



minutes

Unitec Research Ethics Committee (UREC)

20 February 2019 at 2.00 pm

Penman House, 55-1004

1. APOLOGIES

Present:

Maria Humphries-Kil

Nigel Adams

Ray Jauny

Hoa Nguyen

Rob Moran

Nano Morris

Tony Gomwe

Lisa Maurice-Takerei

Cris De Groot

Apologies:

Tui Matelau

Kylie Jackson-Cox

2. WELCOME AND INTRODUCTIONS

3. MINUTES OF PREVIOUS MEETING

That the minutes of the meeting held on 19th December 2018 be confirmed as a true and accurate record of the meeting.

Minutes confirmed electronically

4. UREC REGISTER OF INTEREST AND MEMBER CONTACTS

Noted.

5. CONFLICTS OF INTEREST

None to be noted

6. CURRENT APPLICATIONS

- 2019-1001** **Razon**
A Phenomenological Investigation into the Influences on the Development of Professional Identity in Novice Osteopaths
Rob Moran
Notes: There are multiple smaller issues regarding this application. For example, the amount of participants in the proposed focus groups is too large. Additionally, there is a lack of clarity around the primary supervisor (who has left Unitec) and their replacement – this needs to be clarified.
To be ratified
- 2019-1002** **McGarrigle**
A decision making model for implementation of a Virtual Desktop Infrastructure to provide model authoring software in tertiary level institutions in New Zealand.
Nigel Adams
Notes: The application is thorough and provides a clear description of the intent, research methods, and desired outcomes. The application indicates little ethical risk to participants. There are a few minor areas of clarification require before approval can be given. The committee did consider whether or not this project required Ethics approval, and if it did, whether a Form B application was more appropriate. It was decided that it did require approval, and that the more conservative approach of completing a Form A was appropriate. This application highlighted that some applicants may be confused about the templates (E.g consent template), as the application submitted both as opposed to one or the other.
To be ratified

7. PREVIOUS

APPLICATIONS

- 2018-1070** **Mirzaei**
Application of the Theory of Constraints to change management
Kylie Jackson-Cox
Ratified
- 2018-1071** **Sood**
An Investigation based on Socio-Technical Systems theory and Organisational Development Interventions on the impact of introduction of Self-service Automation Technology (Technically Advanced and Multifunctional ATMs) on the frontline banking staff in India
Maria Humphries-Kil
Ratified
- 2018-1072** **Basra**
Profile of Generation Z and their work engagement in metropolitan New Zealand.
Rob Moran
To be Ratified

- 2018-1073** **McEvoy**
Assessing Critical Incident Stress Debriefing: A study of how mental health Social Workers have responded in the Aotearoa/New Zealand context.
Debbie Clarke
Ratified
- 2018-1074** **Tenana**
Poipoia Te Kākano Kia Puawai Repositioning Iwi-led Trade Training in the construction industry
Tui Matelau
Ratified
- 2018-1075** **Burgo**
Technological advancements and organizational change: An empirical study of two organisations in the New Zealand Banking Sector
Maria Humphries-Kil
Ratified

8. FORM B APPLICATIONS FOR NOTING

None to be noted

9. FORM C APPLICATIONS

None to be noted.

10. MATTERS ARISING FROM PREVIOUS APPLICATIONS

None

11. COMMITTEE MEMBERSHIP

We will be recruiting for new members to join the committee in 2019. In particular, we will be looking for members who have a current health practitioners certificate, and members who are Māori.

11.1. Committee to vote to re-confirm Maria Humphries-Kil as Chairperson of UREC

Confirmed unanimously

11.2. Committee to vote to re-confirm Nigel Adams as Deputy Chairperson of UREC

Confirmed unanimously

11.3. Ray Jauny has taken a position at MIT and will be resigning his membership on UREC. UREC wishes him well and thanks him for his work on the Committee.

12. CORRESPONDENCE

None to note.

13. GENERAL BUSINESS

13.1 APOLOGIES FROM READING APPLICATIONS

13.2 PROFESSIONAL DEVELOPMENT

13.7.1 Research Methodologies – Group Discussion

Not discussed in this meeting

13.7.2 Suggestions from the Committee

Suggestions with regard to ethics focused professional development opportunities for UREC members are welcomed from the committee. These may be raised at any time for the committee's consideration. Ideas and concepts for ongoing professional development can be emailed to ethics@unitec.ac.nz.

DATE OF THE NEXT MEETING:

20th March 2019, 2pm – Venue TBA

