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<b>To</b>	Te Poari Iho Quality Alignment Board	<b>From</b>	Steve Marshall Lead, Quality Partnering Te Korowai Kahurangi
<b>Title</b>	Summary report of September PAQC feedback to QAB	<b>Date</b>	16 Sep, 2019

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### Purpose

This memo presents a summary of the main themes from the PAQC reports to QAB in September.

### Summary of themes

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Reports were received from 6 of 18 PAQCs. Feedback on the function of PAQCs continued to be provided.

1. **Committee Feedback:** Feedback from September included:

- Recommending simplification of the agenda as a key priority.
- PAQC membership and TOR need to be clarified under the new structure.
- PEP's ratified during PAQC takes an enormous amount of time. It is suggested that these have a separate meeting
- Some staff indicate a need for a one-page visual diagram with all of the responsibilities and processes contributing to quality. To have such a visual would enable staff to see how their course, internal moderation, external moderation, PAQC, etc contribute to meeting the NZQA standards and expectations.
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2. **Priority Groups:** Report from some PAQCs addressed support for priority groups with some suggestions that may be of interest to other Schools. This includes:

- There is anecdotal evidence of staff using learning from Niko Tominiko 'Understanding the Pacific' presentation to improve connection with Pacific student in class.

3. **Cluster moderation:** The Bachelor of Nursing external moderation has occurred as a cluster group meeting with MIT, Wintec and NorthTech on the 30<sup>th</sup> August. This was held at Unitec and there was much discussion benefiting all parties. Cluster moderation was seen to be a valuable way of upskilling competency for moderation.

4. **Timetabling:** continues to be a concern for NZCEL as many learners cannot arrive for the 8.30 start as they have family commitments. Repeated requests for a 9 am start have been made to the timetabling office over many years, but there has been no change. It is

reported that students are put at risk when they are unable to arrive on time for class. Also connected to timetabling is the continued change in room mid morning and from day to day. This means that students have no home base and teachers are unable to use the classroom walls for language prompts or posters, typical for a language classroom.

**Reports received and employed in this summary**

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Applied Business

Bridgepoint Language Studies

Environmental & Animal Science (Incl. embedded minutes)

Medical Imaging

Nursing