



minutes

Te Komiti Rangahau o Unitec | Unitec Research Committee

Date:	2019-08-22
Scheduled Start:	1300h
Scheduled End:	1500h
Location:	Building 115-1030

MEETING OPENED:	1300h
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SECTION 1 – NGĀ KUPU ARATAKI | PRELIMINARIES

Item 1.1 Opening Karakia

KARAKIA TIMATANGA	BEGINNING PRAYER
<i>Manawa mai te mauri nuku</i>	<i>Embrace the power of the earth</i>
<i>Manawa mai te mauri rangi</i>	<i>Embrace the power of the sky</i>
<i>Ko te mauri kai au</i>	<i>The power I have</i>
<i>He mauri tipua</i>	<i>Is mystical</i>
<i>Ka pakaru mai te pō</i>	<i>And shatters all darkness</i>
<i>Tau mai te mauri</i>	<i>Cometh the light</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>Join it, gather it, it is done!</i>

Item 1.2 Welcome from the Chair

The Chair warmly welcomed the committee members.

SECTION 2 – STANDING ITEMS

Item 2.1 Ngā Whakapāha | Attendance, Apologies & Quorate Status

Members Present

1. Marcus Williams **(Chair)**
2. Jonathan Leaver
3. Kristina Naden
4. Heather Stonyer
5. Susan Eady
6. Christian Probst
7. Helen Gremillion

8. Leon Tan
9. Roger Birchmore
10. Maryam Mirzaei
11. Iman Ardekani
12. Arun Deo
13. Lian Wu

Total members represented: 13 member/s

Apologies

1. Falaniko Tominiko
2. Yusef Patel

Total apologies: 2 member/s

MOTION

That the Committee accept the apologies for the meeting.

MOTION CARRIED

Quorate Status

A minimum of 9 representatives was required; the meeting was quorate.

Hunga Mahi | Staff in Attendance

1. Asma Munir (Secretary)

Item 2.2 Pitopito Kōrero o Ngā Hui | Minutes of Previous Meeting

Correction: Jonathan Leaver's apology noted for 18 July meeting.

MOTION

That the Committee approve the Minutes for 2019-07-18 meeting as a true and accurate record.

MOTION CARRIED

Item 2.3 Mahia Atu | Matters Arising

All matters risen from the previous meeting were completed.

SECTION 3 - ITEMS TO APPROVE

Section 3.1 Re-start fund to support researchers returning from Parental Leave

The committee unanimously supported the establishment of re-start fund for new parents and approved terms of reference and templates subject to minor improvement to currently guidelines.

SECTION 4 - WHAKAWHITI KŌRERO | ITEMS TO DISCUSS

Section 4.1 2020 – 2024 Research Strategy Development Plan

Research at Unitec has grown significantly under the current Research Strategy with substantial shifts directly related to the original three goals in the 2015 – 2019 strategy;

- 32% increase in research compliant programmes since 2014 (47% - 2014 to 79% - 2019)
- 11% increase in PBRF rated staff (33% of eligible staff in 2012 – 44% in 2018)
- 287% increase in externally funded research

Notable changes and comments salient to the above growth and changes were highlighted in the Research Strategy Development Plan.

The Chair briefly discussed the key drivers behind the Research Strategy Development Plan, explaining that the strategy will be develop first. The Implementation plan will follow.

The committee asked questions regarding;

Net funding from research or revenue vs expenditure?

How is employability defined, with reference to the creative industries, where this can take a very different form?

How do we motivate researchers?

Feedback on provocations;

- *It would be easier for staff to understand the provocations if there were examples for each.*
- *There is a lack of recognition of research in terms of career progression especially part time staff*
- *Need to have a communication strategy*
- *Consider the link between research and what is taught with EER and PEPS in mind, remembering that the whole purpose of degree teaching being engaged in research is to keep current in teaching.*
- *Develop the strategy and the implementation plan separately*
- *The challenges around finding time to undertake research should be considered in the sustainability provocation*

Feedback on consultation;

- *The best way to consult is to visit schools and staff in their environments*

Action: Marcus to add examples to the provocations.

Action: Marcus to respond to the feedback on the provocations.

Action: Asma to explore options available for e-meeting to save time and eliminate carbon foot prints.

Section 4.2 PhD support toward PBRF portfolio

Marcus proposed the development of a mechanism to support emerging researchers where a PhD completion will be added to a portfolio and contribute to success in the PBRF reviews.

The committee expressed the need for carefully prescribed parameters, but unanimously supported the development of draft guidelines

Action: Marcus to develop draft terms of reference and templates.

Section 4.3 2019 Research KPI Targets for Schools

This purpose of this item was to inform the committee proposed 2019 Research KPI Targets for Schools.

Written report noted and received.

Action: Marcus to circulate 2019 Research KPI Targets to relevant stakeholders.

Section 4.4 2019 PBRF report

The 2018 PBRF Quality Evaluation Report, provides a comprehensive summary of results and achievements for Unitec.

Written report noted and accepted.

SECTION 5 - ĒTAHI KAUPAPA ANŌ | OTHER BUSINESS

Closing Karakia

TE KARAKIA WHAKAMUTUNGA	ENDING PRAYER
<i>Ka wehe atu tātou</i>	<i>We are departing</i>
<i>I raro i te rangimārie</i>	<i>Peacefully</i>
<i>Te harikoa</i>	<i>Joyfully</i>
<i>Me te manawanui</i>	<i>And resolute</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>We are united, progressing forward!</i>

MEETING CLOSED: 1510h

MATTERS ARISING FROM 22 AUGUST 2019 MEETING

Agenda Item	Matter Arising	Responsible	Outcome
4.1	2020 – 2024 Research Strategy Development Plan Action: Marcus to add examples to the provocations. Action: Marcus to respond to the feedback on the provocations. Action: Asma to explore options available for e-meeting to save time and eliminate carbon foot prints.	Marcus Williams Asma Munir	
4.2	PhD support toward PBRF portfolio Action: Marcus to develop draft terms of reference and templates.	Marcus Williams	
4.3	2019 Research KPI Targets for Schools Action: Marcus to circulate 2019 Research KPI Targets to relevant stakeholders.	Marcus Williams	