



memo

To	Te Poari Mātauranga Academic Board	Date	5 November 2019
From	Simon Tries Interim Chair, Te Poari Whai Kounga Quality Alignment Board		
Subject	Subcommittee Chair Report – Te Poari Whai Kounga Quality Alignment Board		

This memo provides a summary of Te Poari Whai Kounga | the Quality Alignment Board meeting of 31 October 2019. The following key issues were discussed

Updates were received, including on work relating to:

- Assessment of Prior Learning processes
- SAC (Special Assessment Circumstances) pilot for summer school and subsequent full implementation for Semester 1, 2020
- Priority Group Directors' reports (same reports as provided to Academic Board)

Programme Evaluation and Planning

- A report on the process of the 2019 interim PEPs was received and discussed
- Members discussed (and confirmed) the value of the summary PEP reports
- The template for the 2019 End of Year PEP was discussed and confirmed, along with the programmes required to undergo evaluation

Programme Academic Quality Committees (PAQCs)

- A generic PAQC workplan, for implementation from 2020, was reviewed and agreed, with the following key points:
 - The workplan will require amending to reflect the work of individual PAQCs
 - The reporting structure was clarified, including:
 - Timeframes for reporting (quarterly)
 - Escalation channels for PAQCs to raise issues which aren't able to be dealt with locally
 - How issues related to Academic Risk could feed through to the Academic Risk Register
- The Committee moved that PAQCs which govern Level 9 or 10 programmes co-opt an individual to the relevant PAQCs to represent the Postgraduate Research and Scholarships Committee.

Details of the full work of the Committee are available in the minutes of the meeting.