



minutes

Staff Team Advisory Ropu

Thursday, 23 May 2019
Mt Albert Campus, Building 180 Room 2045

Present

Daniel Weinholz (Chair)	Babar Mahmood	Brad Kruger	Rob Gambolati
Tracey Lomas-Heavey	Julie McGregor	Sarah Hardman	Maryam Mirzaei
Craig Robertson	Meenakshi Singh	Peter Matthewson (W)	

Apologies

Blair Sorenson	Linda Kestle	Lusa Tuleasca
Toni Rewiri	Yo Heta Larsen	Shar Lewin
Sarah Sommerville	Neil Laing	Elizabeth Morris
Roger Birchmore	Anaru Parangi	

In Attendance

Lynnette Brown (Minutes)		
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Absent

Linda Kestle		
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1. **Karakia**
The meeting was opened with a Karakia
2. **Apologies**
Noted
3. **Minutes of the Meeting held 23 May 2019**
 - 3.1. The minutes of the previous meeting were accepted as a true and correct record.

Moved: Babar Mahmood
Seconded: Craig Robertson
MOTION CARRIED
 - 3.2. **Matters Arising**
There were no matters arising.

3.3. **Action List**

The Committee noted the action list.

Agenda Item 5.1 – to be updated noting that Daniel has completed his action.

4. **STAR FOCUS AREAS**

The STAR group noted the draft focus areas.

The members discussed the areas the group would like to retain as their focus and a number of areas were agreed to be removed. In addition, members provided further supporting evidence in relation to some areas which could provide a good starting point for understanding the issues e.g IT, timetabling and academic processes.

An updated list is to be circulated to STAR members. Peter Matthewson will use this to encourage additional members from Waitakere Campus to participate in future meetings.

When discussing the areas of marketing and academic quality processes the Group asked to hear from staff members involved in these areas to increase their understanding the workstreams and their activities.

Action:

1. Update focus areas as agreed at the meeting and circulate to members
2. Invite Vivienne Merito and David Glover to present on the new marketing strategy
3. Invite Simon Nash – Director Te Korowai Kahurangi to present on the work being undertaken in TKK.

5. **Membership**

5.1. **Map**

The Committee noted the membership.

6. **Any Other Business**

Time did not allow the meeting to introduce any other business.

7. **The meeting was closed with a Karakia**

8. **Next meeting**

5 June 2019