



memo

To	Te Poari Mātauranga Academic Board	Date	30 September 2019
From	Simon Tries Interim Chair, Te Poari Whai Kōunga Quality Alignment Board Manager, Te Korowai Kahurangi		
Subject	Subcommittee Chair Report – Te Poari Iho Quality Alignment Board		

This memo provides a summary of Te Poari Iho | the Quality Alignment Board meeting of 26 September 2019. The following key issues were discussed

Programme Academic Quality Committees (PAQCs)

- Members considered the implementation of the Academic Board approved recommendation arising out the review, noting:
 - The development of a PAQC workplan is underway and to be considered at the October meeting of the QAB
 - The workload allocation (recommendation 4) needs to be discussed with Heads of School and Commercial Services
- PAQC Chair reports
 - The appropriateness of the current reporting and the need to amend it to focus on the PAQC work plan (noted above) and any Risks for escalation, including how PAQC Chairs can escalate matters/issues to QAB

2019 End of Year Programme Evaluation and Planning (PEP)

- The Committee confirmed the timeframes for the facilitation of PEP Āta-kōrero session as **2 December 2019 to through 7 February 2020** with reports due to QAB by **21 February 2020**.
- Schools to provide one facilitator for every three programmes (to be trained by Te Korowai Kahurangi) to facilitate the PEP Āta-kōrero. This process to be supported by a Facilitation Badge.
- The importance of the 2019 EoY PEP to a successful 2020 EER was emphasised.

The Committee also considered:

- Priority Group Director reports
- The need to review the Graduate Survey, in particular student contact details

- Remediation of Incorrect Cross-Crediting Practice between BET and NZDE
- Degree Monitoring
- Consistency Reviews
- Timelines for the changes to Assessment of Prior Learning processes

Details of the full work of the Committee are available in the minutes of the meeting.