
To	Te Poari Whai Kounga: Quality Alignment Board	From	Simon Tries, Manager, Te Korowai Kahurangi
Title	2019 End of Year PEP report template	Date	17 / 10 / 2019

Recommendation/s

That the Quality Alignment Board approve the report template for the 2019 End of Year Programme Evaluation and Planning report.

Purpose

To confirm the report template for the 2019 End of Year Programme Evaluation and Planning.

Background

Unitec has been engaging in end of year Programme Evaluation and Planning (PEP) for many years. In developing the latest report template, consideration has been given to ensuring the six Key Evaluation Questions are addressed and that appropriate action planning and governance oversight is maintained, while maintaining some consistency of approach.

While the focus of the evaluation is on the evidence based conversation, it is important that this is captured within the report. This report template has been developed to balance the need for particular matters to be addressed while providing flexibility in how this is done within the report. The facilitation process will be used to ensure that all relevant matters are addressed within the report. Facilitation training and additional support resources will enable those involved in the process.

Attachments

PEP 2019 End of Year Template - Full