HoS/PAQC regarding existing industry engagement meeting requirements of IAC and all accreditation requirements will be reviewed by AB.”	2019-07-10: Steve Marshall shall follow up with Architecture as to the status of the memo, background context and the most appropriate committee for it to be addressed to. 2019-08-14: To be investigated by Quality Alignment Board through Simon Tries (Chair, Quality Alignment Board). Murray Strong (Unitec Commissioner) commented that, given RoVE plans to establish Workforce Development Councils (WDCs), this may be a good time to consider how Unitec could incorporate them into its committee system structure / function. 2019-09-11: At the last meeting of Academic Board, it was stated that an IAC for Architecture was required. However, at present, the Head of School is away in China. Simon Tries shall bring confirmation to Academic Board 2019-10-09. 2019-10-09: Work is progressing to align the Architecture industry group with the IAC Terms of Reference. 2019-11-13: No update, but work is known to be happening. Target closure next meeting. 2019-12-11:	Simon Tries (Chair, Quality Alignment Board) Steve Marshall Heather Stonyer	2019-12-11	Active
2019-11-13 Item 1.7.	Action-046	<u>Committee Work Plan 2020</u> Ensure that the Committee Work Plan is ready for 2020 and actively used throughout the year.	2019-12-11:	Simon Nash (Chair, Academic Board)	2020-02-05	Active

Next:

Action-049