



minutes

Staff Team Advisory Rōpū

Thursday, 20 June 2019 @ 12pm
Mt Albert Campus, Building 180 Room 2044

Present

Julie McGregor (Chair)	Babar Mahmood	Maryam Mirzaei	
Rob Gambolati	Craig Robertson	Peter Matthewson (W)	
Meenakshi Singh	Jo Barnes (W)		

Apologies

Toni Rewiri	Linda Kestle	Lusa Tuleasca
Lani Mikaio	Yo Heta Larsen	Shar Lewin
Neil Laing	Elizabeth Morris	Anaru Parangi
Sarah Hardman	Daniel Weinholz	Sarah Sommerville
Brad Kruger	Roger Birchmore	

In Attendance

Merran Davis	Lynnette Brown (Minutes)	Vivienne Merito
Glenn Mckay	David Glover	

Absent

Tracey Lomas-Heavey	Evelyn Hikuroa	
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- Karakia**
The meeting was opened with a Karakia
- Welcome and Apologies**
The Rōpū welcomed Jo Barnes to her first meeting and noted the apologies.
- Membership**
The Rōpū noted Blair Sorenson's withdrawal from the group due to work commitments which clash with the meeting dates and times, however, his area is represented through Sarah Sommerville.
- Action List**
The Rōpū noted the action list.

Merran and David provided an update on the progress of discussions pertaining to a universal lunch. The next steps, following a response from the timetabling team, is to summarise the impact and consult staff and students on the proposal. The Rōpū were informed that there were quite significant impacts across the institute of a universal lunch, which will need to be carefully considered before any implementation. Timetabling for 2020 is already well under way, so 2021 would be the earliest opportunity to adopt this proposal.

ACTION 1: Follow up with timetabling team to provide feedback to the universal lunch proposal.

5. STAR Focus Areas

5.1. Q&A Session with ELT

The members were interested in receiving an update on RoVE. Merran Davis advised that there is a paper going to the Select Committee next week and to Cabinet on 1 July. It is anticipated that an announcement will be made mid-July.

David Glover advised that there has been a significant shift in the sector with increased collaboration and a less competitive approach being adopted. This has been demonstrated through recent discussions relating to Wintec's international EFTS.

There was some discussion around the embedding of Mātaurangi Māori and the role of the Māori staff champions. Merran advised that all staff are responsible for embedding MM into their programmes and that the role of the champions is to be the connector. The champion is there to support staff and provide advice, but not to undertake the embedding for all the programmes. Following this discussion the Executive noted that more communication is required in order for staff to understand their part and that of the champions in this important area of activity.

5.2. Marketing Strategy Presentation

David Glover and Vivienne Merito provided a presentation on the marketing strategy which was very well received. It was noted that this presentation is being shared (Road Show) across the institute.

When discussing the enrolment processes and the impact this has on EFTS, David advised that there are still a number of significant issues in this area and not just in Enrolments processing. It is important that staff understand their role in it and that this is a shared activity. It would be helpful for all Schools to discuss enrolments with their Student Enrolment Manager (SEM) and any concerns can be reported to the Lead Enrolment Manager, Pam Malcolm.

6. General Business

- 6.1. Due to the meeting running overtime, there was no opportunity to confirm the minutes.

7. The meeting was closed with a Karakia