



minutes

Unitec Research Ethics Committee

(UREC) 20 March 2019 at 2.00 pm

Building 115, Room 1030.

1. APOLOGIES

Hoa Nguyen

In attendance:

Maria Humphries-Kil

Nigel Adams

Kylie Jackson-Cox

Nano Morris

Cris De Groot

Tony Gomwe

Sue Wake

Rob Moran

Lisa Maurice-Takerei

Present:

Asher Lewis

2. WELCOME AND INTRODUCTIONS

3. MINUTES OF PREVIOUS MEETING

That the minutes of the meeting held on Feb 2019 be confirmed as a true and accurate record of the meeting.

First: Nano Morris

Second: Lisa Maurice-Takerei

4. UREC REGISTER OF INTEREST AND MEMBER CONTACTS

Noted.

5. CONFLICTS OF INTEREST

None to be noted

6. CURRENT APPLICATIONS

- 2019-1003** **Simpson**
Internal Moderation of Assessment in an ITP Sector Institution: Translating Policy into Practice
Maria Humphries-Kil
Notes: This is a well written and thought out application. There are some inconsistencies around the transcription process which need to be clarified before ratification.
To be ratified
- 2019-1004** **Zhuo**
Evaluating Student Use of Smartphones in One Beijing School
Kylie Jackson-Cox
Notes: This application has multiple issues. It has a lot of declared bias, and its research design is an issue. There is conflicting information about how the applicant will be choosing their participants. There is a lack of literature about the defined research parameters. This application will require extensive work before approval.
To be ratified
- 2019-1005** **Ximines**
Exploring the clarity of the head of department role in a Timor-Leste higher education institution
Nano Morris
Notes: There are a few problems with this application, including contradictions which need to be addressed. Additionally, there are potential problems with the recruitment methods regarding possible coercion. Translations need to be verified. Here on a scholarship. Simple research problem and question.
To be ratified
- 2019 – 1006** **Sommerville**
Student perspectives of secondary to tertiary education transitions; Influences on the decision making process
Lisa Maurice-Takerei
Notes: Not a particularly contentious application but very ill-prepared. There are multiple issues which require clarification.
To be ratified
- 2019-1007** **Thumath**
Secondary to tertiary transitions: current trends
Nigel Adams
Notes: Lots of issues which require clarification, including possible issues of conflict of interest. Additionally, cultural issues, specifically in regard to Maori involvement, not addressed
to be ratified

7. PREVIOUS APPLICATIONS

- 2018-1072** **Basra**
Profile of Generation Z and their work engagement in metropolitan New Zealand.
Rob Moran
To be Ratified
- 2019-1001** **Razon**
A Phenomenological Investigation into the Influences on the Development of Professional Identity in Novice Osteopaths
Rob Moran
To be ratified
- 2019-1002** **McGarrigle**
A decision making model for implementation of a Virtual Desktop Infrastructure to provide model authoring software in tertiary level institutions in New Zealand.
Nigel Adams
Ratified

8. FORM B APPLICATIONS FOR NOTING

None to be noted

9. FORM CAPPLICATIONS

None to be noted.

10. MATTERS ARISING FROM PREVIOUS APPLICATIONS

10.1. Mindlab queried whether a form C application was required for one of their Masters course. UREC does not have the scope to approve broad courses with individual projects - Mindlab was advised that students will need to apply for Ethics should their project require it.

10.2. 2018-1024 Roycroft. Query as to whether extending the project from undergraduate into Masters study requires an new application – The committee decided that yes, a new application will be required.

11. COMMITTEE MEMBERSHIP

We will be recruiting for new members to join the committee in 2019. In particular, we will be looking for members who have a current health practitioners certificate, and members who are Māori.

12. CORRESPONDENCE

None to note.

13. GENERAL BUSINESS

13.1 Sue Wake presented to the Masters of Architecture program. Two questions have arisen from this:

- 13.1.2.** A student raised the question of whether he needed ethics to make a video in the Philippines of homeless people living in a cemetery where there may be some human bones showing in the shots (they get piled up when relatives no longer pay the cemetery dues).

It is unclear whether this is within UREC's remit, and requires further examination

- 13.1.3.** A staff member wanted to know if ethics was required (eg form B) to conduct random solicitation of user comments (no names) about public open spaces. E.g. setting up a booth to get people to comment on what they like or don't like about a space. She has done this kind of thing in Italy, without need for ethics. What would be the case here?

The committee decided that this should require a Form B application

13.2 APOLOGIES FROM READING APPLICATIONS

13.3 PROFESSIONAL DEVELOPMENT

13.7.1 Research Methodologies – Group Discussion

Not discussed in this meeting

A folder to be added to moodle for the Committee to share relevant articles.

13.7.2 Suggestions from the Committee

Suggestions with regard to ethics focused professional development opportunities for UREC members are welcomed from the committee. These may be raised at any time for the committee's consideration. Ideas and concepts for ongoing professional development can be emailed to ethics@unitec.ac.nz.

DATE OF THE NEXT MEETING:

17th April 2019, 2pm – Building 115, Room 1030.

