

<u>QMS requirement</u>	<u>Academic Board gains assurance by:</u>	<u>Type of report</u>	<u>Provided by</u>	<u>Status/comment</u>
Programme design, development and review	Report on new Programme development or significant changes to existing developments	Monthly RAG sheet	Te Korowai Kahurangi	Occurs - being refined
Programme design, development and review	Academic Approvals Committee Chair's report	AAC Chair's report	Chair, Academic Approvals Committee	Occurs
Programme design, development and review	Report on review of programmes	Monthly RAG sheet	Te Korowai Kahurangi	Occurs - being refined
Programme delivery and assessment	Report on industry engagement/strategy, including effectiveness of IACs	tbc	Director, Industry Partnerships	concept
Programme delivery and assessment	Report on Expiring and Discontinuing programmes	Monthly RAG sheet	Te Korowai Kahurangi	Occurs - being refined
Programme delivery and assessment	Report on sub-contracted delivery	Annual report	Te Korowai Kahurangi	Doesn't occur
Programme delivery and assessment	Report on non-campus sites	Annual report	Te Korowai Kahurangi	Doesn't occur
Programme delivery and assessment	Report on offshore delivery (or teaching)	Annual report	Te Korowai Kahurangi	Doesn't occur
Programme delivery and assessment	Ako Ahimura consideration of report on Student Surveys and relevant actions	bi-annual report	Ako Ahimura	Occurs - being refined
Programme delivery and assessment	Reporting by Schools using Unitec Provider number	Annual report	Te Korowai Kahurangi	Doesn't occur - will require reconciliation
Student guidance and support systems	Student Success report (to include complaints/appeals/support, Student representation, etc)	Annual report	Director, Student Success	Exists; doesn't currently come to AB
Student guidance and support systems	Reports/updates on Priority Group Strategies and Operational Plans	Monthly update	Directors, Priority Groups	Occurs
Student guidance and support systems	Self assessment against <i>The Education (Pastoral Care of International Students) Code of Practice 2016</i>	Annual report	Director, International Success	Occurs
Student guidance and support systems	Report from Student Council	Annual report	Student President	
Student achievement	Annual Student Performance Report (includes evaluation of EPI and employment outcomes)	Annual report	Te Korowai Kahurangi	Occurs
Student achievement	Graduate survey report (employment/further study and value of qualification)	Annual report	Te Korowai Kahurangi	Occurs
Student achievement	QAB oversight of PAQC oversight of programmes (will feed into Academic Risk Register)	QAB Chair's report	Chair, QAB	Being refined
Student and staff research	Annual Research Report	Annual report	Tūāpapa Rangahau	Occurs Includes student AND staff research? Ethics?
Professional development	Ako Ahimura overview of Continuing Professional Development	Monthly statistical report	Te Puna Ako via Ako Ahimura	Occurs
Professional development	Pulse & Staff Engagement	tbc	Human Resources	Doesn't occur
Professional development	ADEP report	Annual report	Human Resources	Doesn't occur
Monitoring and external evaluation	QAB oversight of Degree Monitoring	Chair's report	Chair QAB	Occurs - being refined
Monitoring and external evaluation	QAB oversight of Consistency Reviews	Chair's report	Chair QAB	Occurs - being refined
Monitoring and external evaluation	Completion of CEP by teaching staff - oversight by PAQC	none	n/a	needs consideration
Monitoring and external evaluation	PEP summary report	Annual report	Te Korowai Kahurangi	Occurs
Monitoring and external evaluation	Monitoring Summary report	Annual report	Te Korowai Kahurangi	Occurs
Monitoring and external evaluation	QAB oversight of PEP process	QAB minutes QAB Chair's report	QAB Secretary QAB Chair	Occurs
Monitoring and external evaluation	Annual attestation to NZQA (compliance related)	Annual report	Te Korowai Kahurangi	Occurs - being refined
Monitoring and external evaluation	Reports from Internal Evaluation and Review	ad hoc	Evaluators	Occurs
Monitoring and external evaluation	Student NPS report	bi-annual	Marketing	Exists - not yet to AB
Monitoring and external evaluation	Academic Quality Action Plan	Monthly update	Director Ako	Occurs
Monitoring and external evaluation	Regular review of Academic Policies and processes as per review schedule	Annual report	Te Korowai Kahurangi	Policies come to AB for approval
Monitoring and external evaluation	Report against Investment Plan commitments	Annual report	??	Doesn't occur
<i>Holistic approaches</i>	Institutional self assessment	Annual report	??	status to be confirmed
<i>Holistic approaches</i>	Academic Risk Register	tbc	tbc	in development
<i>Holistic approaches</i>	Summary report on PEP themes	bi-annual	Te Korowai Kahurangi	Occurs
<i>Holistic approaches</i>	Setting of Sub-committee workplans	n/a	Academic Board	in development
<i>Holistic approaches</i>	Report from sub-committee on achievement against workplans	Annual report	Chair, Sub-committee	to be considered
<i>Holistic approaches</i>	Setting of ToR and confirmation of Membership, including Student Representation	annual	Academic Board	Occurs
<i>Holistic approaches</i>	Notification and oversight of ad-hoc issues	variable	variable	Occurs
<i>Holistic approaches</i>	oversight of Academic Delegations (or might be better as annual review of delegations)	tbc	tbc	to be considered
<i>Holistic approaches</i>	Review schedule for Academic Policies and processes as	Annual report	Te Korowai Kahurangi	Exists, doesn't go to AB
<i>Holistic approaches</i>	<i>Reporting against Academic related strategies (Priority groups, portfolio, etc.)</i>	tbc/variable	variable	Broader approach needs consideration