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| To | Te Poari Mātauranga Academic Board | From | Lee Baglow, HoS Trades and Services |
| Title | Closure of Certificate in Plumbing and Gasfitting (CPGFT, CA 2373, Level 4) | Date | 2 September 2019 |

Recommendation/s

That Te Poari Mātauranga authorise the closure of the Certificate in Plumbing and Gasfitting (CPGFT, CA 2373, Level 4)

As per NZQA instructions, demanding the closure and transfer of all students out of the CPGFT by 30th August 2018. I can confirm that all internal processes have been completed and that NZQA requirements fulfilled.

Actions taken

- All students have been removed from the CPGFT programme.
- All CPGFT student term activations have been removed.
- There are no outstanding CPGFT grades.

This memo has been presented to PACQ on 6th September 2019