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<b>To</b>	Murray Strong Commissioner Executive Leadership Team Te Poari Mātauranga Academic Board	<b>From</b>	Simon Nash Director Ako
<b>Title</b>	Academic Quality Action Plan Update Sept 2019	<b>Date</b>	26 / 09 / 2019

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**Purpose**

To provide an update on our EER response – the Academic Quality Action Plan (AQAP) progress for your information.

To be read alongside the attached AQAP progress trackers.

**Background**

This is the third monthly report on the AQAP, and the first to go directly to Academic Board along with ELT and our Commissioner.

**NB:** When reading the attached documents please note that percentages reported are against the actions underway in response to 13 EER Recommendations. They are not a percentage measure of outcomes. The purpose of the reports is to ensure accountability and reporting on progress, while this memo also provides an assessment of progress towards outcomes.

Generally progress on recommendations and towards outcomes is positive and ongoing, although there is a lot of work remaining to be done. Working from top to bottom against the Overview document:

Rec 1: Student Achievement at this stage measures progress on target-setting and reporting. Further reporting on implementation is yet to be added.

Recs 2,4,6: Academic Board (and sub-committee) improvements are progressing well, towards ensuring effective governance and oversight of student achievement and academic quality. There is significant work to do but I'm confident about progress being made.

Recs 3 & 5: Student Support & Completion is the largest area for work yet to begin. Each School now has an agreed set of eight activities embedded in its School Action Plan to be achieved before Semester One 2020. These include actions for the Māori, Pacific and International Success Strategies. Details are on this [Moodle site](#). These are priorities and represent a significant workload now agreed with Heads of Schools.

Rec 7: Renewal Plan Progress is better than reported in the overview; there is work to do on improving the reporting to accurately reflect progress.

Recs 8, 9: Māori and Pacific Success Strategies show good progress on planning, operationalizing and reporting strategies. Other strategy actions are against Recs 3 & 5.

Recs 10, 11, 12: Individual School Reviews and actions are well-underway, generally as part of BAU for those schools. The Plumbing & Gasfitting Review is now embedded in 'Project Takohanga' Review, which impacts on the whole Trades School.

Rec 13: Review resourcing for the Executive actions are all complete for now.

#### *Risks*

Academic staff focus and prioritizing will be paramount for achieving outcomes from this project. Nearly all aspects of the EER recommendations require academic staff engagement and 'buy-in' to activities such as committee representation, School Action Plans, reporting, attending to academic quality and compliance, and teacher capability development. This is all business-as-usual work, but it must be prioritised and resourced adequately by Schools.

Better and further communication is needed, from myself and other Unitec leadership, to engage staff so that they understand the "why" of EER, student success and academic quality work, and can see how the pieces of this project fit together and what their contribution is, and can commit to it.

#### **Next Steps**

Next month's report will include details on preparation for the EER visit itself, including preparing documentation and preparing via mock panels. This workstream is just getting underway.

#### **Attachments**

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Academic Quality Action Plan Overview 26 Sept 2019

Full Academic Quality Action Plan Project Plan Updated 26 Sept 2019