

Thank you for your support with the recent student course evaluation survey. Results are saved in the following path in the School's folder on the H drive:

H:\1. Schools\[School name]\Programmes\Student Surveys\Student Course Surveys

Note: Level 9 Research course survey results have not yet been collated. They will be released shortly.

This H:drive link is only accessible to the staff members in your school. If we've omitted any courses that you believe should be there, please notify Te Korowai Kahurangi [tkk@unitec.ac.nz](mailto:tkk@unitec.ac.nz)

### **Response rates**

This survey has had very low response rates in some courses, which will make the data less meaningful for those courses. For this reason, we have not generated reports for courses with fewer than 3 responses or where fewer than 3 invitations were sent.

### **How to use the results**

This data should form part of course reporting, evaluation and planning processes. And don't forget to celebrate the positive findings!

As part of your course reporting processes, please consider these findings alongside feedback you have gathered from all other sources, including other evaluations processes, moderation, informal conversations with peers, students and stakeholders, student NPS, etc. This student evaluation data is only *part* of the picture for course improvement. Even if you have received negative responses that you believe are only relevant to some teachers, or come from a small number of students, please still discuss whether improvements can be made.

You need to formally document the range of feedback and how it's being used to improve courses and student outcomes. We know from our NZQA reviews in the past that documentation is one of the areas we need to improve the most. It's now a requirement to record and save this information for every course. Consideration of the results, and any actions being taken, need to be captured in Course Evaluation and Planning (CEP) reports.

Programme, School and Institute level results will shortly be published in PowerBI. A summary report will also be provided to the Quality Alignment Board and Academic Board in due course.

If you have any queries, feedback or have identified opportunities to improve the student survey process please send these to [tkk@unitec.ac.nz](mailto:tkk@unitec.ac.nz) or discuss these with your AAQ.