



# minutes

## Staff Team Advisory Ropu

Thursday, 8 May 2019  
Mt Albert Campus, Building 182 Room 1003

### Present

Daniel Weinholz (Chair)	Babar Mahmood	Brad Kruger	Roger Birchmore
Anaru Parangi	Julie McGregor	Sarah Hardman	Maryam Mirzaei
Sarah Sommerville	Meenakshi Singh	Neil Laing	

### Apologies

Blair Sorenson	Linda Kestle	Lusa Tuleasca
Craig Robertson	Yo Heta Larsen	Shar Lewin
Toni Rewiri	Rob Gambolati	Elizabeth Morris
Lani Mikaio	Peter Matthewson (W)	

### In Attendance

Mary Johnston	Lynnette Brown (Minutes)	

### Absent

Tracey Lomas-Heavey	Hung Ngo	
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1. **Karakia**  
The meeting was opened with a Karakia
2. **Apologies**  
Noted
3. **Minutes of the Meeting held 11 April 2019**
  - 3.1. The minutes of the previous meeting were accepted as a true and correct record.  
  
Moved: Meenakshi Singh  
Seconded: Brad Kruger  
MOTION CARRIED
4. **Pulse Survey**
  - 4.1. Mary Johnston spoke to the results of the Pulse Survey. She advised the group that further work was being done to drill down into the data to provide reports for individual

Schools and Support teams. Managers will be sharing the overall results and specific team results with their staff. Themed verbatim comments will also be included. Any areas of concern will be discussed with teams and appropriate actions put in place.

Mary left the meeting and the group discussed next steps in respect of the survey.

It was agreed that feedback be provided to the Executive Leadership Team with the Star Group's thoughts on how to optimise the process of engaging with staff on the survey results:

- The format of engagement to be along the lines of RoVe i.e. multiple opportunities to engage
- Timing of session important to ensure maximum attendance
- The results to be circulated pre-meeting and summarised in order that staff can have time to consider the results and identify questions
- Discussion to be meaningful i.e. not just delivering a slideshow
- Sufficient time allowed for discussion
- Feedback sessions which identify the gaps, issues, and quick fixes with a process that closes the loop
- Positive responses – STAR, together with the ELT, will be looking to what they can do to leverage the areas where things are going well
- Organisational initiatives – explicitly link to engagement issues from survey results

**ACTION: Lynnette to provide the above feedback to the ELT**

**5. Calendar**

The Group noted the calendar.

**ACTION: Lynnette to send out the calendar invites**

**6. Membership**

**6.1. Map**

The Committee noted the membership.

**7. Focus Areas**

**7.1. Priority List**

The Committee noted the list, however, time did not allow for any discussions

**8. The meeting was closed with a Karakia**