

<b>To</b>	Quality Alignment Board	<b>From</b>	Quentin Williams – APL and WBL Advisor, Te Puna Ako
<b>Title</b>	<b>Assessment of Prior Learning Activity</b>	<b>Date</b>	2019 November 25

## Recommendation/s

That the QAB receive the attached Timeline for Implementation of Proposed APL Changes.

## Purpose

To provide the Committee with a timeline for the implementation of changes to APL, as requested at QAB on 26 September 2019

## Background

A proposal for changes to Assessment of Prior Learning at Unitec based on an extensive review was presented to QAB in July, and again in August in a revised form, as per instructions from the Committee. A request was made for a timeline for implementation at the August meeting.

## Next Steps

Implementation of the proposed streamlining of Assessment of Prior Learning procedures and the improvement of communication and information dissemination, in accordance with this timeline.

## Attachments

### Timeline for Implementation of Proposed APL Changes

<b>Revision of APL Processes Finalised,</b> <ul style="list-style-type: none"> <li>• Academic APL process simplified</li> <li>• Academic and administrative APL processes aligned and integrated</li> <li>• Reality-checking by staff involved and other APL stakeholders</li> <li>• Finalisation and approval of APL processes</li> </ul>	<b>End of October 2019<sup>1</sup></b>
<b>APL Resources Ready,</b> <ul style="list-style-type: none"> <li>• APL Guidelines for academic and administrative staff</li> <li>• APL Guidelines for students</li> <li>• APL website page changes</li> </ul>	<b>End of December 2019<sup>1</sup></b>

<sup>1</sup> These timeframes are subject to change due to PeopleSoft-related changes

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- APL template forms
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**APL Fees Finalised,**

**End of  
December  
2019<sup>1</sup>**

- Cost recovery v affordability priorities resolved
  - Calculation mechanism determined
  - Reality-checking by staff involved and other APL stakeholders
  - Finalisation and approval of APL fees
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**Communications ensure all relevant staff are aware of APL Changes,**

**End of  
January  
2020<sup>1</sup>**

- Burst of coverage in Unitec media in last week of January
  - Targeted communication to individuals and teams involved in APL processes
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**'Launch' of New APL System.**

**End of  
January  
2020<sup>1</sup>**

- Maximum APL process support during rest of semester 1 2020 enrolments
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## People Consulted

Simon Tries – Manager, Te Korowai Kahurangi

Rakesh Patel - Business Analyst, Commercial Services

Quentin Williams – APL and WBL Advisor, Te Puna Ako