2019 Institutional Calendar

Date	Event
1 Tu	New Year's Day
6 We	Waitangi Day
4 Mo	Summer School Ends
5 Tu	Advisory Committee Meeting
5 Tu	*PGRSC Meeting
13 Mo	*PGRSC Meeting
13 We	*Academic Board Meeting
15 Fr	Prospectus Programmes contents cut off date
19 Tu	Rūnanga Meeting
20 We	Fono Meeting
20 We	SEAIS - "Check SEAIS class info is correct"
21 Th	*Ako Ahimura Meeting
22 Fr	Student Handbook due; Moodle
25 Mo	Semester 1 Starts
26 Tu	*Quality Alignment Board Meeting
28 Th	2018 ADEP reviews
28 Th	Alignment of team priorities ADEP 2019
1 Fr	Final 2019 Moderation Plans due to AQA
3 Th	*Academic Board Meeting
4 Th	TCD workshop
8 Fr	Graduation; Aotea Centre
13 Th	Prospectus Programmes contents cut off date
15 Fr	Research Dissemination Priority lists Due to TPA
15 Fr	ROMS entries for 2017/2018 Due to TPA
1 Mo	Final plans 2020 timetabling
1 Mo	2020 Domestic EP Application Opens
2 Tu	*PGRSC Meeting
3 We	Māori & Pacific Graduation Dinner
3 We	*Academic Board Meeting
4 Th	TCD workshop
8 Mo	Staff Pulse Survey reporting
8 Mo	Advisory Committee Meeting
8 Mo	TCD workshop
10 We	Graduation; Aotea Centre
15 Mo	Staff Pulse report available to Schools
16 Tu	TCD workshop; Waitakere
16 Tu	Rūnanga Meeting
17 We	*Academic Approvals Committee Meeting
18 Th	PEPS due to Quality Alignment Board
18 Th	*Ako Ahimura Meeting and UNITEC Research Committee
19 Fr	Good Friday
20 We	*Academic Approvals Committee Meeting
21 Th	*Ako Ahimura Meeting
22 Mo	Easter Monday
23 Tu	Unitec Holiday
24 We	Academic Board submissions due
25 Th	ANZAC Day
26 Fr	Proposals for Type 1 changes for 1194
29 Mo	TCD Workshop
30 Tu	ALs complete data review and submit 2020 timetabling inputs to TTO
1 We	Registration for graduation opens/ Sept applications
2 Th	*Quality Alignment Board Meeting
3 Fr	
6 Mo	Moderation of Assessments Policy and Procedures Computing Workshop
7 Tu	Working with Pacific Learners BHSD Workshop
7 Tu	*PGRSC Meeting
8 We	*Academic Board Meeting
8 We	Fono Meeting
9 Th	*Ako Ahimura Meeting
10 Fr	Response to Annual Attestation survey due
13 Mo	Working with Pacific Learners TPA Workshop
14 Tu	Advisory Committee Meeting
15 We	*Academic Approvals Committee Meeting
15 We	Volunteer Expo
16 Th	HOS confirmation of Degree Teaching staff due
16 Th	*Quality Alignment Board Meeting
17 Fr	
18 Sa	
19 Su	
20 Mo	
21 Tu	
22 We	
23 Th	*Ako Ahimura Meeting
23 Th	*UNITEC Reasearch Committee
24 Fr	
25 Sa	
26 Su	
27 Mo	Graduate survey report available to School
27 Mo	Working with Pacific Learners TPA Workshop
28 Tu	
29 We	Career Expos - Business Connect Event
29 We	Academic Board submissions due
30 Th	*Quality Alignment Board Meeting
31 Fr	
1 Sa	
2 Su	
3 Mo	Queen's Birthday
4 Tu	*PGRSC Meeting
5 We	S2 2019 Type 1 changes due to *PIC
6 Th	*Ako Ahimura Meeting
7 Fr	
8 Sa	
9 Su	
10 Mo	Exam papers to exam Supervisor
11 Tu	
12 We	*Academic Board Meeting
13 Th	Working with Pacific Learners UPC Workshop
13 Th	*Quality Alignment Board Submisions
14 Fr	Career Expos - Trades Connect Event
15 Sa	
16 Su	
17 Mo	
18 Tu	Advisory Committee Meeting
19 We	*Academic Approvals Committee Meeting
19 We	Fono Meeting
20 Th	*Ako Ahimura Meeting
20 Th	*Unitec Research Committee Meeting
21 Fr	
22 Sa	
23 Su	
24 Mo	Student survey report available to Schools
24 Mo	Graduation app./Registration available to students
25 Tu	Rūnanga Meeting
26 We	Academic Board Submissions due
27 Th	*Quality Alignment Board Meeting
28 Fr	
29 Sa	
30 Su	
1 Mo	New Teacher Induction workshop Part 1 of 3
1 Mo	Registration for graduation closes/ Sept applications
1 Mo	End of Semester 1
2 Tu	*PGRSC Meeting
3 We	New Teacher Induction workshop Part 2 of 3
4 Th	*Ako Ahimura Submissions due
5 Fr	S1 2020 *AAC Type2 (degree) change due date
8 Mo	New Teacher Induction workshop Part 3 of 3
9 Tu	
10 We	*Academic Board Meeting
11 Th	*Quality Alignment Board submissions due
12 Fr	Grade approval end date
13 Sa	
14 Su	
15 Mo	
16 Tu	
17 We	*Academic Approvals Committee Meeting
17 We	SEAIS - "Check SEAIS class info is correct"
18 Th	*Ako Ahimura meeting & Unitec Reasearch Committee
19 Fr	Student Handbook due for 1194, Moodle
20 Sa	
21 Su	
22 Mo	Semester 2 2019 Starts
23 Tu	Advisory Committee Meeting
24 We	
25 Th	*Quality Alignment Board Meeting
26 Fr	*CEP Submissions due
27 Sa	
28 Su	
29 Mo	
30 Tu	
31 We	1194 Domestic Enrolment Applications Closes
31 We	Academic Board submissions
1 Th	AL approve 2020 timetable
2 Fr	
3 Sa	
4 Sa	
5 Su	
6 Tu	*PGRSC Meeting
7 We	
8 Th	*Ako Ahimura submissions due
9 Fr	
10 Sa	
11 Su	
12 Mo	
13 Tu	Career Expos - Computing Connect Event
14 We	*Academic Board Meeting
14 We	Career Expos - Construction & Trades Connect Event
15 Th	Career Expos - Engineering Connect Event
16 Fr	Fono Meeting
17 Sa	
18 Su	
19 Mo	Notify to all graduands for their completion approval
20 Tu	
21 We	*Academic Approvals Committee Meeting
22 Th	*Ako Ahimura Meeting
22 Th	*Unitec Research Committee Meeting
23 Fr	
24 Sa	
25 Su	
26 Mo	
27 Tu	Advisory Committee Meeting
28 We	1196 and 2020 Type 1 changes due to *PIC
28 We	Academic Board Submissions
29 Th	*Quality Alignment Board Meeting
30 Fr	
31 Sa	
1 Sa	
2 Su	
3 Mo	
4 Tu	
5 We	
6 Th	Waitangi day
7 Fr	Summer semester Ends
8 Sa	
9 Su	
10 Mo	
11 Tu	
12 We	
13 Th	
14 Fr	
15 Sa	
16 Su	
17 Mo	
18 Tu	
19 We	19 Feb SEAIS - "Check SEAIS class info is correct"
20 Th	
21 Fr	
22 Sa	
23 Su	
24 Mo	Semester 1 2020 Starts
25 Tu	
26 We	
27 Th	
28 Fr	2019 ADEP Reviews
29 Sa	
30 Mo	
31 Tu	
1 Su	
2 Mo	Deadline for Programme webpage information to Marketing
3 Tu	
4 We	
5 Th	
6 Fr	
7 Sa	
8 Su	
9 Mo	
10 Tu	
11 We	
12 Th	
13 Fr	
14 Sa	
15 Su	
16 Mo	
17 Tu	
18 We	
19 Th	
20 Fr	
21 Sa	
22 Su	
23 Mo	
24 Tu	
25 We	
26 Th	
27 Fr	
28 Sa	
29 Su	
30 Mo	
31 Tu	

Meetings | Due dates | Events | Administrative Processes | Term Information | Holidays

***Meetings:**

Poari Mātauranga|Academic Board (PM-AB) - Wednesdays 9.00am - 11.00am
Ako Ahimura |Learning & Teaching Committee (AA-LTC) - Thursdays 9.00am 11.00am
Te Poari ihoQuality Alignment Board (TPI-QAB) - Thursdays 9.30am - 11.30 am
Rōpū Whakaae Mātauranga |Academic Approval Committee (RWM-AAC) - Wednesdays 1.00pm - 3.00pm
Unitec Research Committee (URC) - Thursdays 1.00-3.00pm
PGRSC meetings: Tuesday at 2:00 pm

Programme Improvement Committee (PIC) - Type 1 and 2 more information - refer to the Outlook School Calendar
**Grade approval - 10 day turn around for approval of course results
Course Evaluation and Planning (CEP)