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<b>To</b>	Murray Strong Commissioner Executive Leadership Team	<b>From</b>	Simon Nash, Chair Academic Board
<b>Title</b>	Academic Board Minutes for September and updates from October meeting	<b>Date</b>	11 / 10 / 2019

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**Purpose**

To provide the approved Academic Board Minutes for September and the Chair's summary of the October meeting for your information.

**Key Points from October meeting**

An overall target for Graduates in Employment and Further Study of 85% was agreed at Academic Board and will go to ELT and the Commissioner for approval. AB notes that reporting this EPI is a requirement but it does not provide a good measure of the value of graduate outcomes, e.g. graduates may gain employment for which their qualification is not very useful. Additionally, employment outcomes are quite dependent on matters outside Unitec's control, such as economic conditions. Consequently, we are developing a 'relevance' measure to sit alongside Employment targets.

Unitec staff lack awareness of the functions and value of academic committees, and of how to participate or provide input. The Chair will provide institutional communications to support greater engagement.

Unitec's Under-25s Strategy has been approved at AB and by ELT.

Progress against our Teacher Capability Development target of two 'badges' per teacher continues to raise discussion at AB and sub-committees and ELT. AB want to see a stronger culture across Unitec of prioritizing teachers' professional development, and follow-through by teachers on commitments made to complete badging, and enforcement of consequences where this does not happen. ELT will discuss this.

AB has asked for discussion on our policies for withdrawals and discontinuation of academic programmes in two respects: first, to ensure that the policy/procedures including sufficiently robust academic oversight; and second, to ensure that decisions on the shape of our programme portfolio are well-informed by academic as well as business considerations.

***Committee governance quality improvements***

We continue to work on refining and streamlining reporting to AB and sub-committees. The challenge is to strike the right balance between avoiding onerous reporting requirements and ensuring full oversight of our Quality Management System. We are making good progress on this.

RoVE will be added as a standing item to the AB agenda from November.

Committee self-evaluation is being undertaken at the close of each meeting. This month, members provided feedback on the Chair's performance, which was generally regarded very positively and as supporting our goals of stronger oversight and exercise of mandate.

### *Risks and Issues*

AB's Risk Register was considered. A small team will meet to refine it further and consider how best to manage and report on risks and issues to AB. This memo will, in future, include any exceptional items.

Please let me know if you have any questions.

*Approved October minutes will be provided next month*

### **Attachments**

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Final Academic Board Minutes September 2019