



agenda

Te Komiti Whakahaere Rangahau ā ngā Ika a Whiro me te Tohatoha Karahipi Unitec Postgraduate Research and Scholarships Committee (PGRSC)

Tuesday, 7th of May 2019, at 2.00 pm, in building 115 room 1030

1. KARAKIA

KARAKIA TO OPEN MEETING

Manawa mai te mauri nuku
Manawa mai te mauri rangi
Ko te mauri kai au
he mauri tipua
Ka pakaru mai te pō
Tau mai te mauri
Haumi e, hui e, taiki e!



2. TERMS OF REFERENCES

- a) Approve proposals for Level 10 theses;
- b) Oversee the processes of the approval of proposals for Level 9 research having 90 or more credits and confirmation of supervisory arrangements (including replacement supervisors);
- c) Approve registration of supervisors;
- d) Appoint examiners, conveners and adjudicators for Level 9 research having 90 or more credits and Level 10 research, on the recommendation of the Academic Leader;
- e) Consider the reports of examiners and declare and approve the final grade for a Level 9 research having 90 or more credits and Level 10 research;
- f) Award and oversee the administration of Postgraduate Scholarships; and,
- g) Make recommendations to the Academic Board on changes to the Generic Regulations affecting Postgraduate Programmes as necessary.

3. APOLOGIES

- a) Emma Smith-Another meeting

4. APPROVAL OF PREVIOUS MINUTES

- Minute of the Unitec postgraduate research and scholarships committee meeting dated 2nd April 2019 is put forward for approval



B)

Minutes_PGRSC_Apr.1

5. UPDATE ON ACTIONS FROM PREVIOUS MEETING

Sr No	Action	Responsibility	Due Date	Progress
1	To ensure that the ethics application submission and meeting dates are corrected from July onwards and the updated information on uploaded on to the Moodle respectively.	Assoc Prof Marcus William	3 rd May 2019	
2	To identify all the places where the recommendations for ethics approval process will require the change in the guidelines, regulations or policies	Hamza Qazi	3 rd May 2019	

6. PGRSC DYNAMIC SPREADSHEET-MONTHLY RATIFICATION

- PGRSC Dynamic Spreadsheet.



Dynamic Research
Proposal Tracker-Ma

7. REVIEWING THE PURPOSE, DESIGN AND ELIGIBILITY OF THE SCHOLARSHIPS FOR THE MBUS PROGRAMME

- Dr James Prescott and Dr Alan Lockyer like the membership to have a discussion

8. SUSPENSION OF DCOMP STUDENT- KOUROSH AHMADI

- Suspension Application for Kourosh Ahmadi was approved by the chair under delegated authority. The letter was sent to the student clearly articulating that this is the last suspension for him.

9. SPSS SOFTWARE PHASE OUT PLAN

- Assoc Prof Marcus Williams to present the memo regarding the SPSS software phase out plan



A1) SPSS Phase Out
Memo to PGRSC.pdf

10. AUTHORITY TO DECIDE WHETHER A RESEARCH PROPOSAL REQUIRES AN ETHICS APPROVAL

- Discussion on whether an authoritative approval or validation (from a committee or a position) is required or not, for a decision on the requirement of ethics approval for a research project of level 9 and above at Unitec.

11. POSTGRADUATE INDUSTRY SCHOLARSHIPS

- Assoc Prof Marcus Williams to present the document pertaining to Postgraduate Industry Scholarship guidelines and template.



A2-1)
PIS-Guidelines.pdf



A2-2)
PIS-Template.pdf

12. GENERAL BUSINESS

13. KARAKIA

KARAKIA TO CLOSE MEETING

Ka wehe atu tātou
I raro i te rangimārie,
te harikoa, me te manawanui
Haumi ē! Hui ē! Taiki ē!

