			N.	ZQA Action Plar	า V5							
ID	Task Name	Duration	Start	Finish	Priori	t RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
1	UNITEC 2019 ACADEMIC QUALITY ACTION PLAN	456 days	Fri 1/02/19	Fri 30/10/20			<b>23%</b>	е				
2	REC 1: ESTABLISH AND IMPLEMENT STUDENT ACHIEVEMENT TARGETS	86 days	Wed 12/06/19	Wed 9/10/19			68%					
3	REC 1a: Set student achievement targets	21 days	Wed 12/06/19	Wed 10/07/19	High		90%	Clarity of intent and targets a	as per below	Chair Academ	ic Academic Boar	ELT, Commissi
4	REC 1a: Set overall EPI targets - Academic Board	21 days	Wed 12/06/19	Wed 10/07/19	)		90%		Academic Board	as above	as above	as above
5	REC 1a: Maori targets - Director Maori Success	1 day	Wed 12/06/19	Wed 12/06/19			100%		Director Māori Success	as above	as above	as above
6	REC 1a: Pacific targets - Director Pacific Success	1 day	Wed 12/06/19	Wed 12/06/19			100%		Director Pacific Success	as above	as above	as above
7	REC 1a: Academic Board endorse targets	21 days	Wed 12/06/19	Wed 10/07/19	)		90%			Chair Academ	ic Academic Boar	cas above
8	REC 1a: ELT approve targets	0 days	Mon 24/06/19	Mon 24/06/19	)		90%					
9	REC 1a: Commissioner approves targets	9 days	Wed 12/06/19	Mon 24/06/19			90%					
10	REC 1b: Communicate targets to Staff and Stakeholders	23 days	Wed 10/07/19	Fri 9/08/19	Med	i	60%					
11	REC 1b: Checkpoint event, Nest and email announcements	23 days	Wed 10/07/19	Fri 9/08/19			60%					
12	REC 1c: Oversee and report on targets at Academic Board	66 days	Wed 10/07/19	Wed 9/10/19	High		60%	Improved monitoring and earlier interventions	Sub-Committe Support Teams		Academic Board	ELT, Commissioner
13	REC 1c: Director Priority Groups report monthly	66 days	Wed 10/07/19	Wed 9/10/19			80%		Directors PG	as above	as above	as above
14	REC 1c: Support Teams report monthly or as required on all QMS elements	66 days	Wed 10/07/19	Wed 9/10/19		<u> </u>	40%		Support Teams	as above	as above	as above
15	REC 3 & 5: STUDENT SUPPORT & COMPLETION - MONITORING AND INITIATIVES	303 days	Fri 1/02/19	Tue 31/03/20	High		9%					
16	REC 3a: Undertake detailed study on reasons for non-completion	145 days	Wed 12/06/19	Tue 31/12/19	Med	i	30%	All Staff engagment to understand and use data effectively. Sharing best practice. Improved outcomes.	Director Student Success, Manager TKK, Directors PG	Director Ako	Academic Board	ELT, Commissioner
17	REC 3a: Identify existing data on non-completion	66 days	Wed 12/06/19	Wed 11/09/19			75%		as above & delegated	as above	as above	as above
18	REC 3a: Identify gaps in data on non-completion	66 days	Wed 12/06/19	Wed 11/09/19	)	<b>()</b>	50%		as above & delegated	as above	as above	as above
19	REC 3a: Undertake further research on reasons for non-completion	145 days	Wed 12/06/19	Tue 31/12/19			0%		as above & delegated	as above	as above	as above
20	REC 3b: Ensure Academic Board monitors this study and works on interventions	145 days	Wed 12/06/19	Tue 31/12/19	Med	iı <b>@</b>	0%		Chair Academic Board		Academic Board	ELT, Commissioner
21	REC 5a: STUDENT TRANSITION & FIRST SIX WEEKS	210 days	Wed 12/06/19	Tue 31/03/20	High		15%	Improved retention, particularly for Priority Groups	HoSs, Directors PG, Director SS, Manager TKK, Manager TPA, Director Operations	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
22	REC 5a: Review enrolment practices and entry requirements	80 days?	Wed 12/06/19	Tue 1/10/19		<b>()</b>	0%	As above	as above & delegated	as above	QAB	as above
23		,	Wed 12/06/19			<b>(4)</b>	75%	as above	as above & delegated	as above		as above
24	REC 5a: Implement whanaungatanga activities	74 days	Mon 22/07/19	Thu 31/10/19			10%	as above	as above & delegated	as above	PAQCs to QAB to AB	as above

			N	IZQA Action Plar	n V5						
ID	Task Name	Duration	Start	Finish	Priorit RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
25	REC 5a: Implement onboarding activities	74 days	Mon 22/07/19	Thu 31/10/19	<b>()</b>	10%	as above	as above & delegated	as above	as above	as above
26	REC 5a: Implement whānau/fanau evenings	74 days	Mon 22/07/19	Thu 31/10/19	<b>()</b>	10%	as above	as above & delegated	as above	as above	as above
27	REC 5a1: Establish Tuākana/Tēina mentoring in all schools	182 days	Mon 22/07/1	9 Tue 31/03/20		15%	All new Māori and Pacific students at UG/below are mentored	HoSS, Directors Māori &	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
28	REC 5a1: Implement Tuākana/Tēina mentoring in all schools	182 days	Mon 22/07/19	Tue 31/03/20	<b>()</b>	15%		as above & delegated			
29	REC 5a: School-level progress (to be advised)	182 days	Mon 22/07/19	Tue 31/03/20	<b>(4)</b>	10%		as above & delegated	HoSS	Academic Board, Exec	ELT, Commissioner
30	REC 5b: MONITORING AND REPORTING ON ALL STUDENTS	210 days	Wed 12/06/1	9 Tue 31/03/20	High	11%	Established systems for monitoring and reporting. Improved institutional	HoSS, Director SS, Manager TKK	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
31	REC 5b1: Establish Student Support Database for all students	102 days	Wed 12/06/1	9 Thu 31/10/19	Medi	11%	Student monitoring system is operating effectively.	HoSS, Director SS, Manager TKK, Director IT	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
32	REC 5b1: Design a monitoring & reporting systems for all students	86 days	Wed 12/06/19	9 Wed 9/10/19	<b>()</b>	20%	As above	as above & delegated	Director Ako		
33	REC 5b2: Implement systems in all schools	59 days	Mon 22/07/19	9 Thu 10/10/19	0	0%	As above	as above & delegated	HoSS		
34	REC 5b3: Establish academic committee monitoring	16 days	Thu 10/10/19	Thu 31/10/19	<b>(</b>	0%	As above	Chairs Academic Committees	Chair Academic Board	PAQCs to QAB to AB	
35	REC 5c: STUDENT ACADEMIC SUPPORT & PASTORAL CARE	319 days	Wed 12/06/1	9 Mon 31/08/20	) High	19%	Academic and pastoral support systems are providing timely interventions.	HoSS, Director SS, Directors PG, Director Ako	Academic Board, ELT	Academic Board	ELT, Commissioner
36	REC 5c: Directors and HoSs agree on interventions	48 days	Wed 12/06/19	9 Fri 16/08/19	<b>()</b>	75%	as above	as above & delegated			
37	REC 5c: Develop, resource and implement interventions	102 days	Wed 12/06/19	9 Thu 31/10/19	<b>()</b>	10%	as above	as above & delegated			
38	REC 5c: Provide associated teacher capability support	210 days	Wed 12/06/19	Tue 31/03/20	<b>()</b>	10%	as above	as above & delegated			
39	REC 5c: School-level progress (to be advised)	291 days	Mon 22/07/19	Mon 31/08/20		0%	as above	HoSS	Exec Dean		
40	REC 5d: COURSE AND CURRICULUM DESIGN	210 days	Wed 12/06/1	9 Tue 31/03/20	Medi	15%	Courses and curriculum support student success, particularly for Priority Groups	HoSS, Director SS, Directors PG, Director Ako	Academic Board, ELT	Academic Board	ELT, Commissioner
41	REC 5d1: "I See Me" in course design and L&T practices	210 days	Wed 12/06/1	9 Tue 31/03/20		17%	Courses and teaching support diverse learner needs; are culturally familiar and safe, particularly for Priority	•	Academic Board, ELT	Academic Board	ELT, Commissioner
42	REC 5d1: Mātauranga Māori and Pacific content in courses	210 days	Wed 12/06/19	Tue 31/03/20	<b>()</b>	10%	as above	as above & delegated			
43	REC 5d1: Course designs and L&T practices accommodate diverse learners	210 days	Wed 12/06/19	Tue 31/03/20	<b>()</b>	10%	as above	as above & delegated			
44	REC 5d1: Directors and HoSs agree on other initiatives	86 days	Wed 12/06/19	Wed 9/10/19	<b>(</b>	50%	as above	as above & delegated			

			NZ	ZQA Action Plan	V5				_	_		
D	Task Name	Duration	Start	Finish	Priorit	RAC	3 % Complet	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
45	REC 5d2: Improve poorest performing courses	210 days	Wed 12/06/19	Tue 31/03/20	High		20%	Improved Course Completion and progression	HoSS, Director SS, Directors PG, Director Ako		Academic Board	ELT, Commissioner
46	REC 5d2: Directors / HoSs agree on ~20 poorest performing courses to support	48 days	Wed 12/06/19	Fri 16/08/19			90%	as above	as above & delegated			
47	REC 5d2: Implement targeted support for priority courses	66 days	Wed 12/06/19	Wed 11/09/19			10%	as above	as above & delegated			
48	REC 5d2: School-level progress (to be advised)	174 days	Thu 1/08/19	Tue 31/03/20			5%	as above	HoSS			
49	REC 5d3: Implement early low-stakes assessment in all Yr 1, S1 courses	210 days	Wed 12/06/19	Tue 31/03/20	Medi	i	0%	All Yr 1, S1 courses have low-stakes assessment in	HoSS, Manager TPA	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
50	REC 5d: School-level progress	182 days	Mon 22/07/19	Tue 31/03/20			0%	as above	HoSS			
51	REC 5e: TEACHING & LEARNING PRACTICES	363 days	Wed 12/06/19	Fri 30/10/20	High		3%					
52	REC 5e1: Lift teacher capability in priority areas	363 days	Wed 12/06/19	Fri 30/10/20	High		3%	Evidence of improved outcomes for students from Capability Development	HoSS, Directors Ako, Directors PG	•	Academic Board	ELT, Commissioner
53	REC 5e1: Systems and processes updated for 2020	111 days	Wed 12/06/19	Wed 13/11/19			11%		HoSS, Manager TPA, Directors PG, Director HR	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
54	REC 5e1: Directors / HoSs agree on teacher capability development priorities	86 days	Wed 12/06/19	Wed 9/10/19		<b>()</b>	40%		HoSS, Directors PG, Director Ako, Manager TPA			
55	REC 5e1: ELT and Committee approvals for changes for 2020	111 days	Wed 12/06/19	Wed 13/11/19			0%		ELT, Academic Committees	Academic Board	Academic Board	
56	REC 5e1: Changes to associated systems (e.g. ADEPs)	111 days	Wed 12/06/19	Wed 13/11/19			0%		as above & delegated			
57	REC 5e1: Agreed Teacher Capability activity in 2020	363 days	Wed 12/06/19	Fri 30/10/20	High		0%	All Teacher Capability completed in 2020, evidence provided	HoSS, Directors PG, Manager TPA, Director HR	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
58	REC 5e1: Two Teacher Capability Badges per eligible teacher in 2020	1 day	Fri 30/10/20	Fri 30/10/20			0%		as above & delegated			
59	REC 5e1: Two additional 'Negotiated' Parity Target badges per eligible teacher in 2020	363 days	Wed 12/06/19	Fri 30/10/20			0%		as above & delegated			
60	REC 5e1: School-level progress	363 days	Wed 12/06/19	Fri 30/10/20			0%		HoSS			
61	REC 5f: INTERNATIONAL CODE OF PRACTICE	354 days	Fri 1/02/19	Wed 10/06/20	Medi	i	3%	All staff understand and apply the Code	All people managers	Director ISS	Academic Board	ELT, Commissioner
62	REC 5f1: Ensure staff capability for Code of Practice	306 days	Wed 10/04/19	Wed 10/06/20			3%		All people managers	Director ISS	Academic Board	ELT, Commissioner
63	REC 5f1: All staff attend CoP workshops	306 days	Wed 10/04/19	Wed 10/06/20			5%		as above & delegated			
64	REC 5f1: Staff have demonstrable ability to apply CoP in practice	306 days	Wed 10/04/19	Wed 10/06/20					as above & delegated			
65	REC 5f: School-level progress (to be advised)	1 day	Wed 10/06/20	Wed 10/06/20		<b>()</b>	0%		HoSS			
66	REC 5f: Support Team-level progress (to be advised)	354 days	Fri 1/02/19	Wed 10/06/20			0%		Support Team Managers			
67	REC 8: OPERATIONALISE MĀORI SUCCESS STRATEGY	204 days	Fri 1/02/19	Wed 13/11/19	High		41%	All targets met within timefra	r			

			NZ	ZQA Action Plan	V5							
ID	Task Name	Duration	Start	Finish	Priorit	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
68	REC 8a: Develop a realistic Operational Plan	111 days	Wed 8/05/19	Wed 9/10/19			28%	Full operationalisable Plan in			Academic	ELT,
						_		place	Success	Student	Board	Commissioner
69	REC 8a: Develop Operationalisable Plan	151 days	Wed 13/03/19	Wed 9/10/19			90%		as above &			
70	REC 8a: Plan endorsed by Rūnanga	111 days	Wed 8/05/19	Wed 9/10/19		<b>(</b>	0%		delegated as above &			
10	NEC 88. Flatt chaofised by Rathanga	III days	Wed 8/03/13	Wed 3/10/13			070		delegated			
71	REC 8a: Plan endorsed by Academic Board	111 days	Wed 8/05/19	Wed 9/10/19			0%		as above &			
	,	,				_			delegated			
72	REC 8a: Plan approved by ELT	111 days	Wed 8/05/19	Wed 9/10/19			0%		as above &			
									delegated			
73	REC 8b: Set targets and develop associated activities	113 days	Wed 13/03/19	Fri 16/08/19	High		89%	Whole institute ownership of		i Exec Director	Academic	ELT,
74	DEC Obs Cat to grade for manife EDIa	OC dave	Wod 12/02/10	Wad 10/07/10		<u> </u>	1000/	targets, actions, outcomes;	Success	Student	Board	Commissioner
74	REC 8b: Set targets for main EPIs		Wed 13/03/19			_	100%		as above			
75	REC 8b: Ensure targets and activities are in School Action Plans	20 days	Mon 22/07/19	Fri 16/08/19			40%		as above & HoSS			
76	REC 8c: Ensure monitoring of progress against targets	66 days	Wed 10/07/19	Wed 9/10/19	High		80%	Regular, effective monitoring		i Exec Director	Academic	ELT,
	NEC OC. Elibare monitoring of progress against targets	oo aays	1100 10,07,13	1000 3/ 10/ 13	8		3070	allows effective interventions		Student	Board	Commissioner
77	REC 8c: Director Māori Success reports at Academic Board (ongoing)	46 days	Wed 10/07/19	Wed 11/09/19			80%		as above			
78	REC 8c: Academic Board monitors and supports interventions (ongoing)	66 days	Wed 10/07/19	Wed 9/10/19		<u></u>	80%		Chair			
		•							Academic			
									Board			
79	REC 8d: Maintain demonstrable support of Māori communities for MSS	204 days	Fri 1/02/19	Wed 13/11/19	)		40%	Evidence of support	Director Māor	i Exec Director	Rūnanga,	ELT,
		4-0.1				_	100/		Success	Student	Academic	Commissioner
80	REC 8d: Provide evidence of process for community impact in decision-making	·	Wed 13/03/19		High		40%	As above	as above			
81	REC 8e: Establish a Code of Practice for Māori Students	74 days	Mon 22/07/19	Thu 31/10/19			0%	Code of Practice is		i Exec Director	Rūnanga,	ELT,
02	REC 8e: Code of Practice - details tba	74 days	Man 22/07/10	Thu 21/10/10		<u> </u>	00/	operational	Success	Student	Academic	Commissioner
82		•	Mon 22/07/19		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	•	0%	All toggets meet within	as above	Eves Divestor	Fana	ГІТ
03	REC 9: OPERATIONALISE PACIFIC SUCCESS STRATEGY	176 days	Wed 13/03/19	wed 13/11/19			43%	All targets met within timeframes	Director Pacific Success	Exec Director	Academic	ELT, Commissioner
								timenames	Tucine success	Success	Board	Commissioner
84	REC 9a: Develop a realistic Operational Plan	111 days	Wed 8/05/19	Wed 9/10/19			31%	Full operationalisable Plan in	Director	<b>Exec Director</b>	Academic	ELT,
								place	Pacific Success	Student	Board	Commissioner
										Success		
85	REC 9a: Develop Operationalisable Plan		Wed 13/03/19			0	100%		as above			
86	REC 9a: Plan endorsed by Fono	•	Wed 8/05/19	· · · · · · · · · · · · · · · · · · ·		<b>()</b>	0%		as above			
87	REC 9a: Plan endorsed by Academic Board		Wed 8/05/19			<u></u>	0%		as above			
88	REC 9a: Plan approved by ELT		Wed 8/05/19				0%		as above			
89	REC 9b: Set targets and develop associated activities	113 days	Wed 13/03/19	Fri 16/08/19			89%	Whole institute ownership of		Exec Director	Academic	ELT,
								targets, actions, outcomes;	Pacific Success		Board	Commissioner
90	REC 9b: Set targets for main EPIs	86 days	Wed 13/03/19	Wed 10/07/10		<u> </u>	100%	clear evidence of stakeholder	as above	Success		
	<del>-</del>	•				_	40%					
91	REC 9b: Ensure targets and activities are in School Action Plans	20 days	Mon 22/07/19	LII 10/09/19			40%		as above & HoSS			
92	REC 9c: Ensure monitoring of progress against targets	66 days	Wed 10/07/19	Wed 9/10/19			80%	Regular, effective monitoring		Exec Director	Academic	ELT,
	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	23 23,0						allows effective interventions			Board	Commissioner
										Success		
93	REC 9c: Director Pacific Success reports at Academic Board (ongoing)	46 days	Wed 10/07/19	Wed 11/09/19			80%		as above			

			NZ	ZQA Action Plan	V5							
ID	Task Name	Duration	Start	Finish	Priorit	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
94	REC 9c: Academic Board monitors and supports interventions (ongoing)	66 days	Wed 10/07/19	Wed 9/10/19		<b>(</b>	80%		Chair Academic Board			
95	REC 9d: Maintain demonstrable support of Pacific communities for Pacific SS	176 days	Wed 13/03/19	Wed 13/11/19			40%	Evidence of support	Director Pacific Success	Exec Director Student Success	Fono, Academic Board	ELT, Commissioner
96	REC 9d: Provide evidence of process for community impact in decision-making	176 days	Wed 13/03/19	Wed 13/11/19		<u> </u>	40%			Director Pacific Success		
97	REC 9e: Establish a Code of Practice for Pacific Students	74 days	Mon 22/07/19	Thu 31/10/19				Code of Practice is operational	Director Pacific Success	Exec Director Student Success	Fono, Academic Board	ELT, Commissioner
98	REC 9e: Code of Practice - Details tba	74 days	Mon 22/07/19	Thu 31/10/19			0%					
99	REC 2, 4 & 6: IMPROVE ACADEMIC BOARD OVERSIGHT & REPORTING	595 days	Mon 23/07/18	Fri 30/10/20				Academic Board and sub-committees have effective oversight of all	Chairs Academic Committees	Chair Academic Board	Academic Board	ELT, Commissioner
100	REC 2a: Establish effective communications with ELT and governance	298 days	Mon 23/07/18	Wed 11/09/19	High			Regular open dialogue and reporting between parties	Chair Academic Board, CE, Commissioner			ELT, Commissioner
101	REC 2a: Establish reporting and dialogue with ELT	46 days	Wed 9/05/18	Wed 11/07/18			100%		as above			
102	REC 2a: Establish reporting and dialogue with Commissioner	46 days	Wed 9/05/18	Wed 11/07/18			100%		as above			
103	REC 2b: Ensure effective oversight of Quality Management System	428 days	Wed 13/03/19	Fri 30/10/20	High			All aspects of QMS regularly reported on; clear identification and	Chairs Academic Committees	Chair Academic Board	Academic Board	ELT, Commissioner
104	REC 2b: Establish effective reporting at/between all academic committees	176 days	Wed 13/03/19	Wed 13/11/19		<u>()</u>	40%		as above			
105	REC 2b: Establish effective reporting from Support Teams (ongoing)	176 days	Wed 13/03/19	Wed 13/11/19		<u>()</u>	50%		Managers Support Teams	5		
106	REC 2b: Establish effective reporting from Schools (ongoing)	176 days	Wed 13/03/19	Wed 13/11/19			20%		HoSS			
107	REC 6a: Establish a robust academic risk register	135 days	Thu 4/04/19	Wed 9/10/19	Medi	iı	43%	Risk Register in place, up to da	Manager TKK	Chair Academi	c Academic Boa	r ELT, Commissio
108	REC 6a: Establish an academic risk register at Academic Board	117 days	Tue 2/04/19	Wed 11/09/19		<u>()</u>	50%		as above & delegated	Chair Academic	Academic Board	
109	REC 6a: Establish a delegations register at Academic Board	117 days	Tue 2/04/19	Wed 11/09/19			30%		as above & delegated	Chair Academic	Academic Board	
110	REC 6a: Establish an academic section to risk register at ELT	117 days	Tue 2/04/19	Wed 11/09/19		<u>()</u>	50%		as above & delegated	Director Ako	ELT	
111	REC 6b: Develop schedules to guide QA processes	52 days	Tue 2/04/19	Wed 12/06/19	Medi	ii	75%		_	Chair Academi	c Academic Boa	r ELT, Commissio
112	REC 6b: Publish a Unitec calendar of QA events & processes	52 days	Tue 2/04/19	Wed 12/06/19	Medi		100%	As above	as above & delegated			
113	REC 6b: Establish an Academic Board work calendar of QA activities	52 days?	Tue 2/04/19	Wed 12/06/19	Medi		50%	As above	as above & delegated	Chair Academic		
114	REC 2c: Establish monthly reporting to Unitec and NZQA on AQAP and QMS	46 days	Wed 12/06/19	Wed 14/08/19	High			Monthly reporting against AQAP. All responsible and accountable parties	Manager TKK, Director Ako & delegated	Chair		
115	REC 4a: Strengthen AB competencies and mandate to be effective	196 days	Wed 13/03/19	Wed 11/12/19	High			All members at all academic committees understand roles and responsibilities and	Chairs Academic Committees	Chair Academic Board	ELT, Commissioner	ELT, Commissioner
116	REC 4a: Establish regular self-evaluation at all academic committees	176 days	Wed 13/03/19	Wed 13/11/19		<u> </u>	30%		as above			

Page 5

			N	ZQA Action Plan	V5						
ID	Task Name	Duration	Start	Finish	Priorit RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
117	REC 4a: Achieve competency in QA and data at all academic committees (tba)	196 days	Wed 13/03/19	Wed 11/12/19	0	40%		as above			
118	REC 4a: Improve functioning of academic committees for effective operation (tba)	196 days	Wed 13/03/19	Wed 11/12/19	<b>()</b>	40%		as above			
119	REC 4a: Establish effective 'line-of-sight' to individual programmes via PAQCs to QAB	151 days	Wed 13/03/19	Wed 9/10/19	<b>()</b>	20%		as above & delegated			Academic Board
120	REC 4b: Ensure qual completion needs of students in closed programmes are met	351 days	Sat 29/06/19	Fri 30/10/20	Medi	50%	Positive student experience maintained during teach out.	HoSS, Manager TKK	Director Ako, Exec Dean	Academic Board	ELT, Commissioner
121	REC 4b: Establish monitoring at AB of needs of students in closed programmes	54 days	Sat 29/06/19	Wed 11/09/19	<b>(</b>	50%		as above			
122	REC 4b: Ensure students are supported by programme staff and Support Teams	351 days	Sat 29/06/19	Fri 30/10/20	<b>()</b>	50%		as above & delegated			
123	REC 10: REVIEW OF SOCIAL PRACTICE	456 days	Fri 1/02/19	Fri 30/10/20	High	44%	All aspects of review complete	HoS	Exec Dean, Dire	Academic Boar	ELT, Commissio
124	REC 10a: Review provision of all programmes in SP	456 days	Fri 1/02/19	Fri 30/10/20	High	45%	Provision, L&T practices and R	HoS	Exec Dean, Dire	Academic Boar	ELT, Commissio
125	REC 10a: Develop a project plan confirmed by School leadership	53 days	Mon 29/04/19	Wed 10/07/19	<b>(4)</b>	20%		as above & delegated			
126	REC 10a: All Review elements undertaken	455 days	Mon 4/02/19	Fri 30/10/20		40%		as above & delegated			
127	REC 10a: BACHELORS: Review of academic systems and practices	217 days	Mon 4/03/19	Tue 31/12/19	<b>()</b>	60%					
130	REC 10a: BACHELORS: Improve stakeholder engagement and benchmarking	455 days	Mon 4/02/19	Fri 30/10/20		70%					
131	REC 10a: MASTERS: Review of academic systems and practices	45 days	Mon 1/07/19	Fri 30/08/19		10%					
132	REC 10a: MASTERS: Improve stakeholder engagement and benchmarking	89 days	Mon 1/07/19	Thu 31/10/19	<b>(</b>	20%					
133	REC 10a: CERTIFICATE: Review of academic systems and practices	130 days	Mon 3/06/19	Fri 29/11/19	<b>()</b>	30%					
134	REC 10a: CERTIFICATE: Improve stakeholder engagement and benchmarking	327 days	Thu 1/08/19	Fri 30/10/20	<b>()</b>	0%					
135	REC 10b: Ensure high quality assessment and moderation practices	280 days	Mon 4/02/19	Fri 28/02/20	Medi	61%	All assessments meet requirements and are best practice	HoS, Manager TPA, Manager TKK & delegated	-	Academic Committees, ELT	ELT, Commissioner
136	REC 10b: BACHELORS: Review assessment & moderation practices and outcomes	280 days	Mon 4/02/19	Fri 28/02/20	<b>()</b>	70%					
137	REC 10b: MASTERS: Review assessment & moderation practices and outcomes	89 days	Mon 1/07/19	Thu 31/10/19	<b>()</b>	30%					
138	REC 10b: CERTIFICATE: Review assessment & moderation practices and outcomes	43 days	Mon 3/06/19	Wed 31/07/19	<b>(4)</b>	70%					
139	REC 10c: Review practice and policy of RPL across all programmes in SP	142 days	Fri 1/02/19	Mon 19/08/19	Medi	46%	Fit for purpose policies and processes are in place and staff understand and apply these.	HoS, Manager TPA, Manager TKK & delegated		Academic Committees, ELT	ELT, Commissioner
140	REC 10c: BACHELORS: Review use of RPL / APL practices	139 days	Fri 1/02/19	Wed 14/08/19	<b>(</b>	50%					
141	REC 10c: MASTERS: Review the use of RPL/APL practices	36 days	Mon 1/07/19	Mon 19/08/19	<b>(</b>	30%					
142	REC 10d: Undertake external review of SP team culture and practices	255 days	Wed 10/04/19	Tue 31/03/20	Medi	41%	Review undertaken and appro	HoS	Exec Dean, Dire	Academic Boar	ELT, Commissio
143	REC 10d: All Review elements undertaken	255 days	Wed 10/04/19	Tue 31/03/20		41%		HoS & delegated	Exec Dean, Director Ako	Academic Board, ELT	ELT, Commissioner

			NZ	ZQA Action Plan	V5							
ID	Task Name	Duration	Start	Finish	Priorit	RAG		Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
144	REC 10d: Establish Sponsor, Manager, Terms of Reference for Review	46 days	Wed 10/04/19	Wed 12/06/19			Complete 100%					
145	REC 10d: Appoint an independent party to review SP overall culture	78 days	Wed 10/04/19	Fri 26/07/19			100%					
146	REC 10d: Undertake review	66 days	Wed 10/07/19	Wed 9/10/19			50%					
147	REC 10d: Finalise post-review Action Plan in agreement with HoS	59 days	Wed 10/07/19	Mon 30/09/19			0%					
148	REC 10d: Implement Action Plan	131 days	Tue 1/10/19	Tue 31/03/20			0%					
149	REC 11: REVIEW OF PLUMBING AND GASFITTING	200 days	Mon 27/05/19	Fri 28/02/20	High		31%	All aspects of review complete	HoS	Director Ako,	E:Academic Bo	ar ELT, Commissio
150	REC 11a: Work with Skills Org to resolve assessment & moderation issues	33 days	Mon 27/05/19	Wed 10/07/19	Medi		40%	All issues resolved to satisfaction of all parties	HoS	Director Ako, Exec Dean	Academic Board, ELT	ELT, Commissioner
151	REC 11a: Provide evidence of resolution of all matters for Skills Org and P&G	33 days?	Mon 27/05/19	Wed 10/07/19			40%					
152	REC 11b: Undertake independent review of whole Trades School	175 days	Mon 1/07/19	Fri 28/02/20	High		30%	Review undertaken and appro	HoS	Director Ako,	E:Academic Bo	ar ELT, Commissio
153	REC 11b: Establish Project Steering Group and Terms of Reference for Review	28 days	Mon 1/07/19	Wed 7/08/19		<u></u>	100%		as above			
154	REC 11b: Appoint Reviewer	-	· · · · · · · · · · · · · · · · · · ·	Wed 7/08/19		0	100%		as above			
155	REC 11b: Undertake review	45 days	Mon 1/07/19	Fri 30/08/19			90%		as above			
156	REC 11b: Finalise post-review Action Plan	45 days	Mon 1/07/19	Fri 30/08/19			0%		as above			
157	REC 11b: Implement Action Plan	175 days	Mon 1/07/19	Fri 28/02/20			0%		as above & delegated			
158	REC 12: (in text) REVIEW OF SCHOOL OF BUSINESS	428 days	Wed 13/03/19	Fri 30/10/20	Medi	iı	3%	All aspects of review complete	HoS			
159	REC 12a: Review / Redevelop Master of Business with specialisations	282 days	Wed 13/03/19	Thu 9/04/20	Medi	il	2%	Programme reviewed and updated	HoS, Manager TKK, Managers Support Teams & delegated	Exec Dean	Academic Board, ELT	ELT, Commissioner
161	REC 12a: Undertake individual stakeholder engagements	20 days	Mon 5/08/19	Fri 30/08/19			20%		as above			
162	REC 12a: Write course descriptors, teaching and assessment policies	167 days	Wed 13/03/19	Thu 31/10/19			0%		as above			
165	REC 12b: Develop Master Professional Accounting	253 days	Wed 13/03/19	Mon 2/03/20	Medi	il	6%	Programme developed and ready for delivery	HoS, Manager TKK, Managers Support Teams & delegated	Exec Dean	Academic Board, ELT	ELT, Commissioner
166	REC 12b: Undertake individual stakeholder engagements	64 days	Mon 5/08/19	Thu 31/10/19		<u> </u>	20%		as above			
167	REC 12b: Write course descriptors, teaching and assessment policies	167 days	Wed 13/03/19	Thu 31/10/19			0%		as above			
170	REC 12c: Review / Redevelop Bachelor of Business	246 days	Fri 21/06/19	Fri 29/05/20	Medi	II	0%	Programme redeveloped and ready for delivery	HoS, Manager TKK, Managers Support Teams & delegated	Exec Dean	Academic Board, ELT	ELT, Commissioner
174	REC 12c: Redevelopment details tba	246 days	Fri 21/06/19	Fri 29/05/20		<u> </u>	0%		as above			

			NZ	ZQA Action Plan	V5							
ID 1	ask Name	Duration	Start	Finish	Priorit	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
175	REC 12d: Ensure quality support, teaching and learning across the School	428 days	Wed 13/03/19	Fri 30/10/20	Medi	i	3%	All quality aspects meet required standards	HoS, Manager TPA, Directors PG, Director SS & delegated	<b>Exec Director</b>	Academic Board, ELT	ELT, Commissioner
176	REC 12d1: Improve qualification completion rates in all programmes	172 days	Mon 5/08/19	Tue 31/03/20	High		0%	Improved qualification comple	as above	as above	Academic Boa	r ELT, Commissio
177	REC 12d1: Investigate qual completion rates on ALL programmes	1 day?	Tue 31/12/19	Tue 31/12/19			0%		as above			
178	REC 12d1: Plan in place for improving completion rates	172 days	Mon 5/08/19	Tue 31/03/20			0%		as above			
179	·			Tue 31/03/20			0%		as above			
180	REC 12d2: Review entry requirements and student support in all programmes	263 days	Fri 28/06/19	Tue 30/06/20	Medi			Entry requirments and student support meet needs	HoSS, Manager TKK, Director SS, Director Operations & delegated	Director Ako, Exec Director Student Success, Exec Dean	Academic Board, ELT	ELT, Commissioner
181	REC 12d2: Review literacy & numeracy pre-entry requirements all programmes	·		Tue 30/06/20		<u></u>	20%		as above			
182	REC 12d2: Review literacy & numeracy strategies all programmes	•	-	Tue 30/06/20		9	0%		as above			
183	REC 12d2: Complete regulation changes			Tue 30/06/20			0%		as above			
184	REC 12d3: Review teaching practices and teacher capability in all programmes	428 days	Wed 13/03/19	Fri 30/10/20	Medi	I		All capability requirements are met and evidence of outcomes provided	HoSS, Manager TPA & delegated	Director Ako	Academic Board, ELT	ELT, Commissioner
185	REC 12d3: Improve teacher capability of all teachers	428 days	Wed 13/03/19	Fri 30/10/20			0%		as above			
186	REC 12d3: Ensure industry/professional currency of all teachers	340 days	Wed 13/03/19	Tue 30/06/20			0%		as above			
187	REC 12e: Develop an Industry Stakeholder Strategy for School	150 days	Mon 2/09/19	Fri 27/03/20	Medi	il	20%	Strategy in place and operation	HoS	Exec Dean	Academic Boa	r ELT, Commissio
188	REC 12e: Develop 3-Year Engagement Strategy	44 days	Mon 2/09/19			<b>()</b>	20%		as above & delegated			
189	REC 12e: CRM in place	1 day		Fri 27/03/20		<b>()</b>	0%		as above & delegated			
190	REC 13: (in text) REVIEW RESOURCING FOR EXECUTIVE	73 days?	Mon 1/04/19					Review undertaken and plan i				ELT, Commissio
191	REC 13a: ELT to put in place additional support for CE / Executive Dean	73 days		-		i		Staff resourcing confirmed, cla	-			ELT, Commissio
192	REC 13a: Oversight of EER passed to Director Ako	73 days	Mon 1/04/19			9	100%		as above			
193	REC 13a: Chairing of Academic Board passed to Director Ako	73 days	Mon 1/04/19				100%		as above			
194	REC 13a: Ex-Officio ELT members appointed to strengthen Pacific, School and Academic voice	73 days		Wed 10/07/19		<b>O</b>	100%		as above			
195	REC 13a: Standing items added to ELT agenda for academic quality, EER	73 days		Wed 10/07/19		<b>O</b>	100%		as above			
196	REC 13a: Operations Manager appointed for operational trouble-shooting	73 days	Mon 1/04/19	Wed 10/07/19			100%		as above			
197	REC 7: ADVANCE THE RENEWAL PLAN	-			High			Renewal Plan in place, up to date	CE, ELT & delegated			ELT, Commissioner
198	REC 7a: Advance the Renewal Plan to ensure financial viability & student success	633 days	Tue 1/05/18	Thu 1/10/20	High			Renewal Plan in place, up to date	CE, ELT & delegated			ELT, Commissioner
199	REC 7a: Establish Unitec Renewal Strategy Manaakitia te Rito 2019-2022	66 days	Tue 1/05/18	Tue 31/07/18	High			Renewal Strategy in place and operational	CE, ELT & delegated			ELT, Commissioner
200	REC 7a: Consult on Strategy with Unitec stakeholders	1 day	Tue 1/05/18	Tue 1/05/18			80%		as above			
201	REC 7a: Finalise Strategy		Tue 1/05/18				50%		as above			
202	REC 7b: Implement Renewal Strategy to achieve:	574 days	Mon 23/07/18	Thu 1/10/20	High			Renewal Plan in place, staff engagement achieved	CE, ELT & delegated			ELT, Commissioner

			N	IZQA Action Plar	1 V5							
Task N	ame	Duration	Start	Finish	Priorit	RAG	% Complete	Outcome/Evidence	Responsible	Accountable	Reporting To	Monitoring
203	REC 7b: Strategic Priority 1 Improve the success of all students, achieving parity for Māori, Pacific and Under 25s, enhancing international student success, and serving the educational needs of the West, Central and North Auckland communities	574 days	Tue 1/05/18	Fri 10/07/20	High	<b>(</b>	0%		as above			
204	REC 7b: Strategic Priority 2 Provide high quality learning, teaching and applied research to develop work-ready lifelong learners and return to Category One	574 days	Tue 1/05/18	Fri 10/07/20	High	<u></u>	0%		as above			
205	REC 7b: Strategic Priority 3 Engage and inspire staff who are proud to work at Unitec and are equipped with the capabilities to support quality learning	574 days	Tue 1/05/18	Fri 10/07/20	High	<u> </u>	0%		as above			
206	REC 7b:Strategic Priority 4 Build a financially sustainable organisation to invest in the future with an operating surplus by 2022	574 days	Tue 1/05/18	Fri 10/07/20	High		0%		as above			