



# minutes

## Te Komiti Rangahau o Unitec | Unitec Research Committee

Date:	2019-07-18
Scheduled Start:	1300h
Scheduled End:	1500h
Location:	Building 115-1030

<b>MEETING OPENED:</b>	1300h
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### SECTION 1 – NGĀ KUPU ARATAKI | PRELIMINARIES

#### Item 1.1 Opening Karakia

KARAKIA TIMATANGA	BEGINNING PRAYER
<i>Manawa mai te mauri nuku</i>	<i>Embrace the power of the earth</i>
<i>Manawa mai te mauri rangi</i>	<i>Embrace the power of the sky</i>
<i>Ko te mauri kai au</i>	<i>The power I have</i>
<i>He mauri tipua</i>	<i>Is mystical</i>
<i>Ka pakaru mai te pō</i>	<i>And shatters all darkness</i>
<i>Tau mai te mauri</i>	<i>Cometh the light</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>Join it, gather it, it is done!</i>

#### Item 1.2 Welcome from the Chair

The Chair warmly welcomed the committee members and introduced the new member Kristina Naden (Early Career) Environmental & Animal Science.

### SECTION 2 – STANDING ITEMS

#### Item 2.1 Ngā Whakapāha | Attendance, Apologies & Quorate Status

##### Members Present

1. Marcus Williams **(Chair)**
2. Kristina Naden
3. Falaniko Tominiko
4. Heather Stonyer
5. Jo Mane
6. Susan Eady

7. Myles Durrant

Total members represented: 7 member/s

### Apologies

1. Christian Probst
2. Helen Gremillion
3. Leon Tan
4. Yusef Patel
5. Roger Birchmore
6. Maryam Mirzaei
7. Iman Ardekani
8. Arun Deo

Total apologies: 8 member/s

### MOTION

**That the Committee accept the apologies for the meeting.**

**MOTION CARRIED**

### Quorate Status

A minimum of 9 representatives was required; the meeting was not quorate.

### Hunga Mahi | Staff in Attendance

1. Asma Munir (Secretary)

### Item 2.2 Pitopito Kōrero o Ngā Hui | Minutes of Previous Meeting

#### SPSS phase out - an update

In response to feedback from academic staff, the discontinuation of SPSS software is deferred by one year so it will be replaced with R Statistical Software from 2021. The Tūāpapa Rangahau will continue this transition in a measured and consultative manner.

In early July Tūāpapa Rangahau ran a very successful two days R Statistical Software workshop, led by Arun Deo and facilitated by Jeremy Greenbrook-Held.

### MOTION

**That the Committee approve the Minutes for 2019-04-18 meeting as a true and accurate record.**

Moved: Susan Eady  
Seconded: Heather Stonyer

**MOTION CARRIED**

### Item 2.3 Mahia Atu | Matters Arising

All matters risen from the previous meeting were completed.

## SECTION 3

## ITEMS TO APPROVE

**Section 3.1 Re-start fund to support researchers returning from maternity leave**

This item was differed to next meeting subject to a quorum.

There was unanimous support from those who were present at the meeting to take this proposal further.

One suggestion was to change the wording of this fund to “Parental Leave” to allow support of both parents.

**Action:** Marcus to create terms of reference and templates and present in next meeting.

**Section 3.2 Research Centre Application**

Unitec has a Research Centre Policy and we already have two research centres.

The application to form a new Environmental Solutions research centre was discussed at the meeting. The committee members provided valuable feedback;

- *The proposed centre aligns strongly with Unitec’s values, the Renewal Plan and the Research Strategy*
- *The proposed centre exceeds all the criteria in the Unitec Research Centre policy*
- *There is great potential for other staff to be involved (Landscape Architecture, Architecture, Roopu Kaitiaki, etc.)*
- *There is excellent potential for collaboration between schools*
- *There is great opportunity for students to get into this area of research*

**Decision:** The committee members present unanimously and strongly supported the application to form a new Environmental Solutions Research Centre. These members decided to implement the approval by eVote, in order not to delay the fastmoving opportunities and projects under development in the proposed centre. The eVote was run from 18 July to 22 July.

The results were;

18 - ayes

0 - naves

1 - abstention

The centre was approved.

## SECTION 4

## WHAKAWHITI KŌRERO | ITEMS TO DISCUSS

**Section 4.1 2019 Research Productivity Traffic Light (RTPL) Report**

Written report noted and accepted.

Since 2012, every year Tūāpapa Rangahau present a Research Productivity Traffic Light (RTPL) Report to Academic Board. 2019 report was accepted at recent the Academic Board meeting. The report reflects the overall Research Productivity.

## **Section 4.2**                      **2019 Research Symposium**

Research Symposium timeline reviewed in detail.

Marcus sought recommendation for the speakers at the symposium.

Myles raised a concern regarding students facing difficulties and timing of the symposium and meeting the submission deadlines.

**Action:** Marcus to talk to Architecture staff regarding students' participation in research symposium and meeting the submission deadlines.

## **Section 4.3**                      **2018 PBRF Report**

The 2018 PBRF Quality Evaluation Report, provides a comprehensive summary of results and achievements for Unitec.

Written report noted, subject to formally received in the next committee meeting.

## **Section 4.4**                      **2018 Annual Research Report**

Written report noted and accepted.

The 2018 Research Annual Report, produced by Tūāpapa Rangahau; provides a comprehensive summary of Unitec's Research and Enterprise activity for the 2018 year. The report **was accepted** by Academic Board in July.

**Action:** Marcus to circulate 2018 Research Annual Report to relevant stakeholders.

## **Section 4.5**                      **Draft Strategies**

### **4.5.1.**                              **International Strategy**

The draft strategy was noted.

### **4.5.2.**                              **Unitec Pacific Success Strategy 2018 – 2023**

Director of Pacific Success highlighted the significant changes and relevant clauses of the strategy.

Falaniko sought committee's feedback on Goal 3c. (Asma, please cut and paste that here)

The strategy review was noted.

Committee members were encouraged to read both strategies and provide feedback to the relevant Directors.

## SECTION 5

## ĒTAHI KAUPAPA ANŌ | OTHER BUSINESS

**Research Leaders / Champions**

Falaniko asked for an update on Research Leaders / Champions.

Marcus told the committee most of the recruitment mahi (work) has been completed in the schools and by August we should have a full suite of Research Leaders.

**Closing Karakia****TE KARAKIA WHAKAMUTUNGA**

*Ka wehe atu tātou  
I raro i te rangimārie  
Te harikoa  
Me te manawanui  
Haumi ē, Hui ē, Tāiki ē!*

**ENDING PRAYER**

*We are departing  
Peacefully  
Joyfully  
And resolute  
We are united, progressing forward!*

<b>MEETING CLOSED:</b>	1445h
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**MATTERS ARISING FROM 18 JULY 2019 MEETING**

Agenda Item	Matter Arising	Responsible	Outcome
3.1	<b><u>Re-start fund to support researchers returning from maternity leave</u></b>  <b>Action:</b> Marcus to create terms of reference and templates and present in next meeting.	Marcus Williams	
4.2	<b><u>2019 Research Symposium</u></b>  <b>Action:</b> Marcus to talk to Architecture staff regarding students' participation in research symposium and meeting the submission deadlines	Marcus Williams	<b>Completed</b> <i>The symposium date is Thursday October 10<sup>th</sup>. It is bad timing for architecture students but cannot be changed at this late stage.</i>
4.4	<b><u>2018 Annual Research Report</u></b>  <b>Action:</b> Marcus to circulate 2018 Research Annual Report to relevant stakeholders.	Marcus Williams	<b>Completed</b>